

LIBRARY OF CONGRESS
FISCAL 2015 BUDGET JUSTIFICATION

SUBMITTED FOR USE OF THE COMMITTEES ON APPROPRIATIONS





View of the Thomas Jefferson Building from the U.S. Capitol, Provided by the Office of the Librarian



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LIBRARY OF CONGRESS OVERVIEW

FISCAL 2015

The Library of Congress has the largest and most wide-ranging collection of the world's recorded knowledge ever assembled by any one institution, and also the closest thing to a mint record of the cultural and intellectual creativity of the American people. It was created and has been sustained for 214 years by the Congress of the United States. The Library has encouraged, protected, and preserved America's creativity through the work of the Copyright Office since 1871, served the Congress directly for nearly 200 years with the nation's largest law library, and acted as the Congress' primary research arm for 100 years with the Congressional Research Service. The mission of the Library is to support the Congress in fulfilling its constitutional duties and to further the progress of knowledge and creativity for the benefit of the American people.

Over the past several years, the Library has been operating with progressively decreasing resources and since fiscal 2010 has sustained a decrease in total appropriations in excess of 12.5 percent, from \$684.3 million to \$598.4 million in fiscal 2013. Fiscal 2013 presented the Library with significant budgetary challenges with the total sequester and rescission resulting in a reduction of \$30.8 million below the fiscal 2012 funding level, representing less overall funding than the Library received in its fiscal 2006 appropriations. The Library made a concerted effort to limit the negative impact of reduced funding levels on core functions and services to stakeholders. Having already curtailed staffing by 186 employees in fiscal 2012 through a voluntary incentive separation program, the Library chose to absorb a disproportionately small percentage (12.9 percent) of the fiscal 2013 budget cuts within the staff pay budget, administering only a three-day library-wide furlough for all staff.

Moving into fiscal 2014 with the prospect of continued sequestration budget reductions, the Library was deeply concerned about the challenges of absorbing additional cuts among its core program

activities and the possibility of burdening staff with another series of furlough days. Thus, the Library very much welcomed the news that it would receive relief in the fiscal 2014 Omnibus Appropriation, with a partial restoration of the sequestration reductions and funding of construction of the fifth collection storage module at the Fort Meade complex. By providing this critical funding support, the Congress has helped the Library maintain its core services to the Congress and the nation.

Despite this much needed relief to the budget, the Library's leadership continues to grapple with challenging funding constraints and is implementing robust planning and governance processes to guide the allocation of limited resources to its highest priority activities and initiatives. By developing clearly defined, measurable, and closely monitored performance goals and objectives, the Library has helped improve governance and accountability and directed a Library-wide focus to cross-cutting programmatic areas documented in the Library's strategic plan.

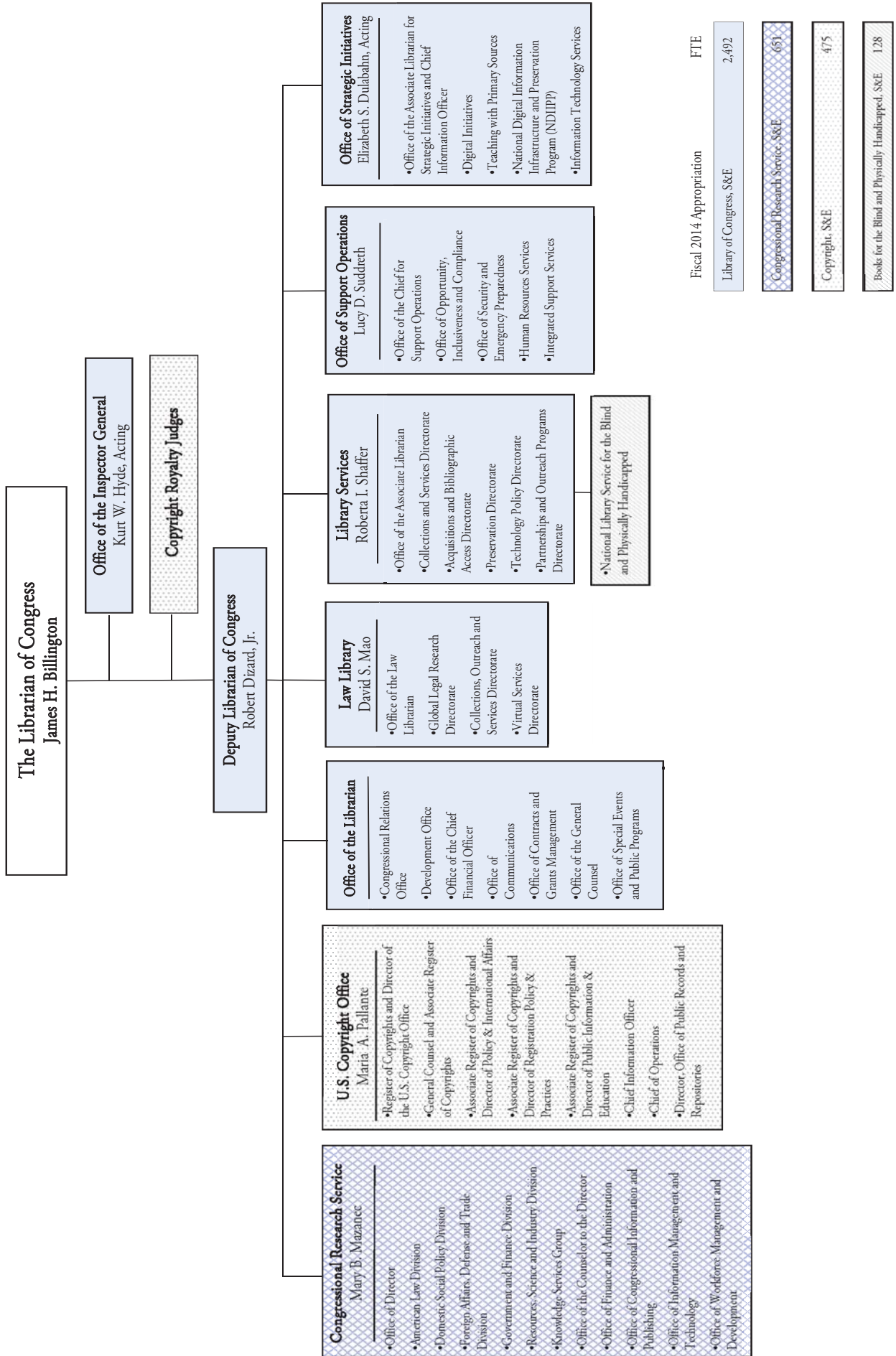
Despite the challenging budget environment, the Library continues to look boldly toward the future. As the Librarian of Congress recently wrote to Library staff, "Our task now for the tumultuous 21st Century is to demonstrate that the nation's oldest federal cultural institution has the unique resources and people to become one of America's most innovative." To that end, in September 2013, the Librarian launched a Library of Congress "Futures Program" that is drawing on the Library's own dedicated and multi-talented staff to address some of the key issues facing the Library and develop better ways to fulfill the Library's historic service missions in the rapidly changing, unpredictable times that lie ahead.

In fiscal 2015 the Library is only requesting funding for staff pay and price level increases to maintain current operations. Because much of the funding

restored in the fiscal 2014 appropriation will be directed in support of critical staffing needs that cannot be fully executed in the current fiscal year, the fiscal 2015 budget details will reflect shifts

of funding to the staff pay accounts in order to annualize the funding of the positions filled during fiscal 2014.

LIBRARY OF CONGRESS



Fiscal 2014 Appropriation	FTE
Library of Congress, S&E	2,492
Congressional Research Service, S&E	651
Copyright, S&E	475
Books for the Blind and Physically Handicapped, S&E	128

Total 3,746





SUMMARY TABLES

LIBRARY OF CONGRESS

Library of Congress Resource Summary (Dollars in thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
Library of Congress, S&E											
Office of the Librarian	448	\$ 26,209	130	\$ 25,504	448	\$ 30,494	448	\$ 27,460	0	-\$ 3,034	-9.9%
Library Services	1,357	205,685	1,302	205,231	1,357	209,465	1,357	216,297	0	6,832	3.3%
Office of Strategic Initiatives	344	100,626	328	97,890	344	104,767	344	108,081	0	3,314	3.2%
Law Library	91	15,512	85	15,797	91	15,849	91	16,285	0	436	2.8%
Office of Support Operations	236	47,765	224	47,532	236	48,777	236	49,954	0	1,177	2.4%
Office of Inspector General	16	2,642	14	2,520	16	2,700	16	2,775	0	75	2.8%
Total Budget, LC, S&E	2,492	\$398,439	2,083	\$394,474	2,492	\$412,052	2,492	\$420,852	0	\$ 8,800	2.1%
CDS & Law Offsetting Collections		- 6,337		0		- 6,350		- 6,350		0	0.0%
Total, Approp, LC, S&E	2,492	\$392,102	2,083	\$394,474	2,492	\$405,702	2,492	\$414,502	0	\$ 8,800	2.2%
Copyright Office, S&E											
COP Basic	439	\$ 44,228	358	\$ 43,623	439	\$ 45,005	439	\$ 46,277	0	\$ 1,272	2.8%
COP Licensing	30	5,099	19	4,669	30	5,099	30	5,230	0	131	2.6%
COP Royalty Judges	6	1,408	5	1,092	6	1,520	6	1,561	0	41	2.7%
Total Budget, CO, S&E	475	\$ 50,735	382	\$ 49,384	475	\$ 51,624	475	\$ 53,068	0	\$ 1,444	2.8%
Basic offsetting collections		- 28,708		0		- 27,971		- 27,971		0	0.0%
Licensing offsetting collections		- 5,099		0		- 5,099		- 5,230		- 131	2.6%
CRJ offsetting collections		- 374		0		- 374		- 381		- 7	1.9%
Total, Approp, CO, S&E	475	\$ 16,554	382	\$ 49,384	475	\$ 18,180	475	\$ 19,486	0	\$ 1,306	7.2%
Congressional Research Service, S&E											
CRS, S&E	651	\$101,204	593	\$101,127	651	\$105,350	651	\$108,382	0	\$ 3,032	2.9%
Books for the Blind and Physically Handicapped, S&E											
BBPH, S&E	128	\$ 48,024	101	\$ 47,577	128	\$ 49,750	128	\$ 50,696	0	\$ 946	1.9%
Total Resource Summary, LC											
Total Budget	3,746	\$598,402	3,159	\$592,562	3,746	\$618,776	3,746	\$632,998	0	\$14,222	2.3%
Total Offsetting Collections		- 40,518		0		- 39,794		- 39,932		- 138	0.3%
Total Appropriations, LC	3,746	\$557,884	3,159	\$592,562	3,746	\$578,982	3,746	\$593,066	0	\$14,084	2.4%

**Library of Congress
Resource Summary
Analysis of Change**
(Dollars in Thousands)

Appropriation/PPA	Fiscal 2014 Execution Plan	Fiscal 2015							Fiscal 2015 Total Request
		Mandatory Pay Increases	Price Level	Sub-total	Non- Recurring	Current Services Request	Program Increases	Total Net Change	
Library of Congress, S&E									
Office of the Librarian	\$ 30,494	\$ 529	\$ 247	\$ 776	-\$3,810	\$ 27,460	\$0	-\$ 3,034	\$ 27,460
Library Services	209,465	4,647	2,185	6,832	0	216,297	0	6,832	216,297
Office of Strategic Initiatives	104,767	1,554	1,760	3,314	0	108,081	0	3,314	108,081
Law Library	15,849	333	103	436	0	16,285	0	436	16,285
Office of Support Operations	48,777	799	378	1,177	0	49,954	0	1,177	49,954
Office of Inspector General	2,700	67	8	75	0	2,775	0	75	2,775
Total Budget, LC, S&E	\$412,052	\$ 7,929	\$4,681	\$12,610	-\$3,810	\$420,852	\$0	\$ 8,800	\$420,852
CDS & Law Offsetting Collections	- 6,350	0	0	0	0	- 6,350	0	0	- 6,350
Total Approp, LC, S&E	\$405,702	\$ 7,929	\$4,681	\$12,610	-\$3,810	\$414,502	\$0	\$ 8,800	\$414,502
Copyright Office, S&E									
COP Basic	\$ 45,005	\$ 1,101	\$ 171	\$ 1,272	\$ 0	\$ 46,277	\$0	\$ 1,272	\$ 46,277
COP Licensing	5,099	67	64	131	0	5,230	0	131	5,230
COP Royalty Judges	1,520	34	7	41	0	1,561	0	41	1,561
Total, Budget, CO, S&E	\$ 51,624	\$ 1,202	\$ 242	\$ 1,444	\$ 0	\$ 53,068	\$0	\$ 1,444	\$ 53,068
Basic offsetting collections	- 27,971	0	0	0	0	- 27,971	0	0	- 27,971
Licensing offsetting collections	- 5,099	- 67	- 64	- 131	0	- 5,209	0	- 131	- 5,230
CRJ offsetting collections	- 374	0	- 7	- 7	0	- 381	0	- 7	- 381
Total, Approp, CO, S&E	\$ 18,180	\$ 1,135	\$ 171	\$ 1,306	\$ 0	\$ 19,507	\$0	\$ 1,306	\$ 19,486
Congressional Research Service, S&E									
CRS, S&E	\$105,350	\$ 2,675	\$ 357	\$ 3,032	\$ 0	\$108,382	\$0	\$ 3,032	\$108,382
Books for the Blind and Physically Handicapped, S&E									
BBPH, S&E	\$ 49,750	\$ 312	\$ 634	\$ 946	\$ 0	\$ 50,696	\$0	\$ 946	\$ 50,696
Total, Library of Congress									
Total Budget	\$618,776	\$12,118	\$5,914	\$18,032	-\$3,810	\$632,998	\$0	\$14,222	\$632,998
Total Offsetting Collections	- 39,794	- 67	- 71	- 138	0	- 39,911	0	- 138	- 39,932
Total Appropriations	\$578,982	\$12,051	\$5,843	\$17,894	-\$3,810	\$593,087	\$0	\$14,084	\$593,066

Library of Congress
Summary by Object Class

(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
00.0 Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+\$ 10	2.0%
Total, Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+\$ 10	2.0%
11.1 Full-time permanent	\$299,336	\$297,148	\$304,430	+ \$5,879	\$319,270	+\$14,840	4.9%
11.3 Other than full-time permanent	5,701	5,853	6,105	0	6,275	+ 170	2.8%
11.5 Other personnel compensation	526	480	603	0	630	+ 27	4.5%
11.5A Staff Awards ¹	1,813	1,956	2,128	+ 88	2,278	+ 150	7.0%
11.8 Special personal services payment	254	276	328	0	338	+ 10	3.0%
12.1 Civilian personnel benefits	86,737	86,350	87,642	+ 2,183	92,713	+ 5,071	5.8%
13.0 Benefits for former personnel	167	144	148	0	148	0	0.0%
Total, Pay	\$394,534	\$392,207	\$401,384	+ \$8,150	\$421,652	+\$20,268	5.0%
21.0 Travel & transportation of persons	1,614	1,130	1,644	0	1,699	+ 55	3.3%
22.0 Transportation of things	417	333	510	0	525	+ 15	2.9%
23.1 Rental payments to GSA	5,971	4,973	5,592	0	5,567	- 25	-0.4%
23.2 Rental payments to others	664	629	629	0	667	+ 38	6.0%
23.3 Communication, utilities & misc charges	5,900	6,755	8,846	0	9,026	+ 180	2.0%
24.0 Printing & reproduction	3,634	3,721	3,522	0	3,591	+ 69	2.0%
25.1 Advisory & assistance services	25,885	25,330	30,992	- 2,160	25,479	- 5,513	-17.8%
25.2 Other services	42,836	41,618	41,486	- 2,337	39,871	- 1,615	- 3.9%
25.3 Other purch of gds & services from gov acc	9,462	8,649	9,585	- 390	9,438	- 147	-1.5%
25.4 Operation & maintenance of facilities	6,485	7,074	5,423	0	5,527	+ 104	1.9%
25.5 Research & development contracts	135	27	615	0	627	+ 12	2.0%
25.6 Medical care	4	0	11	0	11	0	0.0%
25.7 Operation & maintenance of equipment	19,770	17,622	19,426	0	21,037	+ 1,611	8.3%
25.8 Subsistence & support of persons	36	16	87	0	89	+ 2	2.3%
26.0 Supplies & materials	6,071	5,818	6,863	0	7,010	+ 147	2.1%
31.0 Equipment	67,571	70,956	75,481	- 3,263	73,907	- 1,574	-2.1%
41.0 Grants, subsidies & contributions	5,517	5,486	5,978	0	6,552	+ 574	9.6%
42.0 Insurance claims & indemnities	3	0	3	0	3	0	0.0%
44.0 Refunds	1,346	0	50	0	50	0	0.0%
94.0 Financial Transfers	47	218	149	0	160	+ 11	7.4%
Total, Non-Pay	\$203,368	\$200,355	\$216,892	- \$8,150	\$210,836	- \$ 6,056	-2.8%
Total, Library of Congress	\$598,402	\$592,562	\$618,776	\$ 0	\$632,998	+\$14,222	2.3%

¹The Library of Congress uses cash awards to recognize and acknowledge exceptional contributions to the Library, the Congress, and the American people.

