

Internal Complaint  
Committee

**INSTITUTE OF ENGINEERING &  
MANAGEMENT**  
**Member list of Internal Complaint Committee for the  
Academic Year 2023-2024**

SLN O	Name	Designation	Position	Phone Number
1	Prof. Dr. Debika Bhattacharya	Controller Of Examination, IEM, Kolkata	Chairman-Faculty Representative	9433014140
2	Prof. Dr. Samapika Das Biswas	Student Counsellor, IEM, Kolkata	Member-Faculty Representative	9674336593
3	Prof. Nayantara Mitra	Assistant Professor, IEM Kolkata	Member-Faculty Representative	9088201723
4	Prof. Dr. Malay Gangopadhyaya	Dean Academics ,IEM Kolkata	Member-Faculty Representative	9163584977
5	Prof Dr. Sanghamitra Poddar	Dean, Student Affairs & Alumni Relations, IEM, Kolkata	Member-Faculty Representative	7439555091
6	Prof. Dr. Koyel Ganguly	Associate Professor, IEM Kolkata	Member-Faculty Representative	9830196528
7	Prof. Dr. Swati Mukherjee	Associate Professor ,IEM Kolkata	Member-Faculty Representative	9433225002
8	Mr. Krishanu Banerjee	Deputy Manager Administration, IEM, Kolkata	Member-Administrative Staff	9433258063
9	Prof. Aditya Ray	Proctor IEM, Kolkata	Member-Administrative Staff	8584898209
10	Mrs. Gauri Mazumdar	Librarian, IEM Kolkata	Member-Administrative Staff	9830733410
11	Miss Arpita Chatterjee	IP ,Lawyer, IEM Kolkata	Member-Administrative Staff	8274935802
12	Prof. Sutapa Ray Adhikary	Assistant Professor, IEM Kolkata	Member-Faculty Representative	9836847038
13	Mr. Projjal Kar	Student Representative ,4 <sup>th</sup> Year	Member-Student Representative	8282851728
14	Mr. Srijit Chakraborty	Student Representative 2 <sup>nd</sup> year	Member-Student Representative	8420185513
15	Miss Prakriti Palit	Student Representative ,4 <sup>th</sup> year	Member-Student Representative	8582837656
16	Miss Ahana Mukherjee	Student Representative ,4 <sup>th</sup> year	Member-Student Representative	7003159745
17	Mr. Yash Raj Sondhi	Student Representative,2 <sup>nd</sup> Year	Member-Student Representative	9330267998
18	Mr. Mainak Banerjee	Student Representative,2 <sup>nd</sup> Year	Member-Student Representative	8961625951
19	Mr. Anubhab Das	Student Representative,1st Year	Member-Student Representative	9875357497
20	Miss. Swastika Talukdar	Student Representative,1st Year	Member-Student Representative	8961005299
21	Mr. Arjak Ghosh	Student Representative,1st Year	Member-Student Representative	8617753559

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3	Prof. Nayantara Mitra	Assistant Professor, IEM Kolkata	Member-Faculty Representative	9088201723
4	Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	Member-Faculty Representative	9874628587
5	Prof Dr. Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, IEM, Kolkata	Member-Faculty Representative	7439555091
6	Prof. Dr. Koyel Ganguly	Associate Professor, IEM Kolkata	Member-Faculty Representative	9830196528
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13	Mr. Projaal Kar	Student Representative, 3 <sup>rd</sup> Year	Member-Student Representative	8282851728
14	Mr. Srijit Chakraborty	Student Representative 1 <sup>st</sup> year	Member-Student Representative	8420185513
15	Miss Sneha Rakhsit	Student Representative, 4 <sup>th</sup> year	Member-Student Representative	8335082312
16	Mr. Aditya Poddar	Student Representative, 4 <sup>th</sup> year	Member-Student Representative	9432280995
17	Mr. Yash Raj Sondhi	Student Representative, 1 <sup>st</sup> Year	Member-Student Representative	9330267998
18	Mr. Subham Goon	Student Representative, 3 <sup>rd</sup> Year	Member-Student Representative	6290324503
19	Mr. Mainak Banerjee	Student Representative, 1 <sup>st</sup> Year	Member-Student Representative	8961625951



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Website : [www.lem.edu.in](http://www.lem.edu.in)

Ref No: IEM/09.01/ICC-4

Date: 9.01.2024

## NOTICE

**Subject: Meeting of the Internal Complaints Committee (IEM Kolkata, Salt Lake Campus under University of Engineering and Management) to be held on 17<sup>th</sup> January 2024.**

This is to inform all members of ICC that a meeting will be held on 17<sup>th</sup> January 2024 at 11.00 AM in physical mode at the Principal's office at IEM Kolkata, Salt Lake Campus (Gurukul Building). The presence of all members is highly solicited.

