

SL NO	Name	Designation	Position	Phone Number
1	Prof. Dr. Satyajit Chakrabarti	Director, IEM, Kolkata	Member-Management Representative	9903846956
2	Prof. Dr. Arun Kumar Bar	Principal, IEM, Kolkata	Chairperson-Faculty Representative	8013421672
3	Prof. Dr. Sanghamitra Poddar	Dean, Student Affairs & Alumni Relations, IEM, Kolkata	Member-Faculty Representative	7439555091
4	Prof. Dr. Debika Bhattacharya	Controller Of Examination, IEM, Kolkata	Member-Faculty Representative	9433014140
5	Prof. Dr. Sundeep Singh Sondhi	Associate Professor, IEM Kolkata	Member-Faculty Representative	9143110019
6	Prof. Dr. Koyel Ganguly	Associate Professor, IEM Kolkata	Member-Faculty Representative	9830196528
7	Prof. Nayantara Mitra	Assistant HOD, BCA IEM, Kolkata	Member-Faculty Representative	9088201723
8	Prof. Dr. Rabin Mazumdar	HOD, BBA, IEM, Kolkata	Member-Faculty Representative	9830450083
9	Prof. Dr. Moutushi Singh	HOD, CSE(IOT), CSE IT, Allied Branches IEM, Kolkata	Member-Faculty Representative	9433552806
10	Prof. Dr. Sujit Dutta	HOD, MBA, IEM, Kolkata	Member-Faculty Representative	9830284669
11	Prof. Dr. Prabir Kumar Das	HOD, BSH, IEM, Kolkata	Member-Faculty Representative	8240947004
12	Prof. Subhajit Kar	HOD, EE, IEM, Kolkata	Member-Faculty Representative	9002299226
13	Prof. Dr. Samapika Das Biswas	Student Counselor, IEM, Kolkata	Member-Faculty Representative	9674336593
14	Prof. Dr. Malay Gangopadhyaya	Dean Academics, HOD ECE, IEM Kolkata	Member-Faculty Representative	9163584977
15	Prof. Dr. Dwaipayan De	HOD, ME, IEM, Kolkata	Member-Faculty Representative	9477417570
16	Prof. Dr. Swati Mukherjee	Associate Professor, IEM Kolkata	Member-Faculty Representative	94332 25002
17	Mrs. Gauri Mazumdar	Librarian, IEM Kolkata	Member-Administrative Staff	9830733410
18	Prof. Aditya Ray	Proctor, IEM Kolkata	Member	8584898209
19	Prof. Arun Kumar Chatterjee	Proctor, IEM Kolkata	Member	9836108683
20	Mr. Krishanu Banerjee	Deputy Manager Administration, IEM, Kolkata	Member-Administrative Staff	9433258063
21	Mr. Sarvesh Agarwal	Young Indians Kolkata, the Youth Wing of CII	Member-Industry Representative	9830737989
22	Mr. Sreepasad Mambrakkaran Kuttan	Regional Head, Vivekananda VigyanMission, Kolkata Chapter, VigyanBharati	Member-NGO Representative	9874494455
23	Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd.	Member-Industry Representative	9434202241
24	Mr. Projjal Kar	Student Representative, 4 th year	Member-Student Representative	8282851728
25	Mr. Srijit Chakraborty	Student Representative, 2 nd year	Member-Student Representative	8420185513
26	Miss Ahana Mukherjee	Student Representative, 4 th year	Member-Student Representative	7003159745
27	Miss Prakriti Palit	Student Representative, 4 th year	Member-Student Representative	8582837656
28	Mr. Yash Raj Sondhi	Student Representative, 2 nd Year	Member-Student Representative	9330267998
29	Mr. Anubhab Das	Student Representative, 1st Year	Member-Student Representative	9875357497
30	Miss. Swastika Talukdar	Student Representative, 1st Year	Member-Student Representative	8961005299
31	Mr. Arjak Ghosh	Student Representative, 1st Year	Member-Student Representative	8617753559

Members Present:

