

**IAEA**

International Atomic Energy Agency

Vienna-International Centre, PO Box 100,
 1400 Vienna, Austria
 Phone: (+43 1) 2600 – Fax: (+43 1) 26007,
 Email: Official.Mail@iaea.org

Background Information and Draft Work Plan for the Collaborating Centre Proposal

Institution:	
Address:	<i>Street:</i> <i>P.O. Box:</i> <i>Postal Code:</i> <i>City:</i> <i>Region/District:</i> <i>Country:</i> <i>Telephone/Cell :</i> <i>Email :</i> <i>Website :</i>
Director:	<i>First Name</i> <i>Middle Name</i> <i>Last Name</i>
	<i>Email:</i>
Primary Liaison Officer:	<i>First Name</i> <i>Middle Name</i> <i>Last Name</i>
	<i>Telephone/Cell:</i>
	<i>Email:</i>
Alternate Liaison Officer:	<i>First Name</i> <i>Middle Name</i> <i>Last Name</i>
	<i>Telephone/Cell:</i>
	<i>Email:</i>

Greyed-out - to be filled by the IAEA:

IAEA Liaison Officer:	<i>First Name</i> <i>Middle Name</i> <i>Last Name</i>
	<i>Telephone/Cell:</i>
	<i>Email:</i>
Alternate IAEA Liaison Officer:	<i>First Name</i> <i>Middle Name</i> <i>Last Name</i>
	<i>Telephone/Cell:</i>
	<i>Email:</i>

Area of the collaboration: <Enter your text here>

Proposed designation period: From To



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1 Introduction to the Institution																	
1.1	Description and mission statement: <Enter your text here>																
1.2	National Authority to which the institution reports: <Enter your text here>																
1.3	Affiliation with National Institutions: <Enter your text here>																
1.4	Affiliation with International Institutions and Organizations: <Enter your text here>																
1.5	Institution's funding sources: <Enter your text here>																
1.6	Number of professional staff:																
1.7	Years of operation: From To																
1.8	Available facilities:																
1.9	Institution's membership in IAEA networks ¹ (check all applicable): <table border="0"> <tr> <td>ALMERA¹ <input type="checkbox"/></td> <td>ANSN² <input type="checkbox"/></td> <td>DSN³ <input type="checkbox"/></td> <td>FNRBA⁴ <input type="checkbox"/></td> </tr> <tr> <td>GNIP⁵ <input type="checkbox"/></td> <td>GNSSN⁶ <input type="checkbox"/></td> <td>IDN⁷ <input type="checkbox"/></td> <td>ISOE⁸ <input type="checkbox"/></td> </tr> <tr> <td>NWAL⁹ <input type="checkbox"/></td> <td>PRON¹⁰ <input type="checkbox"/></td> <td>RANET¹¹ <input type="checkbox"/></td> <td>SSDL¹² <input type="checkbox"/></td> </tr> <tr> <td>VUCCnet¹³ <input type="checkbox"/></td> <td>RRCN¹⁴ <input type="checkbox"/></td> <td>Other <input type="checkbox"/></td> <td></td> </tr> </table> If others, please specify below: <Enter your text here>	ALMERA ¹ <input type="checkbox"/>	ANSN ² <input type="checkbox"/>	DSN ³ <input type="checkbox"/>	FNRBA ⁴ <input type="checkbox"/>	GNIP ⁵ <input type="checkbox"/>	GNSSN ⁶ <input type="checkbox"/>	IDN ⁷ <input type="checkbox"/>	ISOE ⁸ <input type="checkbox"/>	NWAL ⁹ <input type="checkbox"/>	PRON ¹⁰ <input type="checkbox"/>	RANET ¹¹ <input type="checkbox"/>	SSDL ¹² <input type="checkbox"/>	VUCCnet ¹³ <input type="checkbox"/>	RRCN ¹⁴ <input type="checkbox"/>	Other <input type="checkbox"/>	
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NWAL ⁹ <input type="checkbox"/>	PRON ¹⁰ <input type="checkbox"/>	RANET ¹¹ <input type="checkbox"/>	SSDL ¹² <input type="checkbox"/>														
VUCCnet ¹³ <input type="checkbox"/>	RRCN ¹⁴ <input type="checkbox"/>	Other <input type="checkbox"/>															
1.10	Is the institution active in a project under Regional and Cooperative Agreements? Yes <input type="checkbox"/> No <input type="checkbox"/> ? Please check the appropriate box(es) below: <table border="0"> <tr> <td>RCA¹⁵ <input type="checkbox"/></td> <td>AFRA¹⁶ <input type="checkbox"/></td> <td>ARASIA¹⁷ <input type="checkbox"/></td> <td>ARCAL¹⁸ <input type="checkbox"/></td> </tr> </table> Please specify below: <Enter your text here>	RCA ¹⁵ <input type="checkbox"/>	AFRA ¹⁶ <input type="checkbox"/>	ARASIA ¹⁷ <input type="checkbox"/>	ARCAL ¹⁸ <input type="checkbox"/>												
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¹ See full name at the end of the document

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1.11 Has the institution been designated as Regional Resource Centre/Designated Centre/Centre of Excellence under any of the aforementioned Regional and Cooperative Agreements?