**Details of the Meeting:**

Date: 17.01.2024

Time: 11.00 AM

**Agenda:**

1. To discuss the upcoming events on National Girl's Child Day, Youth Day, and Women's Day.

**Prof. Dr. Arun Kumar Bar  
Principal**



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

**Prof. Dr. Arun Kumar Bar  
Principal**

**Copy to:**

1. Director

2. All Committee members

Gurukul Campus : Y-12, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2969  
Management House : D-1, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 8908  
Ashram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995

**Agenda:**

To discuss the upcoming events on National Girl Child Day, Youth Day, and Women's Day.

**Resolution of the Meeting:**

It was resolved in the meeting that

1. IQAC of IEM & UEM in association with Kolkata Nivedita Shakti (VIPNET CLUB), IEM Inner Wheel Club, and IEM ICC will organize a program on 28<sup>th</sup> January 2024 to celebrate National Girl Child Day. Dr. Pritha Bhattacharjee, HOD of the Environmental Science of Calcutta University was proposed to be the Chief Guest of the Event.
2. To celebrate Youth Day, IEM in association with Vivekananda Rock Memorial And Vivekananda Kendra will organize a session on 30<sup>th</sup> January 2024. 4.15 pm onwards at IEM Gurukul campus seminar Hall 3.
3. To celebrate the importance and significance of women in every person's life the Committee has decided to felicitate renowned women personalities who are famous in their fields. The event will be organized on 8<sup>th</sup> March 2024 from 5.00 P.M. in the IEM Management House.

The award Categories decided were as follows:

- a. Author Category: Ashapura Devi Literary Legacy Award
- b. Social Category: Sister Nivedita Humanitarian Award
- c. Sports Category : Gayatri Devi Athletic Excellence Award
- d. Engineering & Science Category: Kadambini Ganguly Award for Scientific Contribution
- e. Culture Category: Konika Bandopadhyay Artistic Achievement Award
- f. Entrepreneur: Rani Rashmoni Entrepreneur Award

Action Taken report:

The committee decided that:

- a. A program was organized on 28<sup>th</sup> January 2024 in online mode to Celebrate National Girl's Child Day. Dr. Pritha Bhattacharjee, HOD of the Environmental Science of Calcutta University was the Chief Guest of the meeting.
- b. A seminar was organized on 30<sup>th</sup> January 2024 in a physical mode in the IEM Gurukul campus to celebrate National Youth day. Dr. Viswas Lapalkar addressed the faculty members on behalf of Vivekananda Kendra.
- c. On 8<sup>th</sup> March 2024 a felicitation program will be organized in the IEM Management Campus to felicitate renowned women personalities who are famous in their fields  
The categories are:
  - a. Author Category: Ashapura Devi Literary Legacy Award
  - b. Social Category: Sister Nivedita Humanitarian Award
  - c. Sports Category : Gayatri Devi Athletic Excellence Award
  - d. Engineering & Science Category: Kadambini Ganguly Award for Scientific Contribution
  - e. Culture Category:Konika Bandopadhyay Artistic Achievement Award
  - f. Entrepreneur: Rani Rashmoni Entrepreneur Award

Committee was formed consisting of:

Name	Designation
Prof. Dr. Debika Bhattacharjee	Controller of Examination,
Prof. Dr. Arun Kumar Bar	Principal,
Prof. Dr. Malay Gangopadhyaya	Dean, Academics, HOD, ECE
Prof Dr. Ratna Chakraborti	Assistant HOD of ECE Department,
Prof Mili Sarkar	Associate Professor, IEM Kolkata
Prof. Sohini Dutta	Assistant Professor, MBA
Prof. Srijita Chakraborti	Assistant HOD of ECE Department, IEM Kolkata
Prof. Gauri Majumder	Librarian
Prof. Dr. Kovel Ganguly	Associate Professor
Prof. Dr. Samapika Das Biswas	Assistant HOD of BSH Department,
Prof. Dr. Sutapa Chatterjee	Professor, MBA
Prof. Sayanatani Choudhuri	Assistant Professor



2024  
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Website : www.iem.edu.in

Ref No: IEM/08.02/ICC-5

Date: 8.02.2024

## NOTICE

**Subject: Meeting of the Internal Complaints Committee (IEM Kolkata, Salt Lake Campus under University of Engineering and Management) to be held on 19<sup>th</sup> February 2024.**

This is to inform all members of ICC that a meeting will be held on 19<sup>th</sup> February 2024 at 11.00 AM in physical mode at the Principal's office at IEM Kolkata, Salt Lake Campus (Gurukul Building). The presence of all members is highly solicited.