**Library of Congress
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	3,746	\$618,776
Non-recurring Costs:	0	
Non-recur of one-time cost for financial system cloud migration		- 3,810
Total, Non-recurring Costs		- 3,810
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		5,652
Annualization of January 2014 pay raise @ 1%		4,138
Within-grade increases		1,834
Foreign Service Nationals (FSN) pay adjustment		494
Total, Mandatory Pay and Related Costs	0	12,118
Price Level Changes		5,914
Program Increases	0	0
Net Increase/Decrease	0	\$ 14,222
Total Budget	3,746	\$632,998
Total Offsetting Collections	0	- 39,932
Total Appropriation	3,746	\$593,066

Library of Congress
Staffing Summary - On-Board/FTEs

Direct Funded by Appropriation/PPA	On-Board	FTEs			
	Fiscal 2013 Year-end Actual	Fiscal 2013 Actual FTE Usage	Fiscal 2014 Execution Plan	Fiscal 2015 Request	Change
Library of Congress, S&E					
Office of the Librarian	131	130	137	137	0
Library Services	1,330	1,302	1,357	1,357	0
Office of Strategic Initiatives	331	328	344	344	0
Law Library	89	85	91	91	0
Office of Support Operations	232	224	236	236	0
Office of the Inspector General	16	14	16	16	0
Unfunded LC, S&E FTE Reserve	0	0	311	311	0
Total, Library of Congress, S&E	2,129	2,083	2,492	2,492	0
Copyright Office, S&E					
COP Basic	366	358	439	439	0
COP Licensing	19	19	30	30	0
COP CRJ	6	5	6	6	0
Total, Copyright Office, S&E	391	382	475	475	0
Congressional Research Service, S&E					
CRS, S&E	605	593	651	651	0
Books for the Blind and Physically Handicapped, S&E					
BBPH, S&E	115	101	128	128	0
Total, Library of Congress					
Total, Library of Congress	3,240	3,159	3,746	3,746	0

Library of Congress
Fiscal 2015 Supplemental Data on Mandatory Pay Increases

(Dollars in Thousands)

Category	LC, S&E	CO, S&E	CRS, S&E	BBPH, S&E	Total
1. Within-grade (WIG) Increases	\$1,214	\$187	\$ 388	\$ 45	\$1,834
2. Jan. 2015 Locality-based Comparability Pay Raise	3,593	586	1,319	154	5,652
3. Foreign Service Nationals (FSN) Pay Adjustment	494	-	-	-	494
4. Annualization of January 2014 Pay Raise	2,628	429	968	113	4,138
Total Mandatory Pay Increases	\$7,929	\$1,202	\$2,675	\$312	\$12,118

Explanation of Calculations

1. Within-grade (WIG) increases calculated against current on-board staff eligible for WIGs during fiscal 2015.
2. January 2015 pay raise calculated at 1.35% of pay base. (CBO Pay Rate of 1.8% for 9 months or 75%).
3. Pay adjustment for overseas Foreign Service nationals. Computation based on individual country rates, provided by the Department of State, applied to pay base. Country rates used for fiscal 2015 are as follows: Brazil - 5%; Egypt – 9.02%; Kenya – 6.9%; India - 10%; Pakistan - 17%; and Indonesia - 7%.
4. Annualization of January 2014 pay raise calculated at 1% of pay base.

Library of Congress
Fiscal 2015 Supplemental Data on Price Level Increases

(Dollars in Thousands)

Category	LC, S&E	CO, S&E	CRS, S&E	BBPH, S&E	Total
1. General inflationary increase	\$1,972	\$182	\$188	\$699	\$3,041
2. Field Office inflationary increase	407	-	-	-	407
3. Acquisitions of library materials inflation	611	-	-	-	611
4. Software maintenance	1,189	60	169	-	1418
5. GSA Space Rental adjustment	32	-	-	- 65	- 33
6. National Film Preservation Foundation grant	470	-	-	-	470
Total Price Level Increases	\$4,681	\$242	\$357	\$634	\$5,914

Explanation of Calculations

1. General inflationary increase calculated using CBO rate of 1.9% of non-pay base for fiscal 2015 (except as noted below).
2. Inflationary increases for overseas Foreign Service nationals. Computation based on individual country rates, provided by the Department of State, applied to pay base. Country rates used for fiscal 2015 are as follows: Brazil - 5%; Egypt - 9.02%; Kenya - 6.9%; India - 10%; Pakistan - 17%; and Indonesia - 7%.
3. Inflationary rate for acquisition of library materials determined by annual study and/or actual historical rates. Rates used for fiscal 2015 are as follows: Books for the Law Library - 2.91%; Books for the General Collections (GENPAC) - 3.54%.
4. Software maintenance inflationary increase calculated using actual historical rate of 15% of software maintenance base.
5. GSA-managed leased space adjustment based on estimates provided by GSA for fiscal 2015.
6. Per P.L. 110-336, Sec. 3, (b)(1), increase grant to the National Film Preservation Foundation from \$530K to authorization level of \$1M.

Library of Congress

Total Funds Available - All Sources

(Dollars in Thousands)

	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2015 Request
Total Appropriations			
Library of Congress	\$557,883	\$578,982	\$593,066
AOC - Library Buildings and Grounds	44,424	53,391	62,756
Subtotal, Appropriations	\$602,307	\$632,373	\$655,822
Receipts (Actual Collected and Estimated)			
Sales of catalog cards and publications	\$ 3,306	\$ 6,000	\$ 6,000
Collections to Global Legal Information Network	0	350	350
Copyright fees	27,721	27,971	27,971
Licensing and CRJ fees	5,473	5,473	5,611
Subtotal, Receipts	\$ 36,500	\$ 39,794	\$ 39,932
Non-Appropriated Funds			
Gift and Trust Funds ¹	\$ 8,199	\$ 12,778	\$ 12,901
Revolving Fund Revenue (Actual & Estimated)	83,928	84,206	84,501
Reimbursable Activities (Actual & Estimated)	2,007	2,500	2,500
Subtotal, Non-Appropriated Funds	\$ 94,134	\$ 99,484	\$ 99,902
Total Funds Available			
Total	\$732,941	\$771,651	\$795,656

¹ Includes new gift and trust fund contributions and income realized: excludes prior-year carryover funds.

Library of Congress

Statement of Receipts

(Dollars in Thousands)

	Fiscal 2013 Actual	Fiscal 2014 Estimate	Fiscal 2015 Estimate
Statement of Receipts, Treasury Department General Fund Account			
Other miscellaneous receipts	\$ 867	\$ 250	\$ 250
Total Receipts into General Fund Account	\$ 867	\$ 250	\$ 250
Statement of Receipts, Payments to Copyright Owners			
Receipts from fees, Digital audio recording devices and media (DART)	\$1,248	\$1,298	\$1,350
Receipts from interest on investments in public debt securities (DART)	5	2	8
Total Receipts into Special Fund Account	\$1,253	\$1,300	\$1,358



LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Library of Congress, S&E Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations		FTE	\$	FTE	\$	FTE	\$	%
	FTE	\$	FTE	\$							
Office of the Librarian	448	\$ 26,209	130	\$ 25,504	448	\$ 30,494	448	\$ 27,460	0	-\$3,034	-9.9%
Library Services	1,357	205,685	1,302	205,231	1,357	209,465	1,357	216,297	0	6,832	3.3%
Office of Strategic Initiatives	344	100,626	328	97,890	344	104,767	344	108,081	0	3,314	3.2%
Law Library	91	15,512	85	15,797	91	15,849	91	16,285	0	436	2.8%
Office of Support Operations	236	47,765	224	47,532	236	48,777	236	49,954	0	1,177	2.4%
Office of the Inspector General	16	2,642	14	2,520	16	2,700	16	2,775	0	75	2.8%
Total, LC, S&E	2,492	\$398,439	2,083	\$394,474	2,492	\$412,052	2,492	\$420,852	0	\$8,800	2.1%

Library of Congress, Salaries and Expenses
Summary By Object Class
(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
00.0 Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+\$ 10	2.0%
Total, Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+\$ 10	2.0%
11.1 Full-time permanent	\$191,259	\$189,637	\$194,760	+ \$3,726	\$204,333	+\$ 9,573	4.9%
11.3 Other than full-time permanent	3,780	3,885	3,895	0	4,004	+ 109	2.8%
11.5 Other personnel compensation	495	458	569	0	936	+ 367	64.5%
11.5A Staff Awards ¹	1,074	1,230	1,274	0	968	- 306	-24.0%
11.8 Special personal services payment	213	238	288	0	296	+ 8	2.8%
12.1 Civilian personnel benefits	56,001	55,792	56,844	+ 1,170	59,918	+ 3,074	5.4%
13.0 Benefits for former personnel	125	112	100	0	100	0	0.0%
Total, Pay	\$252,947	\$251,352	\$257,730	+ \$4,896	\$270,555	+\$12,825	5.0%
21.0 Travel & transportation of persons	1,030	776	1,028	0	1,071	+ 43	4.2%
22.0 Transportation of things	368	287	454	0	468	+ 14	3.1%
23.1 Rental payments to GSA	3,828	3,828	3,634	0	3,677	+ 43	1.2%
23.2 Rental payments to others	284	259	329	0	362	+ 33	10.0%
23.3 Communication, utilities & misc charges	4,908	4,802	7,436	0	7,590	+ 154	2.1%
24.0 Printing & reproduction	2,332	2,584	2,045	0	2,087	+ 42	2.1%
25.1 Advisory & assistance services	24,294	24,078	29,082	- 1,710	23,991	- 5,091	-17.5%
25.2 Other services	28,020	26,715	26,451	- 1,063	25,850	- 601	- 2.3%
25.3 Other purch of gds & services from gov acc	8,523	7,855	8,593	- 389	8,424	- 169	-2.0%
25.4 Operation & maintenance of facilities	6,460	7,052	5,403	0	5,506	+ 103	1.9%
25.6 Medical care	4	0	11	0	11	0	0.0%
25.7 Operation & maintenance of equipment	17,895	15,801	17,185	0	18,553	+ 1,368	8.0%
25.8 Subsistence & support of persons	13	6	9	0	9	0	0.0%
26.0 Supplies & materials	2,438	2,245	2,975	0	3,049	+ 74	2.5%
31.0 Equipment	37,682	41,130	43,007	- 1,734	42,374	- 633	-1.5%
41.0 Grants, subsidies & contributions	5,517	5,486	5,978	0	6,552	+ 574	9.6%
42.0 Insurance claims & indemnities	3	0	3	0	3	0	0.0%
44.0 Refunds	1,346	0	50	0	50	0	0.0%
94.0 Financial transfers	47	218	149	0	160	+ 11	7.4%
Total, Non-Pay	\$144,992	\$143,122	\$153,822	- \$4,896	\$149,787	-\$ 4,035	-2.6%
Total, Library of Congress, S&E	\$398,439	\$394,474	\$412,052	\$ 0	\$420,852	+\$ 8,800	2.1%

¹

The Library of Congress uses cash awards to recognize and acknowledge exceptional contributions to the Library, the Congress, and the American people.