Name	Designation	Signature
Prof. Satyajit Chakrabarti	Director, IEM, Kolkata	
Prof. Arun Kumar Bar	Principal, IEM, Kolkata	
Prof. Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, IEM, Kolkata	
Prof. Debika Bhattacharya	Dean Academics, Controller Of Examination, IEM, Kolkata	
Prof. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
Prof. Koyel Ganguly	Associate Professor, IEM Kolkata	
Prof. Abhishek Bhattacharya	HOD, BCA and M.Sc., IEM, Kolkata	
Prof. Rabin Mazumdar	HOD, BBA, IEM, Kolkata	
Prof. Indraneel Mukhopadhyay	HOD, CSE, IEM, Kolkata	
Prof. Sujit Dutta	HOD, MBA, IEM, Kolkata	
Prof. Prabir Kumar Das	HOD, BSH, IEM, Kolkata	
Prof. Tapas Datta	HOD, EE, IEM, Kolkata	
Prof. Samapika Das Biswas	Student Counselor, IEM, Kolkata	
Prof. Swati Mukherjee	Associate Professor, IEM Kolkata	
Mrs. Gauri Mazumdar	Librarian, IEM Kolkata	
Prof. Aditya Ray	Proctor, IEM Kolkata	
Prof. Arun Kumar Chatterjee	Proctor, IEM Kolkata	
Mr. Krishanu Banerjee	Deputy Manager Administration, IEM, Kolkata	
Mr. Sarvesh Agarwal	Young Indians Kolkata, the Youth Wing of CII	
Mr. Sreepasad Mambrakkaran Kuttan	Regional Head, Vivekananda VigyanMission, Kolkata Chapter, VigyanBharati	
Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd.	
Mr. Yash Raj Sondhi	Student Representative, 1 st Year	
Mr. Subham Goon	Student Representative, 3 rd Year	
Mr. Mainak Banerjee	Student Representative, 1 st Year	
Mr. Projaal Kar	Student Representative, 3 rd year	
Mr. Srijit Chakraborty	Student Representative, 1 st year	
Miss Sneha Rakhsit	Student Representative, 4 th year	
Mr. Aditya Poddar	Student Representative, 4 th year	



**INSTITUTE
OF ENGINEERING & MANAGEMENT**
Salt Lake Electronics Complex, Kolkata-700 091, WB, INDIA

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2024
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Ref No: IEM/22.01/GC-1

Date:22.01.2024

NOTICE

Subject: Meeting of the Student Grievance Redressal Committee ((IEM Kolkata, Salt Lake Campus under University of Engineering and Management) to be held on 29th January 2024.

This is to inform all members of the Student Grievance Redressal Committee that a meeting will be held on 29th January 2024 at 1.00 PM in physical mode at the Principal's office at IEM Kolkata, Salt Lake Campus (Gurukul). The presence of all members is highly solicited.

Details of the Meeting:

Date: 29/01/2024

Time: 01.00 PM

Agenda :

1. To discuss about the cleanliness in the ladies' common room and toilets on the campus.
2. To install multiple biometric systems for the MBA students.

Prof. Dr. Arun Kumar Bar
Principal



Prof. Dr. Arun Kumar Bar
Principal
Institute of Engineering & Management
Sector-V, Salt Lake Electronics Complex
Kolkata-700091

Prof. Dr. Arun Kumar Bar
Principal

Copy to:

1. Director
2. All Committee member

Gurukul Campus : Y-12, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2969
Management House : D-1, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 8908
Ashram Building : GN-34/2, Salt Lake Electronics Complex, Sector-V, Kolkata 700091, Phone : (033) 2357 2059/2995

Agenda of Meeting :

1. To discuss about the cleanliness in the ladies' common room and toilets on the campus.
2. To install multiple biometric systems for the MBA students.

Resolution of the Meeting:

The committee communicated the problems to the HODs and Principal of the Institute. It was decided that one lady cleaning staff would be appointed on each floor of all campus and she must clean the toilet on an hourly basis. Girls' common room will be cleaned twice a week. The Proctors of the respective campuses were instructed to look into the matter with utmost urgency and diligence.

It was instructed to install multiple attendance biometric machines on the different floors to avoid huge gatherings during the morning entry attendance line. The MBA department Principal, Prof Anupam Bhattacharya was given the responsibility to look into the matter urgently.

Action Taken Report:

One lady cleaning staff was appointed on each floor of all campuses and she was also asked to clean the toilet on an hourly basis. Proctors of each campus were instructed to look into the matter with urgency.

The college installed multiple biometric machines on different floors to avoid the huge gathering during the morning attendance line. Prof. Dr. Anupam Bhattacharya, Principal of the MBA department was instructed to look into the matter.

Ref No: IEM/09.01/GC/2023-

Date: 9th January, 2023

NOTICE

Sub: Meeting of Students' Grievance Cell, IEM to be held on 19th January, 2023 at 4.00 pm

This is to inform all members of the Students' Grievance Cell of the Institute that a meeting will be held on 19th January 2023 at 4.00pm in the Principal's office of the Gurukul Campus. Presence of all members is highly solicited.