### Details of the Meeting:

Date: 19.02.2024

Time: 11.00 AM

### Agenda:

1. To discuss the action to be taken against Soham Ghatak who is a 1<sup>st</sup>-year Electrical Engineering student for harassing Haimashree Ghosh who is also a 1<sup>st</sup> year Electronics and Communication Engineering student.

**Prof. Dr. Arun Kumar Bar**  
Principal



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

**Prof. Dr. Arun Kumar Bar**  
Principal

### Copy to:

1. Director

2. All Committee members

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Ashram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995

**Agenda:**

1. To discuss the action to be taken against Soham Ghatak who is a 1<sup>st</sup>-year Electrical Engineering student for harassing Haimashree Ghosh who is also a 1<sup>st</sup> year Electronics And Communication Engineering student.

**Resolution of the Meeting:**

On 19<sup>th</sup> February 2024 both the students came with their parents. In front of all committee members Haimashree Ghosh, stated how she was irritated by Soham Ghatak. After that, Soham Ghatak wrote an apology letter in the presence of all committee members. Soham was asked to submit an assignment which will be given to him by his departmental head.



Action Taken report:

Soham Ghatak wrote an apology letter and submitted an assignment to his HOD Prof. Prabir Kumar Das. His mentor was also instructed to counsel him.





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2023  
①

Ref. No: IEM/10.01/ICC/2023-

Date: 10<sup>th</sup> January, 2023

**NOTICE**

Sub: Meeting of IEM to be held on 20<sup>th</sup> January, 2023 at 04:00 PM

This is to inform all members of the Internal Complaints Committee (ICC) of the Institute that a meeting will be held on 20<sup>th</sup> January 2023 at 04:00 PM in the Principal's office of the Gurukul Campus to transact the following agenda:

- To address any problem/harassment faced by students during the physical classes for first-year students.

Presence of all members is highly solicited.

Prof. Dr. Arun Kumar Bar  
Principal

**Copy To:**

1. Director
2. Office
3. All Deans
4. All HODs
5. All committee members



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

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**Minutes of the meeting of the ICC (IEM) to be held on 10<sup>th</sup> January, 2023 at 04:00 PM**







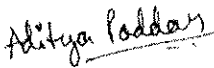
**Agenda of the Meeting:**

- To address any problem/harassments faced by students during the physical classes for first year students.

**Resolutions:**

- All HODs and the class teachers were requested to address all the students year wise to resolve any issues raised by the students regarding physical classes.
- A schedule for the same was also requested to be prepared.

### Members Present

Name	Designation	Signature
Prof. Dr. Debika Bhattacharya	Dean Academics, Controller Of Examination, IEM, Kolkata	
Prof. Dr. Samapika Das Biswas	Student Counsellor, IEM, Kolkata	
Prof. Nayantara Mitra	Assistant Professor, IEM Kolkata	
Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
Prof. Dr. Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, IEM, Kolkata	
Prof. Dr. Koyel Ganguly	Associate Professor, IEM Kolkata	
Prof. Dr. Swati Mukherjee	Associate Professor, IEM Kolkata	
Mr. Krishanu Banerjee	Deputy Manager Administration, IEM, Kolkata	
Prof. Aditya Ray	Proctor IEM, Kolkata	
Mrs. Gauri Mazumdar	Librarian, IEM Kolkata	
Miss Arpita Chatterjee	IP, Lawyer, IEM Kolkata	
Prof. Sutapa Ray Adhikary	Assistant Professor, IEM Kolkata	
Mr. Projaal Kar	Student Representative, 3 <sup>rd</sup> Year	
Mr. Srijit Chakraborty	Student Representative 1 <sup>st</sup> year	
Miss Sneha Rakhsit	Student Representative, 4 <sup>th</sup> year	
Mr. Aditya Poddar	Student Representative, 4 <sup>th</sup> year	
Mr. Yash Raj Sondhi	Student Representative, 1 <sup>st</sup> Year	
Mr. Subham Goon	Student Representative, 3 <sup>rd</sup> Year	
Mr. Mainak Banerjee	Student Representative, 1 <sup>st</sup> Year	

The meeting ended with vote of thanks to the Chair.