Library of Congress, S&E
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	2,492	\$412,052
Non-recurring Costs:		
Non-recur of one-time cost for financial system cloud migration		- 3,810
Total, Non-recurring Costs		- 3,810
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		3,593
Annualization of January 2014 pay raise @ 1%		2,628
Within-grade increases		1,214
Foreign Service Nationals (FSN) pay adjustment		494
Total, Mandatory Pay and Related Costs	0	7,929
Price Level Changes		4,681
Program Increases	0	0
Net Increase/Decrease	0	\$ 8,800
Total Budget	2,492	\$420,852
Total Offsetting Collections	0	- 6,350
Total Appropriation	2,492	\$414,502





Office of the Librarian

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Office of the Librarian Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
00.0 Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+ \$ 10	2.0%
Total, Lapse Reserve	\$ 500	\$ 0	\$ 500	\$ 0	\$ 510	+ \$ 10	2.0%
11.1 Full-time permanent	\$ 13,256	\$ 13,175	\$13,593	+ \$ 82	\$14,064	+ \$ 471	3.5%
11.3 Other than full-time permanent	221	295	283	0	291	+ 8	2.8%
11.5 Other personnel compensation	202	194	205	0	211	+ 6	2.9%
12.1 Civilian personnel benefits	3,573	3,788	3,564	+ 26	3,717	+ 153	4.3%
13.0 Benefits for former personnel	125	30	100	0	100	0	0.0%
Total, Pay	\$ 17,377	\$ 17,482	\$17,745	+ \$108	\$18,383	+ \$ 638	3.6%
21.0 Travel & transportation of persons	108	55	77	0	79	+ 2	2.6%
22.0 Transportation of things	54	14	32	0	33	+ 1	3.1%
23.3 Communication, utilities & misc charges	170	174	194	0	197	+ 3	1.5%
24.0 Printing & reproduction	195	180	216	0	220	+ 4	1.9%
25.1 Advisory & assistance services	1,808	1,153	6,470	- 108	2,600	- 3,870	-59.8%
25.2 Other services	478	317	1,231	0	1,255	+ 24	1.9%
25.3 Other purch of gds & services from gov acc	20	10	20	0	20	0	0.0%
25.7 Operation & maintenance of equipment	269	269	449	0	516	+ 67	14.9%
26.0 Supplies & materials	138	115	126	0	128	+ 2	1.6%
31.0 Equipment	5,089	5,735	3,431	0	3,516	+ 85	2.5%
42.0 Insurance claims & indemnities	3	0	3	0	3	0	0.0%
Total, Non-Pay	\$ 8,332	\$ 8,022	\$12,249	- \$108	\$ 8,567	- \$3,682	-30.1%
Total, Office of the Librarian	\$26,209	\$25,504	\$30,494	\$0	\$27,460	- \$3,034	-9.9%

Office of the Librarian
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	448	\$30,494
Non-recurring Costs:		
Non-recur of one-time cost for financial system cloud migration		- 3,810
Total, Non-recurring Costs		- 3,810
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		255
Annualization of January 2014 pay raise @ 1%		187
Within-grade increases		87
Total, Mandatory Pay and Related Costs	0	529
Price Level Changes		247
Program Increases	0	0
Net Increase/Decrease	0	-\$ 3,034
Total Budget	448	\$27,460
Total Offsetting Collections	0	0
Total Appropriation	448	\$27,460

Office of the Librarian

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$27.46 million** for the Office of the Librarian in fiscal 2015, a net decrease of (\$3.034 million), or (10 percent), under fiscal 2014. This request supports mandatory pay related and price level increases, and a non-recurring decrease of \$3.81 million for the one-time cost for financial system cloud migration. Also, included is a request to realign \$0.108 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LIBN	448	\$26,209	130	\$25,204	448	\$30,494	448	\$27,460	0	- \$3,034	- 9.9%

PROGRAM OVERVIEW

The Office of the Librarian provides leadership to the Library, overseeing the implementation and management of the Library's mission to support the Congress in fulfilling its constitutional duties, and to further the progress of knowledge and creativity for the benefit of the American people. The Librarian of Congress and the Deputy Librarian of Congress provide executive management to the Library service units, which include the Congressional Research Service, Copyright Office, Law Library, Library Services, Office of Strategic Initiatives and Office of Support Operations. The Librarian of Congress chairs the Library's Executive Committee (EC). The Librarian's Office is directly responsible for the following offices.

Congressional Relations Office (CRO): Develops and implements the Library's legislative and congressional outreach strategies for a majority of Library operations and events and coordinates a variety of services for the Congress. CRO serves as the Library's communications point of contact for congressional oversight committees.

Development Office (DEV/O): Conducts, coordinates, and tracks fundraising activities to support the Librarian's priorities, including acquisitions, cultural programs, educational outreach activities, and events.

Office of the Chief Financial Officer (OCFO): Provides centralized strategic planning, annual planning, performance assessment, risk management, budgeting, accounting, disbursing, and financial systems and reporting services for the Library's appropriated, gift, trust, revolving, and reimbursable funds. OCFO serves as liaison with the House and Senate Committees on

Appropriations of the Congress in areas relating to the Library's financial functions.

Office of Communications/Public Affairs Office (OC/PAO): Maintains, develops, enhances, and expands the Library's communications and public affairs functions with the Congress, the American public, news media, and Library employees.

Office of Contracts and Grants Management (OCGM): Acquires goods and services for all Library units; awards and administers contracts, grants, funded cooperative agreements, and fellowships; procures databases and publications under the Library's Federal Library and Information Network (FEDLINK) Program; and oversees placement of foreign scholars in Library program offices.

Office of the General Counsel (OGC): Provides legal counsel to Library management on operations, programs, and initiatives; represents the Library in legal proceedings and negotiations; manages the Library's system of regulations; and serves as the Library's ethics office.

Office of Special Events and Public Programs (OSEPP): Coordinates and manages events that support the mission of the Library and showcase its programs, collections, and exhibitions.

Fiscal 2013 Priority Activities

The Office of the Librarian initiated, in fiscal 2012, an extensive review of the Library's policies, regulations, and directives to improve usability and understanding. During fiscal 2013, a working group, consisting of senior managers across all service units and led by the Deputy Librarian, established a new, single governing documents framework. The working group reviewed Library of

Congress Regulations (LCRs), policies, directives, internal service unit policies, and procedural guidance for relevance and need. The group identified areas that required creating new policies and procedures and began migrating existing policies and related documents into the new governing documents framework. The framework consists of three elements: a Library of Congress Manual, Library of Congress Handbooks and Library of Congress Technical Guidance. The Web Governance Board (WGB), another initiative led by the Deputy Librarian, continued its oversight of the ongoing implementation of the Library's information architecture strategy. The WGB managed the work to enhance the new legislative data platform, migrate Library collections content, and develop the copyright area design. The WGB developed key performance indicators (KPIs) and user satisfaction measurements to improve the management of all Library social media activities. The KPIs for social media are designed to complement the KPIs developed for the overall web presence in fiscal 2012.

The Congressional Relations Office (CRO) engaged in a number of activities in support of the incoming 113th Congress and the 57th Presidential Inauguration. A new Library "Guide to Resources" and a Services Card were distributed to all Members of the new Congress, and new information about the Library's training opportunities were added on the intranet site (LCnet), available exclusively to Members and their staff for obtaining information and services from the Library. CRO presented legislative proposals and requests for approvals to the Committee on House Administration, the Senate Rules and Administration Committee, and the Joint Committee on the Library and met with oversight committee staff on issues of interest, including providing briefings, web site demonstrations of enhancements to beta.Congress.gov, and site visits to Library facilities. CRO coordinated events with the Library of Congress Caucus and informed Congressional offices and committees about Library programs, resources, services, and events. In collaboration with the Government Printing Office, CRO coordinated discussions with the Senate Rules and Administration Committee about a new Library mobile application for the Centennial Edition of "The Constitution of the United States of America: Analysis and Interpretation (CONAN)."

The Development Office provided management of the James Madison Council, the group that contributes financial support toward the development of the Library's collections and a number of key initiatives such as the Junior Fellows Program, the Letters About Literature initiative, and the World Digital Library. The office also supported the Librarian's efforts to secure funding from

the private sector for projects such as the Knowledge Navigators initiative, the 13th annual National Book Festival, and a major exhibition planned for summer 2014 commemorating the Civil Rights Act of 1964. The Development Office's goals were advanced through effective prospecting, donor development, stewardship, and coordination with offices throughout the Library.

The Office of the Chief Financial Officer (OCFO) maintained the Library's planning and budgeting framework by continuing to record and report on program performance and accomplishments toward achieving the Strategic Plan goals and related outcomes. OCFO also continued to work with contractor support to develop an improved eLCplans system that will provide planning and performance information for decision making regarding strategic planning and performance management. The planned release is fiscal 2014.

OCFO fully implemented the Library of Congress Budget System (LCBS), an institution-wide budget execution and tracking system in which spending plan data from all Library service units is recorded. OCFO also established the Financial Systems Office (FSO), separating those functions from the Financial Reports Office to provide needed and appropriate oversight to the Library's financial systems operations, in recognition of OCFO's growing responsibilities for the administration of financial systems operations for the Legislative Branch. In fiscal 2013, OCFO worked with the Architect of the Capitol (AOC) to perform a gap analysis to determine the feasibility of migrating the AOC's financial data into the Library's financial management system environment. The result of the analysis indicated that significant efficiencies and cost savings would be realized from the AOC migration.

The Office of Communications (OC) provided public relations support and backing to a myriad of Library initiatives and events, including the rollout of the Congress.gov beta web site; major acquisitions and exhibitions; and announcements of the Poet Laureate activities, the Gershwin Prize for Popular Song, Kluge Prize recipients, and events such as the National Book Festival. The OC revived and renewed the Library of Congress Magazine (LCM) and generated a print circulation of 12,000 plus 41,600 online subscribers. The OC also issued more than 230 news releases supporting Library programs and garnered coverage by media outlets, which included the Washington Post, New York Times, Associated Press, NBC Nightly News, CBS Evening News, and PBS Newshour.

The Office of Contracts and Grants Management

(OCGM) streamlined its management structure to improve oversight and accountability; implemented more formal work processes; and improved management of the workload. Enhanced acquisition planning was a top priority. In addition, the practical training provided to Contract Specialists and Contracting Officers' Representatives was expanded to develop the functional and professional expertise necessary to execute the contracts and grants that support the Library's mission.

The Office of the General Counsel (OGC) provided legal oversight of budget developments including sequestration and lapse in appropriations, human capital management, records scheduling, collection acquisitions, eDeposit, web archiving, and the implementation of the STOCK Act ethics reforms. OGC continued to work with Library management to improve contracting operations and worked with the Deputy Librarian to begin a comprehensive update of the Library's system of regulations and other governing documents. OGC also engaged in substantial litigation, in particular on challenges to decisions of the Copyright Royalty Judges.

The Office of Special Events and Public Programs (OSEPP) coordinated 326 special events consisting of 451 segments (i.e., multi-day events or numerous sub-events on a single day). These included a broad range of events both at the Library and at off-site venues for the Library, for Members of Congress, and for outside organizations, including 165 Library-sponsored events and 96 Congressional events.

Fiscal 2014 Priority Activities

The Librarian's Office will continue to oversee Library management and track progress made on the priorities established in fiscal 2013. The governing documents work group, led by the Deputy Librarian, will continue converting existing Library regulations, directives, and procedural guidance content into the new governing documents framework. The transition will be fully implemented in fiscal 2014. The Web Governance Board (WGB) will continue to improve the Library's web presence search, navigation, and presentation to enhance access to legislative data and Library content and services. The WGB will oversee further improvements to the user experience and continued implementation of the information architecture strategy. The migration of legacy data and presentations to the new architecture will continue.

The Congressional Relations Office (CRO) will continue to strengthen relationships between the Congress and the Library through collaborations with the Library of Congress Caucus and meetings with oversight committee

staff on issues of interest, including providing briefings, web site demonstrations, and site visits to Library facilities. CRO will continue discussions with the Committee on House Administration, Senate Rules and Administration Committee, and Joint Committee on the Library about the Library's legislative proposals and requests for approvals. CRO will inform Congressional offices and committees about Library programs, resources, services, and events and build out the content of the intranet site (LCnet), available to Members and their staff for obtaining information and services from the Library.

The Development Office will continue to support the Librarian's efforts to raise funds for a broad range of programs, including the Knowledge Navigators initiative, the National Book Festival, literacy initiatives, and Library collections, exhibitions, symposia, conferences, and scholarly programs. The Development Office will continue to develop a planned giving program for the Library, and it will seek to strengthen the James Madison Council and to foster support for the Library among foundations, corporations, and individuals.

The Office of the Chief Financial Officer (OCFO) will continue oversight of the planning and budgeting framework, eLCplans system, and the LCBS, which will assist senior leadership in making strategic programmatic and management decisions and in allocating resources effectively to support the Library's core mission and priority objectives. In fiscal 2014, OCFO will further develop LCBS capabilities by integrating payroll budget functionality from its existing Payroll Analysis Module system. OCFO will begin the process of migrating the Library's Momentum infrastructure to the cloud, upgrading to Momentum version 7.0, and migrating the AOC's financial data to the Library's financial management system environment.

OCFO also will work with the Government Accountability Office (GAO) on a gap analysis, to evaluate the feasibility of migrating the GAO's financial data into the Library's financial management system environment and to move the GAO's financial transaction processing to OCFO. The potential future migration of the GAO to the Library's environment will likely achieve savings for the Legislative Branch by consolidating transaction processing, eliminating service-level overhead, and reducing financial system audit costs.

The Office of Communications (OC) will continue to provide media support to Library initiatives, including major exhibitions, high-profile acquisitions, and annual events. The OC will build upon the Library of Congress Magazine (LCM) by exploring additional distribution

channels and the feasibility of a mobile application version to maximize outreach. The OC will also continue to assess its internal communications and social media efforts to ensure quality, efficiency, effectiveness, and the feasibility of expanding multimedia content to supplement social media channels and the LCM.

The Office of Contracts and Grants Management (OCGM) will continue the evaluation of contracting procedures, and publish a comprehensive set of contracting policies and procedures aligned to the Federal Acquisition Regulation. OCGM will focus on advance planning to better ensure requirements are well defined and alternatives evaluated, implement closer tracking of key acquisitions milestones, and continue to implement professional development and training programs aligned with the Federal Acquisition Certification program.

The Office of the General Counsel (OGC) will continue to provide legal oversight for Library activities, programs, and services, including human capital management, the Library's budget, contracting, records management, and acquisitions for the collections. The OGC will continue to work with management on contracting policies and procedures, training of contracting officers and program officials, and developing and identifying opportunities to introduce strategic sourcing and other efficiencies into the contracts process.

The Office of Special Events and Public Programs will continue to coordinate a broad range of special events, both at the Library and at off-site venues for the Library, Members of Congress, and outside organizations. The programs will continue to focus on events related to educational outreach and the Library's collections.

Fiscal 2015 Priority Activities

The Librarian's Office will continue to oversee Library management, programs and activities and track the progress made on established fiscal 2014 priorities. Under the direction of the Deputy Librarian, the Web Governance Board (WGB) will oversee the review of web content priorities and processes. The WGB will reassess its strategies to improve the user experience and implement the information architecture strategy, and it will manage improvements to the supporting systems and workflows used for the Library's web presence.

The Congressional Relations Office (CRO) will support the information needs, activities and functions of the incoming 114th Congress and offer briefings on Library services that will assist them in their constitutional and representational responsibilities. CRO will continue to strengthen relationships between the Congress and

Library, in particular through collaborations with the Library of Congress Caucus. The Library will present legislative proposals and requests for approvals to the Committee on House Administration, the Senate Rules and Administration Committee, and the Joint Committee on the Library and meet with oversight committee staff on issues of interest, including providing briefings, web site demonstrations, and site visits to Library facilities. CRO will keep Congressional offices and committees informed about Library programs, resources, services, and events, and continue to build out the content of the intranet site (LCnet), available exclusively to Members of Congress and their staff.

The Development Office will continue to support the Librarian's efforts to raise funds for a broad range of programs including acquisitions and development of the collections, exhibitions, internships, symposia, conferences, and scholarly programs. The Office will work to further internal coordination of fundraising activities within the institution and will seek to strengthen the James Madison Council as well as foster support for the Library among foundations, corporations, and individuals.

The Office of the Chief Financial Officer (OCFO) plans to integrate the Department of the Treasury's Internet Payment Platform (IPP) capability with the Momentum financial system, which will help to achieve efficiencies in the Library's payment processing operations. Additionally, if contracts are awarded in fiscal 2014 for the migration of Momentum hosting to the cloud, the Momentum 7.0 upgrade, and migration of the AOC's financial data into the Library's financial management system environment, these efforts will be completed by the end of fiscal 2015.

Depending on the results of the gap analysis for migrating GAO into the Library's financial management system environment, the Library will award a contract to implement the migration in fiscal 2016 and will begin hiring additional accounting staff, who will perform the GAO's financial transaction processing and financial reporting.