Topic: Students' Grievance Cell Meeting.
Time: 4.00 PM India
Venue: Principal's office

Agenda of the Meeting:

To discuss regarding the applications received from students who applied to their respective HODs stating the inability to pay the fees due to some unavoidable circumstances during pandemic and allowing them to appear in the upcoming exam.



**Prof. Dr. Arun Kumar Bar
Principal**



Prof. Dr. Arun Kumar Bar
Principal
Institute of Engineering & Management
Sector-V, Salt Lake Electronics Complex
Kolkata-700091

Copy To

1. Director
2. Office
3. All Deans
4. All Hods
5. All committee members

Minutes Meeting of Students' Grievance Cell, IEM to be held on

19th January , 2023 at 4.00 pm

Agenda of the meeting:

To discuss regarding the applications received from a few students who applied to their respective HODs stating the inability to pay the fees due to some unavoidable circumstances during pandemic and allowing them to appear in the upcoming exam.

Resolutions:

The initiative was taken by the college to provide scholarships/free ship to students under four categories such as

- **CASE 1: Parental death cases Proposed Scholarship 2 semester's fees waived.
- **CASE 2: OBC candidates (As per the decision of the SC-ST Committee full fees waiver has been proposed to show that extra measures are taken towards these students. Moreover, the following students belong to extremely financially weak families as well.)
- **CASE 3: SC ST OBC candidates (As per the decision of the SC-ST Committee 1 semester fees waiver has been proposed due to financial problems)
- **CASE 4: Candidates with Financial Problem Proposed Scholarship Fees Concession of Rs.30,000 (Rs.15,000 each semester)

Ref. No: IEM/08.02/GC/2022 -001

Date: 8th February, 2022

NOTICE

Sub: Meeting of Students' Grievance Cell, IEM to be held on 15th February, 2022 at 12:15 pm

This is to inform all members of the Students' Grievance Cell of the Institute that a meeting will be held on 15th February, 2022 at 12:15 pm in the Principal's office of the Gurukul Campus. Presence of all members is highly solicited.

Agenda of the Meeting:

1. To discuss about arrangement of proper lunch service for students in canteen.
2. To discuss the modalities of conducting physical classes in two shifts.



Prof. Dr. Arun Kumar Baidya
Principal
Institute of Engineering & Management
Sector-V, Salt Lake Electronics Complex,
Kolkata-700091

Copy To:

1. Director
2. Office
3. All Deans
4. All HODs
5. All committee members

Minutes Meeting of Students' Grievance Cell, IEM to be held on 15th February, 2022 at 12:15 p.m.



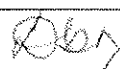



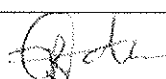
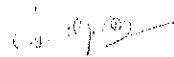

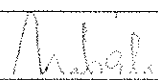
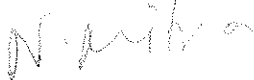

Agenda of the meeting:

1. To discuss about arrangement of proper lunch service for students in canteen.
2. To discuss the modalities of conducting physical classes in two shifts

Resolutions:

1. After pandemic, as the government is planning to reopen the schools and colleges, a proper lunch service have to be arranged in the campus canteen so that the students don't have to depend on street foods. So a decision was made to arrange a catering service to provide proper nutritious food for the students.
2. In order to follow Covid protocol it was decided to arrange the classes in two shifts. In this regard all HODs were requested to prepare routine for two shift classes for their respective departments.

Members Present:

Name	Designation	Signature
Prof. Satyajit Chakrabarti	Director	
Prof. Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, President Students Gymkhana	
Prof. Subrata Basak	Principal, Ashram Campus	
Prof. Debika Bhattacharya	Controller of Examination	
Prof. Arun Kumar Bar	Dean Engineering, HOD ME	
Prof. Mohuya Chakraborty	Dean of HRDC & HOD, CSE	
Prof. Koyel Ganguly	Assistant Controller of Examination	
Prof. Abhishek Bhattacharya	HOD BCA	
Prof. Rabin Mazumdar	HOD, BBA	
Prof. Indraneel Mukhopadhyay	HOD IT	
Prof. Prabir Kumar Das	HOD, BSH	
Prof. Tapas Datta	HOD, EE	
Prof. Nayantara Mitra	Assistant HOD of BCA Counsellor, Ashram Campus	
Prof. Samapika Das Biswas	Asst HOD, BSH, Counsellor of Management Building	
Prof. Swati Mukherjee	Professor of MBA	