2023



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**INSTITUTE  
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Salt Lake Electronics Complex, Kolkata-700 091, WB, INDIA

Ref. No: IEM/27.06/ICC/2023-2

Date: 27<sup>th</sup> June, 2023

**NOTICE**

Sub: Meeting of the Internal Complaint Committee to be held on 3<sup>rd</sup> July 2023 at 02:00 pm

This is to inform all members of the Internal Complaints Committee that a meeting will be held on 3<sup>rd</sup> July 2023 at 02:00 pm at the Principal's office of the IEM Gurukul Campus.

The presence of all members is highly solicited.

**Agenda of the Meeting:**

To discuss the action to be taken against Zafar Hussain for his misconduct towards Jaya Sarkar, both students of CSE, 4<sup>th</sup>-year on the last day of the end-semester examination.

**Prof. Dr. Arun Kumar Bar  
Principal**



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

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5. All committee members

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## ***Minutes of the Meeting***


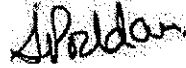
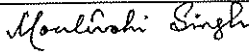

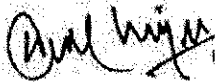
### **Agenda of the meeting:**

To discuss about the action to be taken against Zafar Hussain for his misconduct towards Jaya Sarkar, both students of CSE, 4th-year on the last day of the end-semester examination.

### **Resolution of the meeting:**

On 3rd July 2023, Zafar Hussain, CSE 4th year student, came to college with his parents, and in front of all the committee members, he apologized for his misbehavior to Jaya Sarkar who is also a 4th-year student of the IEM CSE department. After that, Zafar wrote an apology letter in the presence of all committee members. It was resolved in the meeting that Zafar will be asked to submit an assignment which will be given to him by his departmental head. His final semester result and certificates will be kept on hold till he submits the assignments.

### **Member Present:**

<b>Name</b>	<b>Designation</b>	<b>Sign</b>
Prof. Dr. Debika Bhattacharya	Controller Of Examination, Chairman of ICC, IEM Kolkata	
Prof. Dr. Samapika Das Biswas	Student Counsellor, IEM, Kolkata	
Prof. Nayantara Mitra	Assistant Professor, IEM Kolkata	
Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
Prof Dr. Sanghamitra Poddar	Dean, Student Affairs & Alumni Relations, IEM, Kolkata	
Prof. Dr. Moutushi Singh	HOD CSE, and allied Branches IEM Kolkata	
Prof. Dr. Koyel Ganguly	Associate Professor, IEM Kolkata	
Prof. Dr. Swati Mukherjee	Associate Professor, IEM Kolkata	
Mr. Krishanu Banerjee	Deputy Manager Administration, IEM, Kolkata	
Prof. Aditya Ray	Proctor IEM, Kolkata	
Mrs. Gauri Mazumdar	Librarian, IEM Kolkata	
Miss Arpita Chatterjee	IP, Lawyer, IEM Kolkata	
Prof. Sutapa Ray Adhikary	Assistant Professor, IEM Kolkata	

## **Action Taken Report**

Zafar Hussain was instructed to write an apology letter for his misconduct and seek an apology from Miss Jaya Sarkar in front of all committee members. He was instructed to submit a hand written assignment and submit it to his HOD, till then his mark sheets and results will be kept on hold.



Respected Disciplinary panel,  
Institute of Engineering and  
Management, Kolkata

Subject: Request of Leniency in Disciplinary Action

Dear panel Members,

I am writing to express my deep regret and remorse for my actions that led to me being called before the panel. I acknowledge the detaching a pocket from my friend's clothing (Toya Sarkar) without her consent was inappropriate and violated the colleges' code of conduct.

I want to assure you that I had no intention of causing harm or humiliation towards my friend. It was a common practice among students at our college during final Exam session. I was meant as a respectful farewell gesture rather than anything malicious.

However, I understand that what I did may still has perceived as ~~the~~ disrespectful by my friend and others who witnessed the incident. I just want to apologize for any harm caused and take full responsibility of my actions.

I am aware that my actions were against the policies of our institution and, therefore accept

any punishment that the panel deems appropriate. However, I respectfully request leniency in my case as I have always been a diligent and responsible student during my time at college.

I understand that my behaviour was unacceptable, and I will work hard to regain the trust of the college and my peers. From now on I will be more conscious towards my actions.

Thank you for your consideration of my request. I hope you will take into account my remorse.

Details:

→ Name: Md Zafar Hussain

→ Enrollment Number: 12019002002205

→ Registration Number: 013514 of 2019-20

→ Contact number: 8969481120 (Paper); 8807633141 (Me)

→ Address: Madan Darwaja, Sasaram.

→ E-mail: zafar405hussain@gmail.com.