The Office of Communications will continue to provide media support to Library programs and initiatives, publish the LCM and Annual Report, and maintain and develop communications channels and content. The office will implement modifications and enhancements resulting from fiscal 2014 assessments of internal communications, LCM distribution and application developments, multi-media content development, and expansion of the National Book Festival brand and outreach.

The Office of Contracts and Grants Management (OCGM) will continue to streamline its contracts and grants operations. OCGM will continue its focus on advanced acquisition planning, consistent business processes, the accessibility and utility of procurement information, enhancing staff professional development, and monitoring of organizational, personnel, and contractor performance.

The Office of the General Counsel (OGC) will provide legal guidance on budget developments, human capital management, contracting, records management,

legislation and regulations, digital collections, and collection acquisitions and will continue to defend the Library in litigation, employment discrimination, and contract cases.

The Office of Special Events and Public Programs will continue to coordinate a broad range of special events for the Library, Members of Congress, and outside organizations. The programs will continue to focus on events related to educational outreach and the Library's collections.





Library Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Library Services Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
Associate Librarian for Library Services (ALLS)											
ALLS	32	\$ 8,221	27	\$ 6,430	32	\$ 7,846	32	\$ 8,040	0	\$ 194	2.5%
American Folklife Center	23	2,852	20	2,790	23	2,829	23	2,906	0	77	2.7%
Veterans History Project	22	2,062	18	1,921	22	1,987	22	2,041	0	54	2.7%
Civil Rights History Project	0	189	0	188	0	220	0	226	0	6	2.7%
Total, ALLS	77	\$ 13,324	65	\$ 11,329	77	\$ 12,882	77	\$ 13,213	0	\$ 331	2.6%
Acquisitions and Bibliographic Access (ABA)											
Total, Acq & Bib Acc	463	\$ 65,394	446	\$ 65,142	463	\$ 64,287	463	\$ 66,676	0	\$ 2,389	3.7%
Purchase of Library Materials	0	13,751	0	17,425	0	14,057	0	14,556	0	499	2.2%
Total, ABA	463	\$ 79,145	446	\$ 82,567	463	\$ 78,344	463	\$ 81,232	0	\$ 2,888	3.7%
Collections and Services (CS)											
Collections & Services	486	\$ 59,130	482	\$ 58,994	486	\$ 59,163	486	\$ 61,254	0	\$ 2,091	3.5%
Packard Campus	112	15,972	108	14,815	112	16,882	112	17,363	0	481	2.8%
Total, Collections & Services	598	\$ 75,102	590	\$ 73,809	598	\$ 76,045	598	\$ 78,617	0	\$ 2,572	3.4%
Partnerships and Outreach Programs (POP)											
Partnerships & Outreach Prgms	53	\$ 6,472	51	\$ 6,454	53	\$ 6,775	53	\$ 6,971	0	\$ 196	2.9%
Cat Dist Service	21	5,988	18	3,619	21	6,000	21	6,000	0	0	0.0%
Total, Part & Outreach Prgm	74	\$ 12,460	69	\$ 10,073	74	\$ 12,775	74	\$ 12,971	0	\$ 196	1.5%
Preservation (PRES)											
Preservation	99	\$ 13,427	94	\$ 14,114	99	\$ 14,004	99	\$ 17,065	0	\$ 3,061	21.9%
Mass Deacid Prgm	0	4,800	0	6,098	0	7,451	0	4,891	0	-2,560	-34.4%
Total, Preservation	99	\$ 18,227	94	\$ 20,212	99	\$ 21,455	99	\$ 21,956	0	\$ 501	2.3%
Technology Policy (TECH)											
Technology Policy	46	\$ 7,427	38	\$ 7,241	46	\$ 7,964	46	\$ 8,308	0	\$ 344	4.3%
Total, Library Services (LS)											
Total, Library Services	1,357	\$ 205,685	1,302	\$ 205,231	1,357	\$ 209,465	1,357	\$ 216,297	0	\$ 6,832	3.3%

Library Services
Summary By Object Class
(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$112,115	\$111,569	\$112,526	+ \$500	\$116,446	+ \$3,920	3.5%
11.3 Other than full-time permanent	2,961	2,954	2,968	0	3,051	+ 83	2.8%
11.5 Other personnel compensation	570	774	915	0	950	+ 35	3.8%
11.8 Special personal services payment	15	0	0	0	0	0	0.0%
12.1 Civilian personnel benefits	32,912	32,626	33,002	+ 150	34,260	+ 1,258	3.8%
13.0 Benefits for former personnel	0	82	0	0	0	0	0.0%
Total, Pay	\$148,573	\$148,005	\$149,411	+ \$650	\$154,707	+ \$5,296	3.5%
21.0 Travel & transportation of persons	628	568	733	0	771	+ 38	5.2%
22.0 Transportation of things	306	268	416	0	430	+ 14	3.4%
23.1 Rental payments to GSA	72	72	78	0	90	+ 12	15.4%
23.2 Rental payments to others	284	259	329	0	362	+ 33	10.0%
23.3 Communication, utilities & misc charges	869	726	784	0	811	+ 27	3.4%
24.0 Printing & reproduction	1,841	2,137	1,527	0	1,559	+ 32	2.1%
25.1 Advisory & assistance services	8,013	8,385	10,985	- 650	10,513	- 472	-4.3%
25.2 Other services	11,095	10,538	11,532	0	11,736	+ 204	1.8%
25.3 Other purch of gds & services from gov acc	6,613	6,201	6,547	0	6,739	+ 192	2.9%
25.4 Operation & maintenance of facilities	7	20	9	0	10	+ 1	11.1%
25.7 Operation & maintenance of equipment	2,687	2,140	2,685	0	2,918	+ 233	8.7%
25.8 Subsistence & support of persons	13	6	9	0	9	0	0.0%
26.0 Supplies & materials	1,844	1,730	2,335	0	2,397	+ 62	2.7%
31.0 Equipment	20,776	23,287	21,241	0	21,918	+ 677	3.2%
41.0 Grants, subsidies & contributions	671	671	645	0	1,117	+ 472	73.2%
44.0 Refunds	1,346	0	50	0	50	0	0.0%
94.0 Financial transfers	47	218	149	0	160	+ 11	7.4%
Total, Non-Pay	\$ 57,112	\$ 57,226	\$ 60,054	- \$650	\$ 61,590	+ \$1,536	2.6%
Total, Library Services	\$205,685	\$205,231	\$209,465	\$ 0	\$216,297	+ \$6,832	3.3%

Library Services
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	1,357	\$209,465
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		2,004
Annualization of January 2014 pay raise @ 1%		1,470
Within-grade increases		679
Foreign Service Nationals (FSN) pay adjustment		494
Total, Mandatory Pay and Related Costs	0	4,647
Price Level Changes		2,185
Program Increases	0	0
Net Increase/Decrease	0	\$ 6,832
Total Budget	1,357	\$216,297
Total Offsetting Collections	0	- 6,000
Total Appropriation	1,357	\$210,297



Associate Librarian for Library Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Associate Librarian for Library Services Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 6,109	\$ 6,024	\$ 6,287	\$0	\$ 6,466	+ \$179	2.8%
11.3 Other than full-time permanent	111	137	192	0	197	+ 5	2.6%
11.5 Other personnel compensation	58	63	91	0	94	+ 3	3.3%
12.1 Civilian personnel benefits	1,728	1,726	1,794	0	1,852	+ 58	3.2%
Total, Pay	\$ 8,006	\$ 7,950	\$ 8,364	\$0	\$ 8,609	+ \$245	2.9%
21.0 Travel & transportation of persons	105	92	122	0	124	+ 2	1.6%
22.0 Transportation of things	140	130	136	0	139	+ 3	2.2%
23.3 Communication, utilities & misc charges	311	217	258	0	262	+ 4	1.6%
24.0 Printing & reproduction	297	245	270	0	276	+ 6	2.2%
25.1 Advisory & assistance services	739	628	708	0	722	+ 14	2.0%
25.2 Other services	1,423	613	1,133	0	1,154	+ 21	1.9%
25.3 Other purch of gds & services from gov acc	352	334	258	0	263	+ 5	1.9%
25.7 Operation & maintenance of equipment	17	18	121	0	123	+ 2	1.7%
25.8 Subsistence & support of persons	9	6	9	0	9	0	0.0%
26.0 Supplies & materials	174	89	146	0	149	+ 3	2.1%
31.0 Equipment	1,610	866	1,242	0	1,266	+ 24	1.9%
41.0 Grants, subsidies & contributions	141	141	115	0	117	+ 2	1.7%
Total, Non-Pay	\$ 5,318	\$ 3,379	\$ 4,518	\$0	\$ 4,604	+ \$86	1.9%
Total, Associate Librarian for Library Services	\$13,324	\$11,329	\$12,882	\$0	\$13,213	+ \$331	2.6%

Associate Librarian for Library Services
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	77	\$12,882
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		118
Annualization of January 2014 pay raise @ 1%		87
Within-grade increases		40
Total, Mandatory Pay and Related Costs	0	245
Price Level Changes		86
Program Increases	0	0
Net Increase/Decrease	0	\$ 331
Total Budget	77	\$13,213
Total Offsetting Collections	0	0
Total Appropriation	77	\$13,213

Associate Librarian for Library Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$13.213 million** for the Office of the Associate Librarian for Library Services in fiscal 2015, an increase of \$0.331 million, or 2.6 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LS_ALLS	77	\$13,324	65	\$11,329	77	\$12,882	77	\$13,213	0	\$331	2.6%

PROGRAM OVERVIEW

The Office of the Associate Librarian for Library Services (ALLS) plans, coordinates, and leads the activities of five Library Services (LS) directorates: Acquisitions and Bibliographic Access, Collections and Services, Partnerships and Outreach Programs, Preservation, and Technology Policy. Additionally, ALLS is the organizational location of the American Folklife Center (AFC), the Veterans History Project (VHP), and the Civil Rights History Project. Under the leadership of the Associate Librarian, these programs develop, describe, preserve, sustain, and provide access to the Library's universal collection of knowledge and creativity.

ALLS has a framework for LS program management to meet five service unit-specific strategic goals:

- Collect and preserve the record of America's creativity and the world's knowledge.
- Provide the most effective methods of connecting users to the collections.
- Deepen the general understanding of American cultural, intellectual, and social life and of other people and nations.
- Provide leadership and services to the Library and information community.
- Manage for results.

The Associate Librarian manages LS programs by providing cross-unit guidelines, goals, and performance standards and by working with the directors and other LS managers to develop and execute service unit policies. This work includes leading and managing the formulation of the annual budget through an assessment of internal priorities and operational considerations, tracking trends and key indicators, and managing performance planning and management.

ALLS leadership and administrative staff collaborate with

the entire Library to execute its programs and represent LS, as a whole, in interactions with the Library's other service units as well as in the Executive, Operations, and other Library-wide committees. Outside of the Library, the Associate Librarian is a principal representative to both national and international library, information, and related industry groups.

AFC preserves and presents American folklife by building and maintaining a multiformat ethnographic archive documenting traditional expressive culture. VHP oversees a nationwide volunteer effort to build an archive of oral histories from World War I through current conflicts. The VHP collection includes submissions from every state and is the largest oral history project in the United States, currently comprising more than 75 thousand collections. The Civil Rights History Project is a collaborative effort with the Smithsonian Institution to survey, digitize, and make accessible existing oral history collections that have relevance to the Civil Rights Movement (See Appendix A for additional information on these three programs.)

Fiscal 2013 Priority Activities

ALLS continued to focus on its highest priorities, including sustaining and preserving the Library's collections, acquiring and describing new knowledge including digital content, and providing access to items in the collections. ALLS continued its assessment of operations and priorities. Operational changes in fiscal 2013 included the re-establishment of a formal Collection Development Office. The machine readable reference collection was merged into the Computer Catalog Center to enable more effective research and more efficient use of staff to serve these areas. ALLS also began integrating the local history and genealogy reading room into the Center of Knowledge in the Main Reading Room.

Fiscal 2014 Priority Activities

ALLS' highest priority will continue to be to sustain, preserve, acquire, describe, and provide access to the collections. ALLS will develop a plan for ensuring that the collections workforce possesses the skills needed to address 21st century requirements. The Knowledge Navigators program will be expanded to include more short-term internships and staff exchanges. ALLS will continue to work with other service units to maximize the use of technology in the acquisition, access, and preservation of research materials. ALLS will initiate a number of collaborations with domestic and international entities to expand our knowledge base, collection management, and scope and exploitation of technological opportunities. ALLS will work closely with other Library service units to develop mutually beneficial workflows to ingest, document, and provide access to digital materials and will help to develop priorities for effective web access to the Library's collections.

Fiscal 2015 Priority Activities

ALLS will remain focused on collecting and preserving the record of America's creativity and the world's knowledge regardless of format, providing the most effective methods of connecting users to the collections and providing leadership and services to the library and information communities. ALLS will work to ensure that the LS workforce has the necessary skills and agility to adapt to a changing work environment and serve increasingly diverse and remote researcher communities. ALLS will play a key coordination role in the information-based standards, policies, and collection development activities of federal government libraries, information centers, and research-oriented entities. ALLS will work closely with other LC service units to ensure that physical space usage maximizes staff productivity, collection security and access, and the use and enjoyment of the Library's public spaces.



Acquisitions and Bibliographic Access

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Acquisitions and Bibliographic Access Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$43,253	\$42,878	\$42,458	\$0	\$43,909	+ \$1,451	3.4%
11.3 Other than full-time permanent	692	622	444	0	457	+ 13	2.9%
11.5 Other personnel compensation	265	385	476	0	500	+ 24	5.0%
12.1 Civilian personnel benefits	12,246	12,094	11,788	0	12,246	+ 458	3.9%
13.0 Benefits for former personnel	0	82	0	0	0	0	0.0%
Total, Pay	\$56,456	\$56,061	\$55,166	\$0	\$57,112	+ \$1,946	3.5%
21.0 Travel & transportation of persons	329	326	456	0	489	+ 33	7.2%
22.0 Transportation of things	117	109	229	0	239	+ 10	4.4%
23.1 Rental payments to GSA	72	72	78	0	90	+ 12	15.4%
23.2 Rental payments to others	280	255	329	0	362	+ 33	10.0%
23.3 Communication, utilities & misc charges	357	356	375	0	395	+ 20	5.3%
24.0 Printing & reproduction	49	42	67	0	71	+ 4	6.0%
25.1 Advisory & assistance services	31	20	178	0	182	+ 4	2.2%
25.2 Other services	2,015	2,039	1,326	0	1,365	+ 39	2.9%
25.3 Other purch of gds & services from gov acc	5,188	5,173	4,939	0	5,123	+ 184	3.7%
25.4 Operation & maintenance of facilities	7	20	9	0	10	+ 1	11.1%
25.7 Operation & maintenance of equipment	56	41	52	0	57	+ 5	9.6%
26.0 Supplies & materials	248	243	296	0	320	+ 24	8.1%
31.0 Equipment	13,893	17,592	14,695	0	15,257	+ 562	3.8%
94.0 Financial transfers	47	218	149	0	160	+ 11	7.4%
Total, Non-Pay	\$22,689	\$26,506	\$23,178	\$0	\$24,120	+ \$ 942	4.1%
Total, Acquisitions & Bibliographic Access	\$79,145	\$82,567	\$78,344	\$0	\$81,232	+ \$2,888	3.7%

Acquisition and Bibliographic Access
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	463	\$78,344
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		701
Annualization of January 2014 pay raise @ 1%		514
Within-grade increases		237
Foreign Service Nationals (FSN) pay adjustment		494
Total, Mandatory Pay and Related Costs	0	1,946
Price Level Changes		942
Program Increases	0	0
Net Increase/Decrease	0	\$ 2,888
Total Budget	463	\$81,232
Total Offsetting Collections	0	0
Total Appropriation	463	\$81,232

Acquisitions and Bibliographic Access

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$81.232** million for Acquisitions and Bibliographic Access in fiscal 2015, an increase of \$2.888 million, or 3.7 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LS_ABA	463	\$79,145	446	\$82,567	463	\$78,344	463	\$81,232	0	\$2,888	3.7%

PROGRAM OVERVIEW

The Acquisitions and Bibliographic Access (ABA) Directorate acquires digital and physical materials for the Library's collections and makes them accessible to the Congress, on-site researchers, and Library web site users. ABA provides leadership, policy, standards, and training nationally and internationally. ABA also mitigates risks to the Library's collections through inventory and physical security controls. ABA administers the Books for the General Collections (GENPAC) funding, which supports the acquisition of book and serial publications, online content, special format, and domestic and foreign materials of legislative and research value. With the Law Library, ABA manages a separate fund for the purchase of law collections materials.