Yes No Please specify below:

<Enter your text here>

1.12 Does the institution hold any practical arrangement(s) with IAEA? Yes No

Please specify below:

<Enter your text here>

1.13 Main fields of activities at the institution:

<Enter your text here>

1.14 Current major activities at the institution:

<Enter your text here>

1.15 Major publications in the last two years:

<Enter your text here>

1.16 Conferences organized during the last two years:

<Enter your text here>

1.17 Major achievements (e.g. inventions, discoveries, etc):

<Enter your text here>

2 Previous involvement with the IAEA:

2.1 Participation in Technical Cooperation Projects(TCP): No Yes

Code	Title

2.2 Participation in the following Coordinated Research Activities (CRA): No Yes

Contract	Agreement	Number	Title
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
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2.3 Provision of experts to IAEA Activities/TC activities (number of experts and fields of expertise):

<Enter your text here>

2.4 Organization of training events (number of events and subjects/topics):

<Enter your text here>

2.5 Provision of training through TC projects, fellowship activities, etc.:

<Enter your text here>

2.6 Has the institution been contracted by the IAEA to provide paid services? **No** **Yes**

Please specify below:

<Enter your text here>

2.7 Additional information on previous involvement with the IAEA:

<Enter your text here>

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3. Proposed Work Plan:

3.1 The work proposed by the institution will assist (Division) in the implementation of Agency Project: <Enter Code> <Enter Agency Project Title> aimed at enhancing Member States capabilities in “<Enter the Objective of the Agency Project>”

3.2 Objectives of the proposed activities:

3.3 Proposed activities and expected outputs and outcomes

Activity No.	Description of Activities to be implemented by the Collaborating Centre	Outputs (deliverables)	Timelines (Quarters / Years)	Outcomes (impact of the results)	Key Performance Indicators



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4 Source of funding for the proposed activities

<Enter your text here>

5 Staff profile involved in the above activities

<Enter your text here>

6 Additional information that might be relevant to the review of this proposal

<Enter your text here>

Greyed-out - to be filled by the IAEA:

7 Assessment

7.1 The technical standing of the institution at the national and international levels, with particular reference to its recent record of achievement and its ongoing activities:

<Enter your text here>

7.2 On prospective stability in terms of personnel, activities and funding:

<Enter your text here>

7.3 The technical relevance of the institution and its activities to the IAEA's programmatic priorities:

<Enter your text here>

7.4 Previous collaboration with the IAEA of no less than two years:

<Enter your text here>

7.5 The geographic contributions to the diversity of the Collaborating Centre scheme:

<Enter your text here>

8 Recommendation:

In recognition of the institution's record of successful collaboration with the IAEA and its expected contributions towards the implementation of the above referenced Agency's Project(s) and objective(s), the **<IAEA Division>/<Section>** expresses its support for designating **<Institution Name>** as an IAEA Collaborating Centre for **<Area>** for **<Enter Number of Years>** years.

9 Reporting

The purpose of reporting is to assess the effectiveness of the Collaboration between the **IAEA** and **<Institute Name>** and to provide a basis for performance assessment that will be used to evaluate potential requests for re-designation submitted by the Institution.

The Collaborating Centre will submit, every 12 months, a report on the progress made in implementing the activities listed in the proposed work plan.

The next reporting is expected to be received by the IAEA on . Any delay in submitting the Annual Report may impact subsequent processes.



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10 Workflow History

Title	Name	Clearance Date	Signature
IAEA CC LO	<Enter Name>		
SH	<Enter Name>		
DIR	<Enter Name>		
NACA	<Enter Name>		



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- 2 ANSN: Asian Nuclear Safety Network
- 3 DSN: Denial of Shipment Networks
- 4 FNRBA: Forum of Nuclear Regulatory Bodies in Africa
- 5 GNIP: Global Network of Isotopes in Precipitation
- 6 GNSSN: Global Nuclear Safety and Security Network
- 7 IDN: The International Decommissioning Network
- 8 ISOE: Information System on Occupational Exposure
- 9 NWAL: The Network of Analytical Laboratories
- 10 PRON: The Paediatric Radiation Oncology Network
- 11 RANET: Response Assistance Network
- 12 SSDL: Secondary Standards Dosimetry Laboratories
- 13 VUCCnet: Virtual University for Cancer Control
- 14 RRCN: Research Reactor Coalitions and Networks
- 15 RCA: Regional Co-operative Agreement for Research, Development and Training Related to Nuclear Science and Technology for Asia and the Pacific
- 16 AFRA: African Regional Cooperative Agreement for Research, Development and Training Related to Nuclear Science and Technology
- 17 ARASIA: The Cooperative Agreement for Arab States in Asia for Research, Development and Training related to Nuclear Science and Technology
- 18 ARCAL: Regional Cooperative Agreement for the Promotion of Nuclear Science and Technology in Latin America and the Caribbean