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E-mail : director@iemcal.com  
Website : www.iem.edu.in

Ref No: IEM/31.08/ICC-3

Date: 31.08.2023

## NOTICE

**Subject: Meeting of the ICC (IEM Kolkata, Salt Lake Campus under University of Engineering and Management) to be held on 1st September 2023.**

This is to inform all members of the ICC that a meeting will be held on 1<sup>st</sup> September 2023 at 11 AM in hybrid mode at the Principal's office of the IEM Kolkata, Salt Lake Campus (Gurukul). The presence of all members is highly solicited.

### Details of the Meeting:

Date: 01/09/2023

Time: 11.00 AM

Link: <https://meet.google.com/aof-rowi-uya>

### Agenda:

To discuss the action to be taken against the following students Humaira Alam, Richik Deb, Akashdeep Bhattacharya, Prity Roy, Aditi Saha, Debmalya Pal, Shoubhik, Basak, Abriti Nath and Picasso Boral, batch of 2023-2025 students, as per the complaints of Soumita Kar along with some other students of IEM Kolkata. They are facing threats and abusive language which is affecting their mental health and peace. They also feel that their image is being let down and they complained about the same to the higher authority.

**Prof. Dr. Arun Kumar Bar  
Principal**



**Prof. Dr. Arun Kumar Bar  
Principal**  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

**Prof. Dr. Arun Kumar Bar**

**Principal, IEM Kolkata**

Copy To:

1. Director
2. All Deans
3. All HODs
4. Committee members

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Ashram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995**

## **Minutes of the meeting:**

### **Agenda of the meeting:**

To discuss the action to be taken against the following students Humaira Alam, Richik Deb, Akashdeep Bhattacharya, Prity Roy, Aditi Saha, Debmalya Pal, Shoubhik Basak , Abriti Nath and Picasso Boral, batch of 2023-2025 students, as per the complaints of Soumita Kar along with some other students of IEM Kolkata. They are facing threats and abusive language which is affecting their mental health and peace. They also feel that their image is being let down and they complained about the same to the higher authority.

### **Resolution of the meeting:**

It was resolved by the committee that, such incidents should be addressed very strictly. On 1<sup>st</sup> September they came to college with their parents and in front of all committee members, they apologized for their work. It was resolved in the meeting that

1. Humaira Alam, Prity Roy, Abriti Roy- They have to write an apology letter, will be given academic assignments, have to publish research papers as assigned to them by their mentors, and will be debarred from the placement drive conducted by IEM. They will be monitored for the rest of their tenure of their college days very strictly.
2. Richik Deb, Akashdeep Bhattacharya, and Picasso Boral- They have to write an apology letter, will be given academic assignments, and have to publish research papers as assigned to them by their mentors. They will be monitored for the rest of their tenure of their college days very strictly.
3. Aditi Saha, Debmalya Pal, Shoubhik Basak,- Aditi Saha was caught recording the meeting in progress without intimating the members and also argued the entire time, misbehaving with the committee members. It was resolved that her guardians will officially take TC from the college and her entire fees paid as of now to the institute will be entirely refunded.  
Debmalya Pal – Not only used abusive derogatory comments against Soumita Kar but also instigated the students to record the proceedings of the meeting without intimating the faculty members present in the Principal's office. It was resolved that his guardians will officially take TC from the college and his entire fees paid as of now to the institute will be entirely refunded.  
Shoubhik Basak – The committee was shocked by the behaviour of the student, and his lack of repentance after using extremely derogatory comments against Soumita Kar. It was resolved that his guardians will officially take TC from the college and his entire fees paid as of now to the institute will be entirely refunded.

**The entire meeting was conducted in the presence of the guardians of the students and all decisions were informed to them. The students were asked to submit written apology letters and apply for TC with the signatures of their respective guardians.**

**Action taken report:**

1. Humaira Alam, Prity Roy, Abriti Roy- They wrote apology letters and submitted them to the committee, were given academic assignments, and were instructed to publish research papers under their mentors. It was informed that will be debarred from the placement drive conducted by IEM. They will be monitored for the rest of their tenure of their college days very strictly.
2. Richik Deb, Akashdeep Bhattacharya, and Picasso Boral- They wrote an apology letter, were given academic assignments, and were told to publish research papers as assigned to them by their mentors. They will be monitored for the rest of their tenure of their college days very strictly.
3. Aditi Saha, Debmalya Pal, Shoubhik Basak,- Aditi Saha was caught recording the meeting in progress without intimating the members and also argued the entire time, misbehaving with the committee members. Her guardians were instructed to officially take TC from the college and her entire fees paid as of now to the institute was entirely refunded.

Debmalya Pal – Not only used abusive derogatory comments against Soumita Kar but also instigated the students to record the proceedings of the meeting without intimating the faculty members present in the Principal's office. His guardians were instructed to officially take TC from the college and his entire fees paid as of now to the institute was entirely refunded.