ABA's direct services to publishers and libraries include distributing surplus books to nonprofit institutions nationwide, leading the 839-member Program for Cooperative Cataloging (PCC), acquiring library materials from developing countries for U.S. libraries on a cost recovery basis, and managing the Cataloging in Publication (CIP) and Dewey Decimal Classification programs. ABA administers the Library's six overseas offices – located in Brazil, Egypt, India, Indonesia, Kenya, and Pakistan – that acquire, catalog, and preserve collections from developing countries. Additionally, ABA provides courseware and training for Library Services divisions.

Fiscal 2013 Priority Activities

ABA continued to give priority to cross-training staff for increased efficiency and output in acquisitions and bibliographic access duties. Staff moved to temporary spaces as part of the Architect of the Capitol's ongoing assistance in reconfiguring ABA work areas for improved workflows and increased production. ABA completed

training of its staff in applying the new instructions for bibliographic description – *RDA, Resource Description & Access*. ABA worked with six national and international organizations to co-lead the initial phase of developing a new bibliographic framework to replace the MARC standard for capturing online bibliographic data, the standard that the Library created more than 40 years ago and that is used by libraries worldwide. ABA sustained its bibliographic access production levels (301,722 items cataloged) and fully executed the GENPAC and Books Law funding. ABA worked with the new Collection Development Officer to re-establish a Collection Development Office, to help ensure the judicious growth of the Library's collections in a reduced budget environment. ABA continued revamping the CIP program, executing its plan to include e-books in the program, with 109 publishers participating. ABA sustained the number of partner libraries that supply bibliographic records needed by the Library at 18 and increased PCC membership by 33. ABA and its overseas offices executed the second year of a contract with the Council for American Overseas Research Centers to establish an alternative and less costly approach to collecting materials in West Africa, acquiring 1,937 titles; continued the first phase of a major effort to replace an obsolete automated system for managing the acquisitions work of the overseas offices on behalf of the Library and the cooperative acquisitions participants; and sharpened the technical skills of all of the offices in acquiring digital content and web resources from underdeveloped areas of the world that are important to the Congress.

Fiscal 2014 Priority Activities

ABA will use the results of the skills survey that it conducted in fiscal 2013 to redeploy staff to areas of need associated with attrition and a shortage of funding to fill vacated positions. ABA will fully execute the GENPAC

and Books Law funding and catalog approximately 250 thousand collection items. The overseas offices will explore expanding its alternative approach to collecting materials in West Africa to include collecting for participants in the Cooperative Acquisitions Program. The overseas offices will finish testing implementation in the India Office of the replacement system for managing the offices' acquisitions work. Depending on the availability of funds, ABA will implement the system in two more offices. ABA will continue to collaborate on the new bibliographic framework initiative to replace the MARC standard for capturing online bibliographic data. Staff will offer application tools to engage external groups in the development process. ABA will continue to support the efforts of the Collection Development Office, including offering comprehensive training for staff involved in collection development activity for the first time in more than 20 years.

Fiscal 2015 Priority Activities

Reduced funding levels dictate that ABA continue to exercise very careful stewardship of all funds, to ensure continued acquisition of materials from all parts of the

world for the Library's collections and for use by the Congress, collaborating with the Collection Development Office in this work. ABA will continue its focus on the exchange aspect of building the Library's collections. Materials acquired through exchange will include both print and the increasingly freely available online content, along with new and emerging forms of digital content that will be critical to sustaining the Library's universal collections. ABA will continue its efforts to expand the supply of bibliographic data available through the revitalized CIP program and through outreach to vendors and content creators. ABA will enable this outreach through its continued efforts to lead the initiative to replace the MARC standard with a new bibliographic framework that can interface more readily with web-produced content and data. With the installation of the new automated system in the overseas offices and resulting efficiencies, the offices will be positioned to sustain the volume of materials they forward to the Library and cooperative partners, fully cataloged and ready for immediate use.



Collections and Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Collections and Services Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$45,939	\$45,863	\$46,122	\$0	\$47,431	+ \$1,309	2.8%
11.3 Other than full-time permanent	1,606	1,646	1,688	0	1,736	+ 48	2.8%
11.5 Other personnel compensation	158	242	254	0	261	+ 7	2.8%
12.1 Civilian personnel benefits	13,961	13,849	14,191	0	14,624	+ 433	3.1%
Total, Pay	\$61,664	\$61,600	\$62,255	\$0	\$64,052	+ \$1,797	2.9%
21.0 Travel & transportation of persons	114	103	111	0	113	+ 2	1.8%
22.0 Transportation of things	8	2	10	0	10	0	0.0%
23.2 Rental payments to others	5	4	0	0	0	0	0.0%
23.3 Communication, utilities & misc charges	52	48	52	0	53	+ 1	1.9%
24.0 Printing & reproduction	67	46	54	0	55	+ 1	1.9%
25.1 Advisory & assistance services	1,085	838	1,164	0	1,186	+ 22	1.9%
25.2 Other services	6,821	7,096	7,360	0	7,500	+ 140	1.9%
25.3 Other purch of gds & services from gov acc	44	31	40	0	41	+ 1	2.5%
25.7 Operation & maintenance of equipment	1,243	854	1,246	0	1,323	+ 77	6.2%
25.8 Subsistence & support of persons	4	0	0	0	0	0	0.0%
26.0 Supplies & materials	820	828	1,324	0	1,349	+ 25	1.9%
31.0 Equipment	2,645	1,829	1,899	0	1,935	+ 36	1.9%
41.0 Grants, subsidies & contributions	530	530	530	0	1,000	+ 470	88.7%
Total, Non-Pay	\$13,438	\$12,209	\$13,790	\$0	\$14,565	+ \$ 775	5.6%
Total, Collections and Services	\$75,102	\$73,809	\$76,045	\$0	\$78,617	+ \$2,572	3.4%

Collections and Services

Analysis of Change

(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	598	\$76,045
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		867
Annualization of January 2014 pay raise @ 1%		636
Within-grade increases		294
Total, Mandatory Pay and Related Costs	0	1,797
Price Level Changes		775
Program Increases	0	0
Net Increase/Decrease	0	\$ 2,572
Total Budget	598	\$78,617
Total Offsetting Collections	0	0
Total Appropriation	598	\$78,617

Collections and Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$78.617** million for Collections and Services in fiscal 2015, an increase of \$2.572 million, or 3.4 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014		Fiscal 2015		Fiscal 2014/2015		Percent Change
	Spending Plan		Actual Obligations		Execution Plan		Request		Net Change		
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	
LS_CS	598	\$75,102	590	\$73,809	598	\$76,045	598	\$78,617	0	\$2,572	3.4%

PROGRAM OVERVIEW

Major activities of the Collections and Services (CS) Directorate include developing the Library's collections in almost all languages, subjects, and formats; organizing and managing the secure storage of the collections; serving requested items to patrons; and providing on- and off-site reference/information services through specialist librarians staffing Library of Congress reading rooms and research centers on Capitol Hill as well as via the Internet, through email, or the *Ask-a-Librarian* program. CS staff also coordinate collections-based digitization projects to increase public access to high-research value Library materials. CS divisions play a critical role in collections inventory control as well as collections safety. As part of the Library's ongoing space management program, CS transfers general and special collections from the Library's overcrowded Capitol Hill facilities to alternative off-site storage facilities, including the Landover Center Annex and the high-density, state-of-the-art preservation storage modules at Ft. Meade.

The Library's Packard Campus National Audio-Visual Conservation Center, referred to as the Packard Campus and located in Culpeper, Virginia, consolidates, develops, preserves, and provides broad public access to a comprehensive collection of the world's audio-visual heritage of moving images and recorded sound. This state-of-the-art facility with its new systems for born-digital collections acquisition, preservation, reformatting, and playback-on-demand access, significantly increases the number of Library audio-visual collections digitized for preservation, public service, and access.

Fiscal 2013 Priority Activities

CS staff completed the physical transfer of designated

special collections to Modules 3 and 4 at Ft. Meade and completed the transfer of 480 thousand items to the Landover Center Annex. Staff also managed the growing collections housed on Capitol Hill and at off-site storage facilities, and continued to staff and maintain its reading rooms and research centers, which provide reference services and access to collections and services both on-site and via the Internet. Additionally, CS staff participated on committees to plan the integration of general collections reading rooms into the Main Reading Room, starting with the Microform and Machine Readable Collections Reading Room. CS staff continued to identify and address critical areas of knowledge and creativity not included in the mandatory copyright deposit program, including the addition of items to the multilingual area studies holdings. CS staff continued to work with the Library's Collection Development Officer to assist in building the Library's digital collections by converting select works to digital form, identifying and acquiring electronic resources from external sources, and receiving electronic-only serials through mandatory copyright deposit. CS staff organized a wide variety of on-site public lectures, symposia, concerts, and other programs and provided remote users with online workshops and webinars to facilitate and increase electronic research on the Library's web site.

The Packard Campus increased the quantity of audio-visual materials digitized for preservation and access by 32%. The tenth of eleven planned audio preservation rooms was built this year, and design for the final room was initiated. The Capitol Hill Video Transmission Systems were installed, and testing began on the fiber optic connections between Capitol Hill and the Packard Campus.

Fiscal 2014 Priority Activities

CS will continue to process, inventory, transport, and manage general and special collection materials on the Capitol Hill campus as well as at various off-site storage facilities, including the National Archives and Records Administration center at Valmeyer, Illinois. CS will work with other Library staff and the Architect of the Capitol to plan for Ft. Meade Module 5, beginning with the identification of materials for transfer, and complete the transfer of the remaining collection items to the Landover Annex during fiscal 2014. While continuing to staff and maintain Library reading rooms and research centers, CS staff will continue to re-align resources to ensure the most efficient and cost-effective reference and research services, as well as access to collections and services both on-site and via the Internet. CS also will continue to identify and address critical areas of knowledge and creativity not included in the mandatory copyright deposit program, including the addition of items to the multilingual area studies holdings. CS staff will actively assist in the building of the Library's digital collections by converting select works, identifying and acquiring electronic resources from external sources, receiving electronic-only serials through mandatory deposit, and identifying other electronic-only works (i.e., e-books).

With limitations caused by budget reductions, the Packard Campus will concentrate on maintaining current digital preservation production capacity with incremental additions. The audio preservation laboratory will add functionality to existing audio rooms, such as, improving tools for capturing data about recordings being preserved. The audio and video labs will also continue to refresh current digital capture systems, begin to upgrade the older systems in use in the labs and in the Packard Campus theater, and continue the acquisition of High Definition archival encoders for preservation. Due to limited funding, the Congressional Video Recording system rollout will be on hold except for system testing. The Packard Campus will continue testing the system designed to safely capture and secure audio and video content that is received in digital form; continue the collaborative eDeposit pilot projects with the Copyright Office; and begin tests in the Live Capture system designed to record digital TV and radio broadcasts. The first major collection which will be acquired in digital form will be the American Archive of Public Broadcasting Project launched in November 2013. In addition, the Packard Campus will continue the development of digital film preservation capabilities with equipment already acquired; enhance and add cataloging and processing capabilities throughout the production systems; and continue development of the Packard Campus Workflow

Application software. The Packard Campus also will complete the primary portion of the Capitol Hill Video Transmission system equipment installation, followed by the beginning of test transmissions of video between the James Madison Memorial Building on Capitol Hill and the Packard Campus. Once fully developed, this effort will enable the transmission of various video sources to the Packard Campus for capture and preservation, including those from the House and Senate recording studios.

Fiscal 2015 Priority Activities

CS will continue to process, inventory, and manage general and special collection materials. CS will continue to work with other Library staff and the Architect of the Capitol to plan for Ft. Meade Module 5, identifying materials for transfer. CS staff will continue to re-align resources to ensure the most efficient and cost-effective reference and research services, as well as access to collections, both on-site and via the Internet. CS staff will continue to centralize the previously separate general collections reading rooms and their staffs into the Main Reading Room and consider options for maximizing the effectiveness of area studies programs. CS staff will implement plans to integrate general collections reading rooms into the Main Reading Room, including the Science and Business reading rooms. CS also will continue to identify and address critical areas of knowledge and creativity not included in the mandatory copyright deposit program, including the addition of items to the multilingual area studies holdings. CS staff will actively assist in the building of the Library's digital collections by converting select works, identifying and acquiring electronic resources from external sources, receiving electronic-only serials through mandatory deposit, and identifying other electronic-only works. They also will organize on-site public lectures, symposia, concerts, and other programs and will provide remote users with online workshops and webinars to facilitate electronic research on the Library's web site. Staff will be exposed to emerging research themes and methodologies to integrate these into best practices for research and reference services.

The Packard Campus will add capacity to the state-of-the-art systems needed to support the safe acquisition, secure storage, and accurate retrieval of what will eventually be hundreds of thousands of digital audio and video files produced annually. The increased capacity of these systems will enable the expansion of crucial eDeposit projects from the initial testing phase to full pilot project levels, including the collaborative pilot project with the Copyright Office to acquire television program deposits

digitally. It will also enable the Packard Campus to begin the American Archive of Public Broadcasting Project, the Library's first major project to acquire and preserve external digital audiovisual content. The systems for capturing and archiving digital radio, television, and internet content will undergo expanded testing. The Film Preservation Laboratory will begin building the capacity to digitally preserve motion pictures to archival standards, a critical necessity in light of the potential

cessation of the industrial manufacturing of film stock. Both the Congressional Video Recording system and the Capitol Hill Video Transmission system will continue to be tested. The replacement of old equipment that has reached end-of-life status in the audio and video preservation labs will continue as much as the current funding level permits, with some enhancements being made to current preservation systems to meet new technical requirements.