Mrs Gauri Mazumdar	Librarian	<i>Gauri Mazumdar</i>
Prof. Aditya Ray	Proctor, Gurukul Building	
Prof. Arun Kumar Chatterjee	Proctor, Management Building	<i>Arun Chatterjee</i>
Mr Krishanu Banerjee	Hostel Warden	<i>K Banerjee</i>
Mr Subhayan Saha	Student - 4th Year	
Mr Raj Bose Roy	Student - 4th Year	<i>Raj Bose Roy</i>
Mr Saptarshi Debnath	Student - 4th Year	
Miss Ruchira Dey	Student - 3rd Year	
Miss. Srinjana Pathak	Student - 4th Year	<i>S Pathak</i>
Miss. Aritra Mukherjee	Student - 4th Year	<i>Aritra Mukherjee</i>
Mr Ayan Raj Ghosh	Student - 4th Year	
Mr Aneesh Kar	Student - 4th Year	<i>A Kar</i>
Mr Aditya Poddar	Student - 3rd Year	<i>Aditya Poddar</i>

The meeting ended with vote of thanks to the Chair.

Ref. No: IEM/08.02/GC/2022 -002

Date: 15th October, 2022

NOTICE

Sub: Meeting of Students' Grievance Cell, IEM to be held on 15th October, 2022 at 2:00 pm

This is to inform all members of the Students' Grievance Cell of the Institute that an online meeting will be held on 15th October, 2022 at 2:00 pm. All the members are requested to join the meeting.


The details of the meeting are as follows:

Time & date: 2:00 P.M., 15th October 2022.

Link: <https://meet.google.com/kos-sahc-mgx>

Agenda of the Meeting:

To discuss regarding the application received from Soumi Roy regarding her less attendance for which she was cautioned by a senior Professor.



Prof. Dr. Arun Kumar Bar
Principal
Institute of Engineering & Management
Sector-V, Salt Lake Electronics Complex
Kolkata-700091

Copy To:

1. Director
2. Office
3. All Deans
4. All HODs
5. All committee members

Minutes Meeting of Students' Grievance Cell, IEM to be held on 15th October, 2022 at 2:00 pm







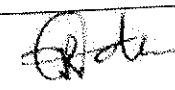
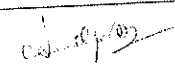

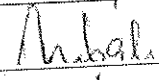
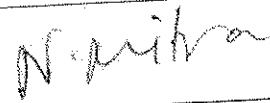

Agenda of the meeting:

To discuss regarding the email received from Soumi Roy regarding her less attendance for which she was cautioned by a senior Professor.

Resolutions:

Soumi Roy was counseled to attend classes regularly for her own well and the concerned teacher was also requested to be little calm with the students.

Members Present:

Name	Designation	Signature
Prof. Satyajit Chakrabarti	Director	
Prof. Sanghamitra Poddar	HOD, Student Affairs & Alumni Relations, President Students Gymkhana	
Prof. Subrata Basak	Principal, Ashram Campus	
Prof. Debika Bhattacharya	Controller of Examination	
Prof. Arun Kumar Bar	Dean Engineering, HOD ME	
Prof. Mohuya Chakraborty	Dean of HRDC & HOD, CSE	
Prof. Koyel Ganguly	Assistant Controller of Examination	
Prof. Abhishek Bhattacharya	HOD BCA	
Prof. Rabin Mazumdar	HOD, BBA	
Prof. Indraneel Mukhopadhyay	HOD IT	
Prof. Prabir Kumar Das	HOD, BSH	
Prof. Tapas Datta	HOD, EE	
Prof. Nayantara Mitra	Assistant HOD of BCA Counsellor, Ashram Campus	
Prof. Samapika Das Biswas	Asst HOD, BSH, Counsellor of Management Building	
Prof. Swati Mukherjee	Professor of MBA	

Mrs Gauri Mazumdar	Librarian	<i>Gauri Mazumdar</i>
Prof. Aditya Ray	Proctor, Gurukul Building	
Prof. Arun Kumar Chatterjee	Proctor, Management Building	<i>Arun Kumar Chatterjee</i>
Mr Krishanu Banerjee	Hostel Warden	<i>K. Banerjee</i>
Mr Subhayan Saha	Student - 4th Year	
Mr Raj Bose Roy	Student - 4th Year	
Mr Saptarshi Debnath	Student - 4th Year	
Miss Ruchira Dey	Student - 3rd Year	
Miss. Srinjana Pathak	Student - 4th Year	<i>S. Pathak</i>
Miss. Aritra Mukherjee	Student - 4th Year	<i>Aritra Mukherjee</i>
Mr Ayan Raj Ghosh	Student - 4th Year	
Mr Aneesh Kar	Student - 4th Year	<i>A. Kar</i>
Mr Aditya Poddar	Student - 3rd Year	<i>Aditya Poddar</i>

The meeting ended with vote of thanks to the Chair.