Shoubhik Basak – The committee was shocked by the behaviour of the student, and his lack of repentance after using extremely derogatory comments against Soumita Kar. His guardian was officially instructed to take TC from the college and his entire fees paid as of now to the institute was entirely refunded.



**INSTITUTE  
OF ENGINEERING & MANAGEMENT**  
Salt Lake Electronics Complex, Kolkata-700 091, WB, INDIA

Phone : 2023  
Fax : 91-33-2357-8302  
E-mail : [director@iemcal.com](mailto:director@iemcal.com)  
Website : [www.iem.edu.in](http://www.iem.edu.in)

Ref No: IEM/12.09/ICC-3

Date: 12.09.2023

## NOTICE

**Subject: Meeting of the Internal Complaints Committee ((IEM Kolkata, Salt Lake Campus under University of Engineering and Management) to be held on 20<sup>th</sup> September 2023.**

This is to inform all members of ICC that a meeting will be held on 20<sup>th</sup> September 2023 at 11 AM in physical mode at the Principal's office at IEM Kolkata, Salt Lake Campus (Gurukul Building ). The presence of all members is highly solicited.

### Details of the Meeting:

Date: 20/09/2023

Time: 11.00 AM

### Agenda:

To discuss the action to be taken against Arunava Chakraborty, who is a 1<sup>st</sup> year MBA student, for sexual harassment of Joyeeta Dutta, 1st-year MBA student.

**Prof. Dr. Arun Kumar Bar**  
Principal



**Prof. Dr. Arun Kumar Bar**  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

**Prof. Dr. Arun Kumar Bar**

**Principal**

### Copy to:

1. Director
2. All Committee members
3. Faculty members of MBA department

**Gurukul Campus : Y-12, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2969**  
**Management House : D-1, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 8908**  
**Ashram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995**

Minutes of the Meeting:

It was resolved by the committee that, such incidents should be addressed very strictly. On 20<sup>th</sup> September he came to college with his parents and in front of all committee members, he apologized for his work. It was resolved in the meeting that Arunava would be expelled from the College. His guardian will officially take TC from the college and his entire fees paid as of now to the institute will be entirely refunded.

**Action taken report:**

Joyeeta Dutta wrote a letter where she wrote that she is happy with the decision of the ICC committee. Arunava who used abusive derogatory comments against Joyeeta Dutta was expelled from college. His guardian will officially take TC from the college.



Date - 20.09.23

IEM, Management Department, (ICE committee)  
Salt Lake, Sec-V

Sub - Regarding resolving my complain.  
To, The Principal,

Dear sir,

I have raised a complain about sexual harrasment by my classmate on 12<sup>th</sup> Sep, 2023. After receiving my complain the ICE committee of the college decided to ~~expla~~ <sup>throw</sup> ~~through~~ out him from the college. I'm happy with this decision. Thank you so much, to all the faculty & ICE committee of the college.

Thanking you,  
Sincerely

Joyeeta Dutta  
MBA Department  
IEM college.

To  
The Principal,  
Institute of Engineering and Management,  
Kolkata.

20th Sept, 2023

Sir/Madam,

This is to inform you that I, Arunava Chakraborty, MBA(2),  
of your esteemed institute, mentioning that I am extremely  
very sorry for the complain lodged against me.

I am also very thankful towards the institute (IEM), ICC and  
the girl who had ~~also~~ made the complain against me  
for not taking any drastic action against me. And I am promising  
~~that~~ that I will not contact with the institute and the girl in future.  
I also taking away my studentship from this  
Institution and oblige.

Thanking you,  
Yours faithfully  
Arunava Chakraborty

Rishi Chakraborty -  
9830152321



2022  
①

Ref. No: IEM/10.01/ICC/2022 -001

Date: 10<sup>th</sup> January, 2022

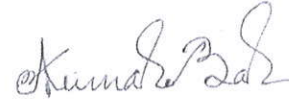
**NOTICE**

Sub: Meeting of IEM to be held on 17<sup>th</sup> January, 2022 at 03:00 PM

This is to inform all members of the Internal Complaints Committee (ICC) of the Institute that a meeting will be held on 17<sup>th</sup> January, 2022 at 03:00 PM in the Principal's office of the Gurukul Campus to transact the following agenda:

- **To arrange girl child and women welfare activities on 125th Birthday Anniversary of Netaji Subhas Chandra Bose, 2022**

Presence of all members is highly solicited.