Partnerships and Outreach Programs

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Partnerships and Outreach Programs Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 5,828	\$ 5,849	\$ 6,263	\$0	\$ 6,406	+ \$143	2.3%
11.3 Other than full-time permanent	38	51	111	0	113	+ 2	1.8%
11.5 Other personnel compensation	46	51	55	0	56	+ 1	1.8%
12.1 Civilian personnel benefits	1,657	1,666	1,787	0	1,834	+ 47	2.6%
Total, Pay	\$ 7,569	\$ 7,617	\$ 8,216	\$0	\$ 8,409	+ \$193	2.3%
21.0 Travel & transportation of persons	27	13	20	0	20	0	0.0%
22.0 Transportation of things	41	27	42	0	42	0	0.0%
23.3 Communication, utilities & misc charges	39	6	7	0	7	0	0.0%
24.0 Printing & reproduction	219	130	33	0	33	0	0.0%
25.1 Advisory & assistance services	763	226	1,047	0	1,048	+ 1	0.1%
25.2 Other services	681	643	1,560	0	1,560	0	0.0%
25.3 Other purch of gds & services from gov acc	976	591	1,257	0	1,258	+ 1	0.1%
25.7 Operation & maintenance of equipment	31	7	25	0	25	0	0.0%
26.0 Supplies & materials	53	35	61	0	62	+ 1	1.6%
31.0 Equipment	715	778	457	0	457	0	0.0%
44.0 Refunds	1,346	0	50	0	50	0	0.0%
Total, Non-Pay	\$ 4,891	\$ 2,456	\$ 4,559	\$0	\$ 4,562	+ \$ 3	0.1%
Total, Partnerships & Outreach Programs	\$12,460	\$10,073	\$12,775	\$0	\$12,971	+ \$196	1.5%

Partnerships and Outreach Programs

Analysis of Change

(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	74	\$12,775
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		93
Annualization of January 2014 pay raise @ 1%		68
Within-grade increases		32
Total, Mandatory Pay and Related Costs	0	193
Price Level Changes		3
Program Increases	0	0
Net Increase/Decrease	0	\$ 196
Total Budget	74	\$12,971
Total Offsetting Collections	0	- 6,000
Total Appropriation	74	\$ 6,971

Partnerships and Outreach Programs

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$12.971** million for Partnerships and Outreach Programs in fiscal 2015, an increase of \$0.196 million, or 1.5 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LS_POP	74	\$12,460	69	\$10,073	74	\$12,775	74	\$12,971	0	\$196	1.5%

PROGRAM OVERVIEW

The Partnerships and Outreach Programs Directorate increases the visibility and usefulness of the Library's resources. This is accomplished through programs and services targeted to the needs of the Library's public constituencies.

Library visitors learn about the Library's work and collections through exhibitions, publications, building tours, retail services, and public programs that present its rich resources in engaging ways. For the scholarly community, on-site fellowships funded by gift and trust funds enable scholars from around the world to conduct research in the Library's renowned John W. Kluge Center.

Service to the library and information services community takes the form of education, training, and procurement services for federal librarians; reading and literacy promotion programs for the American public; and the distribution of cataloging records and related resources for libraries and information service providers.

Fiscal 2013 Priority Activities

Interpretive exhibitions, publications, tours, and programs showcased the Library's collections and provided visitors with opportunities to learn about the breadth of the Library's collections and services.

New exhibitions that opened in the Thomas Jefferson Building included *Words Like Sapphires: 100 Years of Hebraica at the Library of Congress*; *The Civil War in America*; *The Gibson Girl's America: Drawings by Charles Dana Gibson*; and *A Day Like No Other: Commemorating the 50th Anniversary of the March on Washington*.

Preparations were completed for launching the 1784 Abell Buell Map and interactive display in November 2013. New exhibitions that opened in the James Madison Memorial Building Performing Arts Reading

Room were *Danny Kaye and Sylvia Fine: Two Kids from Brooklyn*, and *A Night at the Opera*.

Major publications released during the fiscal year included *Mary Pickford: Queen of the Movies*; *The Southern Journey of Alan Lomax: Words, Photographs, and Music*; *A Renaissance Globemaker's Toolbox: Johannes Schöner and the Revolution of Modern Science, 1475-1550*; and *The Starry Messenger, Venice 1610: 'From Doubt to Astonishment.'* Two publications, *Football Nation: Four Hundred Years of America's Game* and *Great Photographs from the Library of Congress*, were near completion.

The Visitor Services Office welcomed a steady flow of visitors to the Library. More than one million visitors entered the Thomas Jefferson Building main visitor entrances. The number of visitors to the Great Hall averaged more than 3,600 each day. Staff trained volunteer docents to provide visitors with an inspiring experience by conducting guided tours of the Thomas Jefferson Building. Docents led more than 7,900 public and reserved tours for approximately 177,500 visitors. K-12 students comprised approximately 700 tour groups.

The Library promoted books, reading, and literacy through a number of new and ongoing programs throughout the year. A notable new initiative was the Library of Congress Literacy Awards, a new program originated and supported by philanthropist David M. Rubenstein to recognize and reward exemplary, innovative, and sustained work by organizations to alleviate the problems of illiteracy and aliteracy in the United States and worldwide. Other popular programs continued, including the National Book Festival, an annual two-day event attracting approximately 200,000 visitors; the Letters about Literature contest sponsored by the Center for the Book, with tens of thousands of students from around the country participating; the Young Readers Center, a space for young people located

in the Thomas Jefferson Building; and a number of poetry readings. The Library's Poet Laureate Consultant in Poetry, Natasha Trethewey, promoted poetry events at the Library and around the country.

The Office of Scholarly Programs and the John W. Kluge Center continued to make the Library a premier destination for distinguished scholarship on topics of national, political, societal, and cultural significance. The Kluge Center had 128 scholars and researchers in residence. This number included chair holders, distinguished visiting scholars, fellows, resident faculty of a research seminar, and interns.

The Office of Business Enterprises, began the implementation of a strategic roadmap for the future distribution of the Library's cataloging and bibliographic data. A transition away from printed cataloging publications in favor of online only distribution through web-based products and downloadable PDF files was initiated.

The Federal Library and Information Network (FEDLINK), operating under revolving fund authority, continued its work as the lead agent for strategic sourcing of information resources procurement for federal agencies. Through contracts with approximately 150 companies, FEDLINK provided federal agencies with cost-effective access to electronic journals and databases, books, and digitization, preservation, and other library support services.

Fiscal 2014 Priority Activities

Interpretive exhibitions, publications, tours, and programs will continue to showcase the Library's collections and provide visitors with an opportunity to learn about the breadth of the Library's collections and services.

New exhibitions scheduled to open in the Thomas Jefferson Building include *Mapping a New Nation: Abel Buell's Map of the United States, 1784*; *Celebrating the 50th Anniversary of the Civil Rights Act of 1964*; and *A Thousand Years of the Persian Book*. New exhibitions planned for the James Madison Memorial Building Performing Arts Reading Room include *ASCAP: One Hundred Years and Beyond*, and *The American Ballet Theater*.

A new, agile display case program will increase the Library's ability to securely display objects from the Library's collections at different locations throughout the Library in connection with special events, commemorations, public programs, and publications.

The Library will continue its programs that serve the American public by promoting the importance of books, reading, and literacy. These programs include the Library of Congress Literacy Awards, the National Book Festival, the Young Readers Center, the Letters about Literature contest, and the National Ambassador for Young People's Literature. The second-term Poet Laureate Consultant in Poetry, Natasha Trethewey, will promote poetry events at the Library and around the country.

The Office of Scholarly Programs will continue to execute fellowship competitions, some in collaboration with partners, and oversee the process of inviting scholars to the prestigious John W. Kluge Center to conduct in-depth research at the Library. A new Kluge Fellowship in Digital Studies will be the cornerstone of a concerted focus on the impact of the digital revolution on the individual and on society, in general.

The Library will offer expanded information services to the entire federal government through the FEDLINK program and its strategic sourcing initiative.

Fiscal 2015 Priority Activities

The Library will continue to provide its visitors with an experience that collectively enhances their understanding and appreciation of the Library, its collections, and its services. Interpretive exhibitions, publications, tours, and programs will continue to showcase the Library's collections and provide visitors with an opportunity to learn about the breadth of the Library's collections and work.

The Library will continue its programs that serve the American public by promoting the importance of books, reading, and literacy.

The Partnerships and Outreach Programs Directorate will continue to review the overall public experience offerings and collaborate with other areas of the Library in determining what should be adjusted in support of the Library's Strategic Plan.



Preservation

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Preservation Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 6,534	\$ 6,522	\$ 6,477	+ \$500	\$ 7,175	+ \$698	10.8%
11.3 Other than full-time permanent	447	438	465	0	478	+ 13	2.8%
11.5 Other personnel compensation	26	21	26	0	27	+ 1	3.8%
11.8 Special personal services payment	15	0	0	0	0	0	0.0%
12.1 Civilian personnel benefits	2,124	2,102	2,140	+ 150	2,357	+ 217	0.0%
Total, Pay	\$ 9,146	\$ 9,083	\$ 9,108	+ \$650	\$10,037	+ \$929	10.2%
21.0 Travel & transportation of persons	17	13	13	0	13	0	0.0%
23.3 Communication, utilities & misc charges	3	2	2	0	2	0	0.0%
24.0 Printing & reproduction	1,208	1,675	1,102	0	1,123	+ 21	1.9%
25.1 Advisory & assistance services	4,987	6,268	7,481	- 650	6,961	- 520	-7.0%
25.2 Other services	144	137	144	0	147	+ 3	2.1%
25.3 Other purch of gds & services from gov acc	53	71	53	0	54	+ 1	1.9%
25.7 Operation & maintenance of equipment	343	308	275	0	280	+ 5	1.8%
26.0 Supplies & materials	523	519	485	0	494	+ 9	1.9%
31.0 Equipment	1,803	2,136	2,792	0	2,845	+ 53	1.9%
Total, Non-Pay	\$ 9,081	\$11,129	\$12,347	- \$650	\$11,919	- \$428	-3.5%
Total, Preservation	\$18,227	\$20,212	\$21,455	\$0	\$21,956	+ \$501	2.3%

**Perservation
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	99	\$21,455
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		135
Annualization of January 2014 pay raise @ 1%		99
Within-grade increases		45
Total, Mandatory Pay and Related Costs	0	279
Price Level Changes		222
Program Increases	0	0
Net Increase/Decrease	0	\$ 501
Total Budget	99	\$21,956
Total Offsetting Collections	0	0
Total Appropriation	99	\$21,956

Preservation

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$21.956** million for the Preservation Directorate in fiscal 2015, an increase of \$0.501 million, or 2.3 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.650 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LS_PRES	99	\$18,227	94	\$82,567	99	\$21,455	99	\$21,956	0	\$501	2.3%

PROGRAM OVERVIEW

The Preservation (PRES) Directorate ensures long-term access to the intellectual content of the Library's collections in original or reformatted form. PRES accomplishes this directly by conserving, binding and repairing, reformatting, and testing collections, and educating staff and users. PRES indirectly accomplishes this by coordinating and overseeing all Library-wide activities related to the preservation and physical protection of analog Library materials.

Preservation of the Library's collections is accomplished through item-level treatment of rare, at-risk special collection photographs, prints, books, audio-visual, and other collection items. It also is accomplished through preventive conservation involving housing and stabilization of collections on Capitol Hill, at the Library's Packard Campus, and at Ft. Meade. Programs that extend the lives of collection items include environmental monitoring and control, emergency preparedness and response, needs assessments, collection surveys, supply and lab management duties, and care and handling training, which involves training specialists to become in-house and off-site emergency response team members. PRES staff also repair, folder, and otherwise rehouse general and reference collections materials; prepare newly acquired collections for commercial binding and shelving; support microform, paper facsimile, and digital reformatting programs; and administer the Mass Deacidification Program to treat books and sheets of paper. PRES scientists oversee testing and quality assurance programs; conduct forensic analysis to identify materials and reduce risks; and develop standards and specifications to increase the longevity and usability of the Library's traditional, audio-visual, and digital collections.

Fiscal 2013 Priority Activities

Staff addressed preservation needs of the Library's collections by treating more than 5.6 million books, serials, prints, photographs, and other high value, high use and/or at-risk items, made accessible through binding, conservation, mass deacidification, and reformatting. Preservation staff housed more than 73 thousand manuscripts, maps, photographs, and other items; labeled more than 29 thousand items; and surveyed or assessed more than 1.3 million items. Other measurable actions included 12,526 research activities, 974 analyses, and 7,340 quality assurance activities. An additional 2.4 million collection units were preserved through the actions of the Motion Picture Broadcast and Recorded Sound Division's reformatting program and the New Delhi Field Office's preservation microfilm program. The Library completed 8.2 million preservation actions by the close of the fiscal year.

The Preservation Research and Testing Division (PRTD) continued to work on one of the Library's Strategic Plan 2011-2016 Annual Objectives, by confirming and finalizing an organizational framework for coordinating its conservation research with partners and other research facilities. The requirements for establishing an effective organizational framework were completed. The pathway needed to establish the framework was completed through a standardized approach to research, integrating the framework with the Center for Library Analytical Scientific Samples – Digital (CLASS-D) database.

PRES also continued to collaborate with the Office of Strategic Initiatives (OSI) in the Digital Preservation Working Group to develop preservation guidelines that reflect the latest research findings and industry trends and practices and are intended to help organizations make decisions that will mitigate risk to digital materials. Working directly with four different custodial divisions,

the Digital Preservation Working Group finalized two path-forward documents: “Essential Steps for Digital Preservation at the Library of Congress,” and “Levels of Preservation.” Senior Library managers reviewed these two documents and accepted them as final deliverables.

In addition to actively improving the condition of the collections, PRES staff continued to prepare for collections emergencies. Staff responded to 27 emergencies in 31 locations, some of which required the stabilization and treatment of collection items. Five of these incidents involved Library collections that resulted in the stabilization treatment of 4,728 items.

PRES continued its international leadership role in cultural heritage preservation through presentations for the International Federation of Library Association’s Preservation and Conservation (IFLA PAC), FEDLINK, American Library Association (ALA), American Institute for Conservation (AIC) and other professional organizations, and through participation at Preservation Week and in the Topics in Preservation Series (TOPS). Presentations were as diverse as research on the Federal Theatre Project: *Uncovering Changes in Play-scripts of Popular Performances*; multi-spectral imaging of the St. Catherine’s Monastery collections: *Spectral Imaging at the Library of St. Catherine’s Monastery Reveals Ancient Texts*; and a presentation on *Advances in Raman Spectroscopy*. The lectures were open to the public, and most are available as webcasts.

PRES staff continued to work with the Packard Campus and the Lawrence Berkeley National Laboratory (LBNL) on further developing the imaging technology that provides non-invasive preservation and access to endangered recorded sound collections. PRES staff continued to refine the system software with new algorithms for analyzing 3D data from disc recordings and investigating new interface tools for virtual corrections to damaged media sets. PRES and LBNL staff collaborated with the National Archives and Records Administration in extracting data from dicta-belts and a variety of other sound media.

PRES staff undertook a survey of parts of the 13 million item General, Law, and Music bound volume collections to determine the quantity of material eligible for mass deacidification treatment. The survey also collected data on items that could not be treated due to fragile condition or other factors that minimize the effectiveness of treatment. A study was initiated through the Federal Research Division on the current state of mass deacidification work among Association for Research Libraries member institutions, funding sources available for this treatment, and a market analysis of the vendor community.

Fiscal 2014 Priority Activities

Due to the lower level of funding experienced in fiscal 2013, PRES will be more selective in addressing preservation needs of the Library’s collections by treating approximately 4.5 million books, serials, prints, photographs, and other high value, high use, and/or at-risk items, by making them accessible through binding, conservation, mass deacidification, and reformatting. More resources will go into assessing materials prior to treatment. Due to reductions in both staffing and contract resources, the total quantity of items assessed or surveyed, treated, housed, deacidified and reformatted will be about one million fewer than were addressed in fiscal 2013.

PRES will continue to coordinate major conservation and collections care efforts in the Library through assessment and treatment of collections, training custodial staff in safe handling of collections, preparing collection items selected for display or digitization, providing the needed preservation supplies for preservation and custodial divisions, and coordinating responses and subsequent activities to ensure the stabilization and recovery of collection items in the case of emergency events.

The Binding and Collections Care Division will implement further reductions in binding by deferring work on softbound monographs to be stored in fixed location arrangement. Volumes to be stored in the classed collection will continue to be bound. Staff resources will be redirected to supporting the preparation of loose serial issues held by some custodial divisions that have experienced staff and/or contract reductions. Since fiscal 2011, overall funding for this purpose has been reduced by 17 percent, and overall output has declined by 23 percent, primarily due to unit price increases.

Building on the collection survey completed in fiscal 2013, PRES will complete a review of the Library’s mass deacidification program and make recommendations on how the program’s goal should be modified to reflect the Library’s most pressing needs and reduced resources. This effort will most likely result in the need to compete a new multi-year contract at reduced item levels. Fiscal 2014 mass deacidification production will be approximately 220 thousand book equivalent volumes and 900 thousand sheets.

PRTD will continue to collaborate with the University College of London and cultural heritage institutions as part of the Collections Demographics Program and share research results. Data from a second survey of users conducted in fiscal 2013 at the Library will be analyzed. Final publication of research will occur in early fiscal 2014.

PRES will continue its international leadership role in cultural heritage preservation through presentations

for the IFLA PAC, FEDLINK, ALA, AIC, and other professional organizations, and through participation at *Preservation Week* and in the TOPS.

PRES will complete a reorganization of the Preservation Reformatting Division (PRD) designed to improve overall management of the reformatting program and to put in place an organizational structure for future digital workflows. Overall funding of preservation reformatting activity within PRES has decreased from \$3.6 million in fiscal 2010 to a low of approximately \$1.8 million in fiscal 2013, representing a 50 percent decrease in just four years. Average unit costs have risen 9 percent during the fiscal 2010-2013 period. Resulting reformatting production declined from a high in fiscal 2010 of 7.1 million pages to a low in fiscal 2013 of 2.8 million pages, a decrease of 60 percent.

The fiscal 2014 goal for preservation reformatting, including the combined efforts of PRD and the Library's overseas offices, will be approximately 3.8 million pages.

In fiscal 2014, PRTD will continue to support the three main programmatic areas of long-term research projects support, analytical service requests, and the quality assurance program, mitigating risk to collections and the stabilization of collection materials.

Fiscal 2015 Priority Activities

PRES will continue to focus available preservation resources on those items that are either most at risk, needed for exhibition or other immediate use, or in need of stabilization or repair prior to digitization. It is likely that resources will not support addressing the needs of more than 4 million books, serials, prints, photographs, or other high value, high use and/or at-risk items. The overall reduction in the number of items addressed will be the direct result of increased unit prices experienced during a flat budget.

Having completed a review of the mass deacidification program in fiscal 2014, PRES will award a new multi-year contract for service that reflects a reduced level of

funding. The quantity and types of items selected for treatment will change to address more unique material from the special collections. Reduced funding will likely disrupt the vendor community and result in higher unit prices paid by all customers, including the Library of Congress.

PRES will continue its international leadership role in cultural heritage preservation by sharing developments with professional organizations, such as ALA, AIC, IFLA, and FEDLINK, as well as through participation in *Preservation Week* and new installments in the TOPS. The Preservation Directorate web site will become the primary off-site means for sharing information.

PRES will have created a preliminary database for storing select metadata associated with the scientific preservation reference samples as part of further developing the Library's Center for Library Analytical Scientific Samples, an initiative that fosters sharing and developing shared standards for scientific reference sample sets. Resource needs will be determined to populate the databases with additional data.

PRES will have developed a limited digital reformatting capability to begin digitization of embrittled public domain monographs that could not be deacidified and are otherwise not available for use. Focus will be on selecting works based on established use patterns from high priority classes. Technical specifications for the conversion of analog serial publications will be defined and vetted with custodial divisions.

PRES will draft a new five-year contract and review proposals for collections emergency response and recovery services. This contingency contract allows the Library to have response and recovery services available when the size and type of emergency event outstrips the Library's ability to respond with internal resources. Past experiences have taught PRES that large scale events can be handled more efficiently using vendor staff and expertise. Continuation of such a contract is critical for the Library's ability to respond to a large-scale emergency affecting the Library's collections.



Technology Policy

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Technology Policy Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$4,451	\$4,433	\$4,919	\$0	\$5,059	+ \$140	2.8%
11.3 Other than full-time permanent	68	60	69	0	71	+ 2	2.9%
11.5 Other personnel compensation	17	13	13	0	13	0	0.0%
12.1 Civilian personnel benefits	1,196	1,188	1,302	0	1,346	+ 44	3.4%
Total, Pay	\$5,732	\$5,694	\$6,303	\$0	\$6,489	+ \$186	3.0%
21.0 Travel & transportation of persons	35	21	12	0	12	0	0.0%
23.3 Communication, utilities & misc charges	107	98	90	0	92	+ 2	2.2%
25.1 Advisory & assistance services	407	406	407	0	415	+ 8	2.0%
25.2 Other services	12	10	9	0	9	0	0.0%
25.7 Operation & maintenance of equipment	997	911	965	0	1,109	+ 144	14.9%
26.0 Supplies & materials	26	15	23	0	24	+ 1	4.3%
31.0 Equipment	111	86	155	0	158	+ 3	1.9%
Total, Non-Pay	\$1,695	\$1,547	\$1,661	\$0	\$1,819	+ \$158	9.5%
Total, Technology Policy	\$7,427	\$7,241	\$7,964	\$0	\$8,308	+ \$344	4.3%

**Technology Policy
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	46	\$7,964
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		90
Annualization of January 2014 pay raise @ 1%		66
Within-grade increases		31
Total, Mandatory Pay and Related Costs	0	187
Price Level Changes		157
Program Increases	0	0
Net Increase/Decrease	0	\$ 344
Total Budget	46	\$8,308
Total Offsetting Collections	0	0
Total Appropriation	46	\$8,308

Technology Policy

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$8.308** million for the Technology Policy Directorate in fiscal 2015, an increase of \$0.344 million, or 4.3 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
LS_TECH	46	\$7,427	38	\$7,241	46	\$7,964	46	\$8,308	0	\$344	4.3%

PROGRAM OVERVIEW

The Technology Policy (TECH) Directorate coordinates information technology policy and operations; supports information systems, most notably, the Library's online catalog; and develops and maintains technical standards for library and information communities. TECH works closely with the Library's Office of Strategic Initiatives (OSI) and Information Technology Services (ITS), ensuring the successful management and completion of projects, effective functioning of systems, and full compliance with information technology security measures. The directorate includes three divisions:

Automation and Planning Liaison Office (APLO):

Supports LS computer workstation, wiring, and telecommunications needs. It also coordinates the procurement and management of hardware and software assets.

Integrated Library System Program Office (ILSPO):

Manages technology development projects and programs, including the support of both new and legacy library systems, software releases, enhancements, and record loads.

Network Development and MARC Standards Office (NDMSO):

Is the center for library and information network standards. NDMSO is a national and international leader in the development and maintenance of standards that are the foundation of most library catalogs and digital library applications in major institutions worldwide. The office is responsible for many of the software development, research, and productivity tools used within LS.

Fiscal 2013 Priority Activities

TECH continued to focus on three strategic efforts: opportunities to support bibliographic control and access

through linked data systems; further development of eDeposit and eAcquisition capabilities; and improvement of service to researchers through enhancements to the online catalog and related systems.

TECH completed the review of requirements used to implement the Library's existing Integrated Library System (ILS) in fiscal 1999 and began the "gap analysis" to determine additional requirements. TECH drafted a schedule for gathering requirements, identified stakeholders throughout the Library, and developed a high-level plan. Staff worked with ITS on the project to migrate the ILS to a Linux platform with new hardware. ITS and the vendor built the new test environment in fiscal 2013 using data provided by TECH.

TECH further developed the Library's Linked Data Service by adding classification schedules, including the large K schedule (law), and vocabularies for preservation and bibliographic data. Work also continued with linked data and the Semantic Web, to offer the opportunity to link to data and items throughout the library community worldwide.

TECH continued to provide technical support and leadership for the new Bibliographic Framework Initiative (BIBFRAME), adjusting and refining the data model for BIBFRAME, based on experimenters' experiences and on public discussion. TECH analyzed the communications environment aspects of the model via use cases and experimentation and developed and made available to the public tools to enable testing of the model.

TECH collaborated with OSI to complete development of the system-to-system interface between the publishers and the Library for electronic journals received through copyright deposit. TECH and OSI also began requirements gathering for ingest of e-books from publishers participating in the Cataloging in Publication Program (CIP). TECH began work on a project to

develop software to automate the Request for Acquisition (RFA) process used by recommending officers to create a system to electronically track potential acquisitions from initial request to final disposition and improve the efficiency of the process for approving acquisition requests. The RFA Project Team reviewed all existing workflows and identified the basic approach to the first iteration of the software.

Fiscal 2014 Priority Activities

TECH will continue to provide technical support and leadership to the Bibliographic Framework Initiative (BIBFRAME) by determining which aspects of current metadata encoding standards should be retained and evolved into a format for the future and publishing them as a Resource Description Framework (RDF) vocabulary. TECH will organize a BIBFRAME implementers forum to coordinate and share test implementation experiences, and TECH will publish as open source a BIBFRAME data input tool to assist implementers. TECH also will investigate the BIBFRAME model against those for recorded sound, moving image, and other pockets of special material that use different models and hold expert meetings as needed.

TECH will investigate and test the integration of the Linked Data Service with the Bibliographic Framework Initiative to enable bibliographic data exposure for linked data applications, adding more classification schedules and vocabularies.

TECH and OSI plan to continue their collaboration on the development of tools to ingest and manage electronic journals received through Copyright deposit and e-books received from publishers participating in the CIP Program and provide access for staff to those e-books. Developments of applications to support ingest and access will be dependent on developers in the Repository Development Center (RDC), where staffing currently is limited.

Fiscal 2015 Priority Activities

TECH will continue gathering requirements for the Library's next generation integrated library management system, which will be a multi-year effort to migrate the acquisition, cataloging, circulation, discovery, and delivery functions to a new, modern platform for providing access to the Library's collections.

TECH will collaborate with OSI to expand support for ingest, management, preservation and access to additional electronic formats and to additional publishers and providers of digital content.

TECH will continue to provide technical support and leadership to BIBFRAME by revising the vocabulary for the project and publishing it, followed by encouraging wide implementation in the community. TECH will investigate and test the integration of the Linked Data Service with BIBFRAME to enable bibliographic data exposure for linked data applications, making the system more robust and adding vocabularies.





Office of Strategic Initiatives

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Office of Strategic Initiatives Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
Digital Initiatives	105	\$ 20,403	99	\$20,197	105	\$ 21,986	105	\$ 22,586	0	\$ 600	2.7%
NDIIPP	20	3,254	19	3,214	20	3,584	20	3,682	0	98	2.7%
TPS	9	6,595	7	6,338	9	7,119	9	7,271	0	152	2.1%
Invest in Tech Infrastructure	0	7,937	0	7,932	0	9,224	0	9,400	0	176	1.9%
Subtotal, Digital Initiatives	134	\$ 38,189	125	\$37,681	134	\$ 41,913	134	\$ 42,939	0	\$1,026	2.4%
Information Technology Services	210	62,437	203	60,209	210	62,854	210	65,142	0	2,288	3.6%
Total, Office of Strategic Initiatives	344	\$100,626	328	\$97,890	344	\$104,767	344	\$108,081	0	\$3,314	3.2%

Office of Strategic Initiatives
Summary By Object Class
(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 37,259	\$37,089	\$ 38,964	+ \$1,884	\$ 42,008	+ \$3,044	7.8%
11.3 Other than full-time permanent	291	286	287	0	294	+ 7	2.4%
11.5 Other personnel compensation	204	195	210	0	215	+ 5	2.4%
11.8 Special personal services payment	199	238	288	0	296	+ 8	2.8%
12.1 Civilian personnel benefits	10,660	10,785	11,237	+ 596	12,206	+ 969	8.6%
Total, Pay	\$ 48,613	\$48,593	\$ 50,986	+ \$2,480	\$ 55,019	+ \$4,033	7.9%
21.0 Travel & transportation of persons	220	98	155	0	158	+ 3	1.9%
22.0 Transportation of things	4	3	3	0	3	0	0.0%
23.3 Communication, utilities & misc charges	3,475	3,553	6,101	0	6,216	+ 115	1.9%
24.0 Printing & reproduction	137	120	130	0	133	+ 3	2.3%
25.1 Advisory & assistance services	13,636	13,404	10,037	- 773	9,440	- 597	-5.9%
25.2 Other services	7,528	7,046	4,454	- 215	4,320	- 134	-3.0%
25.3 Other purch of gds & services from gov acc	411	358	464	- 35	437	- 27	-5.8%
25.7 Operation & maintenance of equipment	13,393	11,874	12,350	0	13,371	+ 1,021	8.3%
26.0 Supplies & materials	224	182	246	0	251	+ 5	2.0%
31.0 Equipment	8,139	7,844	14,508	- 1,457	13,299	- 1,209	-8.3%
41.0 Grants, subsidies & contributions	4,846	4,815	5,333	0	5,434	+ 101	1.9%
Total, Non-Pay	\$ 52,013	\$49,297	\$ 53,781	- \$2,480	\$ 53,062	- \$ 719	-1.3%
Total, Office of Strategic Initiatives	\$100,626	\$97,890	\$104,767	\$ 0	\$108,081	+ \$3,314	3.2%

Office of Strategic Initiatives
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	344	\$104,767
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		750
Annualization of January 2014 pay raise @ 1%		550
Within-grade increases		254
Total, Mandatory Pay and Related Costs	0	1,554
Price Level Changes		1,760
Program Increases	0	0
Net Increase/Decrease	0	\$ 3,314
Total Budget	344	\$108,081
Total Offsetting Collections	0	0
Total Appropriation	344	\$108,081