**Copy To:**

1. Director
2. Office
3. All Deans
4. All HODs
5. All committee members



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

Minutes of the meeting of the ICC (IEM) to be held on 17<sup>th</sup> January, 2022 at 03:00 PM

**Agenda of the Meeting:**

- **To arrange girl child and women welfare activities on 125th Birthday Anniversary of Netaji Subhas Chandra Bose, 2022**

**Resolutions:**

It was decided that Institute of Engineering & Management in association with Bharat Vikas Parishad and Kolkata Nivedita Shakti will commemorate the 125<sup>th</sup> Birth Anniversary of Netaji Subhas Chandra Bose by several Child and Women Welfare activities. The activities will be comprised of address by renowned doctors on the topic "Alternative way of Motherhood" and events to highlight the inequalities faced by girls, to promote awareness including the rights of a girl child, the importance of education, health, and nutrition.. It will start at 3 p.m. on 22<sup>nd</sup> January. The link for the meeting is

**Alternative way of Motherhood**

[https://docs.google.com/document/d/1W\\_HdDlac6qHT-SOiwoXX--zB41fzDwSS/edit?usp=sharing&ouid=106040888050805601057&rtpof=true&sd=true](https://docs.google.com/document/d/1W_HdDlac6qHT-SOiwoXX--zB41fzDwSS/edit?usp=sharing&ouid=106040888050805601057&rtpof=true&sd=true)

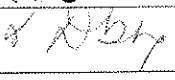





**125<sup>th</sup> Birthday Anniversary of Netaji Subhas Chandra Bose**

<https://us02web.zoom.us/j/3882265959?pwd=MG1Ja0d4UkR1SURMMHhzb1oyTDZFdz09>

**National Girls Child Day**

<https://docs.google.com/document/d/1mhZTLJyMlYZ21xKSjIWsgOnzLJvK0lwJ/edit?usp=sharing&ouid=106040888050805601057&rtpof=true&sd=true>

### Members Present

Name	Designation	Signature
Prof. Debika Bhattacharya	Controller of Examination	
Prof. Satyajit Chakrabarti	Director	
Prof Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, President Students Gymkhana	
Prof. Arun Kumar Bar	Dean Engineering, HOD ME	
Prof. Mohuya Chakraborty	Dean of HRDC & HOD, CSE	
Prof. Subrata Basak	Principal, Ashram Campus	
Prof. Koyel Ganguly	Assistant Controller of Examination	
Prof. Swati Mukherjee	Professor of MBA	
Mrs. Gauri Mazumdar	Librarian	
Prof. Nayantara Mitra	Assistant HOD of BCA Counsellor, Ashram Campus	
Prof. Samapika Das Biswas	Asst HOD, BSH, Counsellor of Management Building	
Prof. Sutapa Ray Adhikary	Assistant Professor, ECE	
Miss. Srinjana Pathak	Student-4th Year	
Miss. Aritra Mukherjee	Student -4th Year	
Mr.Ayan Raj Ghosh	Student -4th Year	
Mr Aneesh Kar	Student -4th Year	
Mr Aditya Poddar	Student -3rd Year	
Miss Soumiki Chattopadhyay	Student -3rd Year	

The meeting ended with vote of thanks to the Chair.



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Website : www.iem.edu.in

2022  
②

Ref. No: IEM/10.01/ICC/2022 -002

Date: 7<sup>th</sup> March, 2022

**NOTICE**

Sub: Meeting of IEM to be held on 14<sup>th</sup> March, 2022 at 03:00 PM

This is to inform all members of the Internal Complaints Committee (ICC) of the Institute that a meeting will be held on 14<sup>th</sup> March, 2022 at 03:00 PM in the Principal's office of the Gurukul Campus to transact the following agenda:

- To address any problem/harassments faced by students during the physical classes.

Presence of all members is highly solicited.

*Kumar Bar*

**Copy To:**

1. Director
2. Office
3. All Deans
4. All HODs
5. All committee members



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex  
Kolkata-700091

Gurukul Campus : Y-12, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2969  
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Shram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995

Minutes of the meeting of the ICC (IEM) to be held on 14<sup>th</sup> March, 2022 at 03:00 PM

**Agenda of the Meeting:**

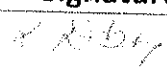



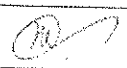

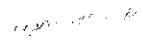
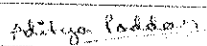
- To address any problem/harassments faced by students during the physical classes.

**Resolutions:**

- All HODs and the class teachers were requested to address all the students year wise to resolve any issues raised by the students regarding physical classes.
- A schedule for the same was also requested to be prepared.



### Members Present

Name	Designation	Signature
Prof. Debika Bhattacharya	Controller of Examination	
Prof. Satyajit Chakrabarti	Director	
Prof Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, President Students Gymkhana	
Prof. Arun Kumar Bar	Dean Engineering, HOD ME	
Prof. Mohuya Chakraborty	Dean of HRDC & HOD, CSE	
Prof. Subrata Basak	Principal, Ashram Campus	
Prof. Koyel Ganguly	Assistant Controller of Examination	
Prof. Swati Mukherjee	Professor of MBA	
Mrs. Gauri Mazumdar	Librarian	
Prof. Nayantara Mitra	Assistant HOD of BCA Counsellor, Ashram Campus	
Prof. Samapika Das Biswas	Asst HOD, BSH, Counsellor of Management Building	
Prof. Sutapa Ray Adhikary	Assistant Professor, ECE	
Miss. Srinjana Pathak	Student-4th Year	
Miss. Aritra Mukherjee	Student -4th Year	
Mr. Ayan Raj Ghosh	Student -4th Year	
Mr. Aneesh Kar	Student -4th Year	
Mr. Aditya Poddar	Student -3rd Year	
Miss Soumiki Chattopadhyay	Student -3rd Year	

The meeting ended with vote of thanks to the Chair.

Date: 13<sup>th</sup> September 2021

**NOTICE**

Sub: Meeting of Internal Complaint Committee, IEM to be held on 24<sup>th</sup> September, 2021 at 2:10 pm

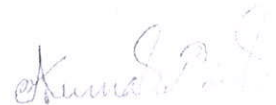
This is to inform all members of the Internal Complaint Committee of the Institute that a meeting will be held on 24<sup>th</sup> September, 2021 at 2:10 to 3 pm. Presence of all members is highly solicited.

Topic: Disciplinary Committee Meeting

Meeting link: [https://zoom.us/meeting/register/tJ0kde-rqjojE9ddO6ZgLgZSrPO28ucRNb5X](https://zoom.us/join/zoom/register/tJ0kde-rqjojE9ddO6ZgLgZSrPO28ucRNb5X)

**Agenda of the Meeting:**

1. To update the Internal Complaint Committee.
2. Prof. Debika Bhattacharya, Controller of Examination will address all the students regarding the policies and functions of Internal Complaint Committee of our institute in online platform.
3. Miscellaneous topics to be discussed.



**Prof. Arun Kumar Bar**  
Principal

**Copy To:**

1. Director
2. Office
3. All Deans
4. All Hods
5. All committee members



Prof. Dr. Arun Kumar Bar  
Principal  
Institute of Engineering & Management  
Sector-V, Salt Lake Electronics Complex,  
Kolkata-700091

**Minutes of the meeting of the Internal Complain Committee of IEM  
held on 24th September, 2021 at 2:10 to 3 pm**









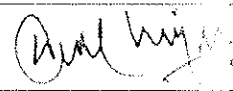
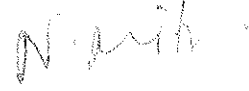

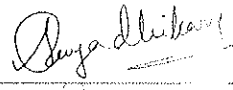
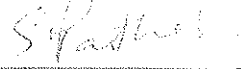
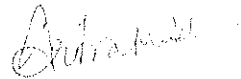
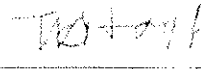

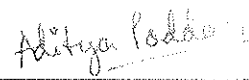
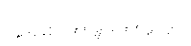
**AGENDA:**

1. To update the Internal Complaint Committee.
2. Prof. Debika Bhattacharya, Controller of Examination will address all the students regarding the policies and functions of Internal Complaint Committee of our institute in online platform.
3. Miscellaneous topics to be discussed.

**RESOLUTIONS:**

1. The committee was updated and the updated member list is attached herewith.
2. Prof. Debika Bhattacharya, Controller of Examination will address the students to make them aware about the policies and functions of Internal Complaint Committee of our institute through zoom meeting.
3. The ICC committee appreciated the Virangana Workshop Initiative as taken by Prof. Samakika Das Biswas, Assistant HOD, BSH, Counsellor of Management Building and she was asked to submit a report on this Workshop.

**Members Present:**

Name	Designation	Signature
Prof. Debika Bhattacharya	Controller of Examination	
Prof. Satyajit Chakrabarti	Director	
Prof Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, President Students Gymkhana	
Prof. Arun Kumar Bar	Principal, IEM	
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Mr Aneesh Kar	Student -4th Year	
Mr Aditya Poddar	Student -3rd Year	
Miss Soumiki Chattopadhyay	Student -3rd Year	

The meeting ended with vote of thanks to the Chair.