Digital Initiatives

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Digital Initiatives Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$13,761	\$13,769	\$14,639	+ \$1,297	\$16,388	+ \$1,749	11.9%
11.3 Other than full-time permanent	185	185	190	0	195	+ 5	2.6%
11.5 Other personnel compensation	93	92	95	0	98	+ 3	3.2%
11.8 Special personal services payment	198	238	288	0	297	+ 9	3.1%
12.1 Civilian personnel benefits	4,083	4,178	4,428	+ 410	4,985	+ 557	12.6%
Total, Pay	\$18,320	\$18,462	\$19,640	+ \$1,707	\$21,963	+ \$2,323	11.8%
21.0 Travel & transportation of persons	185	90	140	0	143	+ 3	2.1%
22.0 Transportation of things	4	2	2	0	2	0	0.0%
23.3 Communication, utilities & misc charges	2,340	2,485	3,149	0	3,209	+ 60	1.9%
24.0 Printing & reproduction	52	44	50	0	51	+ 1	2.0%
25.1 Advisory & assistance services	29	30	130	0	133	+ 3	2.3%
25.2 Other services	7,445	7,036	4,431	- 215	4,296	- 135	-3.0%
25.3 Other purch of gds & services from gov acc	189	165	253	- 35	222	- 31	-12.3%
25.7 Operation & maintenance of equipment	12	66	149	0	171	+ 22	14.8%
26.0 Supplies & materials	89	59	112	0	114	+ 2	1.8%
31.0 Equipment	4,678	4,427	8,524	- 1,457	7,200	- 1,324	-15.5%
41.0 Grants, subsidies & contributions	4,846	4,815	5,333	0	5,435	+ 102	1.9%
Total, Non-Pay	\$19,869	\$19,219	\$22,273	- \$1,707	\$20,976	- \$1,297	-5.8%
Total, Digital Initiatives	\$38,189	\$37,681	\$41,913	\$ 0	\$42,939	+ \$1,026	2.4%

Digital Initiatives
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	134	\$41,913
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		297
Annualization of January 2014 pay raise @ 1%		218
Within-grade increases		101
Total, Mandatory Pay and Related Costs	0	616
Price Level Changes		410
Program Increases	0	0
Net Increase/Decrease	0	\$ 1,026
Total Budget	134	\$42,939
Total Offsetting Collections	0	0
Total Appropriation	134	\$42,939

Digital Initiatives

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$42.939** million for the Digital Initiatives program in fiscal 2015, an increase of \$1.026 million, or 2.4 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$1.707 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
OSI_DI	134	\$38,189	125	\$37,681	134	\$41,913	134	\$42,939	0	\$1,026	2.4%

PROGRAM OVERVIEW

The Office of Strategic Initiatives (OSI) supports the Library by developing consolidated plans for the Library's digital work, integrating the delivery of digital content and information technology services and infrastructure. Effective management of technology is of far-reaching strategic importance to the Library. OSI facilitates achieving the Library's goals by sustaining a forward-looking information technology infrastructure that supports the Library's key business lines and enables constituent interaction. Together, the Digital Initiatives (DI) and Information Technology Services (ITS) programs maintain stewardship over the Library's information technology investments and the infrastructure that sustains digital content assets and services.

Under the umbrella structure of the DI program, OSI supplements ITS infrastructure resources, allowing the Library to broaden its mission impact and national reach in the shifting digital data creation and distribution landscape. OSI provides technical knowledge and expertise in the areas of digital content acquisition, distribution, and stewardship. OSI functions as technical steward of the Library's investments in content in digital form and leads the institution's technical management of digital content and web-based content delivery services. OSI is at the forefront of providing comprehensive web-based digital access services, converting analog materials into digital form, archiving strategically targeted web content, and maintaining the technical infrastructure that allows Library stewardship of digital content assets for the long term.

Technological trends indicate continued rapid accumulation of diverse digital data, evolving formats, and shifting technology platforms. Congressional

support has enabled the implementation of institution-wide technical infrastructure and content service strategies in support of the Library's digital future. The Library allocates content infrastructure resources within an enterprise-wide, three-layered investment framework (content delivery, content management, and core technology) linked to the Library's strategic mission priorities. The three-tiered framework connects a set of common enterprise-wide functionalities and focuses on interdependencies of content delivery, content management, and core technology infrastructure. Specific core technology infrastructure strategy and investments are further discussed in the ITS overview.

The National Digital Information Infrastructure and Preservation program (NDIIPP) digital preservation network extends the Library's capacity nationally and catalyzes public-private stewardship to sustain jointly at-risk cultural heritage digital content. NDIIPP is described in greater detail in Appendix E.

The Teaching with Primary Sources program (TPS) builds kindergarten through twelfth grade national outreach networks that encourage educational use of the Library's online primary sources. TPS is described in greater detail in Appendix F.

Fiscal 2013 Priority Activities

OSI's top priority in fiscal 2013 was continuing implementation of the Library's Web Strategy. A series of six releases in 2013 made updated content and functionality of the beta.Congress.gov site, the successor to the Library's existing THOMAS and Legislative Information System. The beta.Congress.gov releases included a smooth transition to the 113th Congress, addition of Congressional Record content, new search and browse features, and significant

performance and design improvements. In September, OSI launched a mobile app delivering an online version of the “Constitution of the United States of America: Analysis and Interpretation,” which contains an analysis of virtually all Supreme Court case law relevant to interpreting the Constitution. In addition, OSI continued to support the House Committee Video project on THOMAS, which provides live and on-demand video of House of Representatives committee proceedings.

The volume of content transferred and inventoried by the Library’s Content Transfer Services (CTS) system, growing at about 1 terabyte per day, now is 1.9 petabytes. Quality review software supported the inspection of 5 million new digitized images. OSI improved functionality and expanded its content transfer, inventory, and delivery capacities, functioning as the enabling infrastructure for an increasing number of Library curatorial divisions. For example, via the Delivery Management System (DMS), OSI added more than 80 electronic journal titles to the eDeposit for eSerials collection, and the information for eSerials coming in through mandatory deposit is integrated with the Library’s Voyager software, in the Integrated Library System. Repository services tools also enabled the transfer of the Library’s first born-digital manuscripts collection and first born-digital personal papers of a Member of Congress.

In the area of scanning and metadata services, OSI made significant progress completing digitization of the permanent print edition of the Congressional Record; continuing to work with 17 other federal agencies to develop common guidelines, specifications, and tools for digitization of still image and audio-visual materials; and upgrading substantial portions of legacy digitized content for migration to the Library’s new web presence.

Fiscal 2014 Priority Activities

For beta.Congress.gov, OSI plans to continue the agile, iterative development approach that led to six successful releases of beta.Congress.gov over fiscal 2013. The five releases planned for 2014 will complete the core scope of the site and allow for the retirement of the legacy THOMAS application. The releases this year will include new content (including Treaties, Nominations, and Communications), new functional capabilities (Advanced Search, Accounts, Saved Searches, Alerts), and additional data. On loc.gov, OSI will work with content owners to increase the speed and depth of migration of content to new presentations and search tools, achieving the goals outlined in the Information Architecture Strategy for the National Library. Key content areas of focus will include continued conversion of legacy presentation collections to upgraded presentations, conversion of reading room

sites to a new standard design, and expansion of the use of a new global navigation system for loc.gov. Work will continue on the detailed requirements, information architecture, and specifications for a redesigned Copyright.gov.

In the area of content management, OSI priorities for fiscal 2014 will include launching a web application to automate and report on the Library’s electronic acquisitions; improving CTS API usability and error handling and recovery; and supporting digital audio content acquisitions and playback.

For scanning and metadata services, OSI plans to conclude Congressional Record scanning; scan deteriorating Farm Security Administration negatives using recently acquired specialized equipment; support new high priority digitization projects such as the Walt Whitman Papers and the Alan Lomax Collection; and continue to migrate legacy content to the Library’s new web presence. OSI also intends to develop additional targets for testing scanner accuracy when scanning different types of materials.

Fiscal 2015 Priority Activities

For fiscal 2015 OSI plans to continue the agile, iterative development approach to implement the Library’s Web Strategy. In addition to continuing technical work, the OSI team will support the development and implementation of a new web content strategy that will complement the existing Web Strategy and Information Architecture Strategy, providing additional focus for the Library’s web programs. In fiscal 2015, we anticipate continuing to work to refine and enhance beta.Congress.gov, working to improve both user-facing and internal functions to expand content and improve performance. On loc.gov, we will complete the retirement of legacy systems and tools, streamlining the experience for users and for content owners inside the Library. OSI will continue efforts to bring Library content to users via multiple channels, expanding mobile offerings into new areas. OSI will support the presentation of recently digitized materials such as collections of presidential papers while working with Library units to complete the migration of legacy content. OSI will continue to oversee a robust digitization program focusing on Library-wide priorities and using available in-house and contractor staff to produce high quality output as efficiently as possible. In planning for the longer term digital future, OSI recognizes the increasing need to manage digital content with “big data” characteristics: large volume, fast-paced production and change, and great variation in value and origin. Examples of high volume collections, with continuing growth both in number of records and size, include more than 250 terabytes of archived web sites and the receipt of more than 6 million tweets an

hour. For example, in fiscal 2013, 310 billion tweets were accessioned and moved onto managed Library storage. OSI continues to assess the requirements for technical content management infrastructure and services that enable users to understand and navigate large-scale data.

The unique access needs of these big data collections, including search, discovery, and navigation, demand

innovative, data-driven approaches to make the content findable in new query architectures based on patterns within the data. New approaches to be explored include parallel, distributed, memory-rich computing operations (for indexing, pattern matching, data distillation, and querying) that are used increasingly by data-intensive organizations in all fields.



Information Technology Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Information Technology Services Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$23,498	\$23,320	\$24,325	+ \$587	\$25,619	+ \$1,294	5.3%
11.3 Other than full-time permanent	106	101	97	0	99	+ 2	2.1%
11.5 Other personnel compensation	111	103	114	0	117	+ 3	2.6%
12.1 Civilian personnel benefits	6,577	6,607	6,810	+ 186	7,221	+ 411	6.0%
Total, Pay	\$30,292	\$30,131	\$31,346	+ \$773	\$33,056	+ \$1,710	5.5%
21.0 Travel & transportation of persons	35	8	15	0	15	0	0.0%
22.0 Transportation of things	0	1	1	0	1	0	0.0%
23.3 Communication, utilities & misc charges	1,136	1,068	2,952	0	3,008	+ 56	1.9%
24.0 Printing & reproduction	85	76	80	0	82	+ 2	2.5%
25.1 Advisory & assistance services	13,607	13,374	9,907	- 773	9,308	- 599	-6.0%
25.2 Other services	83	10	23	0	23	0	0.0%
25.3 Other purch of gds & services from gov acc	222	193	210	0	214	+ 4	1.9%
25.7 Operation & maintenance of equipment	13,381	11,809	12,201	0	13,200	+ 999	8.2%
26.0 Supplies & materials	135	123	134	0	137	+ 3	2.2%
31.0 Equipment	3,461	3,416	5,985	0	6,098	+ 113	1.9%
Total, Non-Pay	\$32,145	\$30,078	\$31,508	- \$773	\$32,086	+ \$ 578	1.8%
Total, Information Technology Services	\$62,437	\$60,209	\$62,854	\$ 0	\$65,142	+ \$2,288	3.6%

Information Technology Services
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	210	\$62,854
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		452
Annualization of January 2014 pay raise @ 1%		332
Within-grade increases		153
Total, Mandatory Pay and Related Costs	0	937
Price Level Changes		1,351
Program Increases	0	0
Net Increase/Decrease	0	\$ 2,288
Total Budget	210	\$65,142
Total Offsetting Collections	0	0
Total Appropriation	210	\$65,142

Information Technology Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$65.142** million for Information Technology Services in fiscal 2015, an increase of \$2.288 million, or 3.6 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.773 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
OSI_ITS	210	\$62,437	203	\$60,209	210	\$62,854	210	\$65,142	0	\$2,288	3.6%

PROGRAM OVERVIEW

The Information Technology Service (ITS) maintains the Library's technology infrastructure, including data and voice networks, data processing, data storage, software application development, and data center operations. ITS stays abreast of the industry's best practices and technologies and invests in initiatives to streamline internal processes and strengthen the infrastructure, aligning and allocating resources based on Library-wide priorities. ITS adheres to the Library's Information Resources Management plan and related IT governance regulations, policies, and procedures. Library IT governance is informed by enterprise architecture and investment lifecycle review activities overseen by the Library's Information Technology Steering Committee.

Fiscal 2013 Priority Activities

In fiscal 2013, ITS was committed to aligning the ITS internal acquisition process more fully with the Library's goals and Federal government-wide best practices, to compete effectively in the procurement of equipment, products, and services required to support the Library's infrastructure. Resultant efficiencies allowed ITS to absorb the cost of essential large dollar, mission-critical procurements, to replace end-of-life equipment and refresh the technical infrastructure.

ITS began the Library-wide PC network migration to a new desktop environment based on Microsoft Windows 7 and Office 2010. This initiative, when completed, will significantly enhance cyber security, strengthen IT infrastructure, and mitigate against system obsolescence.

ITS continued to improve the cyber security position of its networks and data centers. To support all service units, ITS expanded security incident handling and response measures to ensure that the program was

adequate to respond to evolving threats. ITS continued to work to ensure that security hardware and software components were effectively integrated into the Library's technical infrastructure and operational practices.

ITS focused on reducing engineering support costs through the initiation of several standardization efforts. This included the virtualization of the servers that are used to manage and provide access to the Library's data. The Library continues to have a growing need to quickly and securely move and deliver large amounts of data, and ITS has been standardizing the server environment that supports the data. This year, this included a migration to new, more power-efficient servers with more consistent software configurations, allowing server resources to be allocated and re-allocated more quickly and efficiently to meet requirements, such as increased web site demand related to a specific event.

Fiscal 2014 Priority Activities

In 2014, ITS will continue to proactively change acquisition planning to follow government-wide best practices for competitive procurements. These practices will be used for large acquisitions such as telecommunications services and hardware.

ITS will continue to expand the virtualized server and storage environment. The focus in 2014 includes implementation of a new storage architecture that makes multiple pools of storage with different performance and operational characteristics available to users, and applications for different purposes based on specific program requirements. This effort will improve response time for large data transportation and reduce the costs of implementation.

The virtualized environment will support migration to a newly-standardized environment for both Oracle and MySQL, the databases that manage most of the data

that supports the Library's web sites. These migrations will allow ITS to reduce database outages during both planned and unplanned events.

The expansion of the new virtualized server and storage environment supports the additions of content and functionality to beta.Congress.gov as part of the transition from existing congressional information systems. ITS will provide assistance for the full migration of all existing content and metadata from outdated web applications, support the migration of storage to the virtualized environment, and leverage more automated and consistent deployment practices.

In support of IT standardization activities, ITS will drive the use of technology architecture standards for hardware, system software, network solutions, security solutions, and application deployment processes through the implementation of Library-wide technology review cycles. These standards will inform and be informed by evolving IT strategic planning processes that incorporate continuing enterprise architecture development and will serve as the basis for future priority setting and acquisition planning.

ITS will initiate forward-looking changes to the Library's remote access and mobile device support to meet the changing needs and expectations of the Library. In fiscal 2014, ITS will replace the current BlackBerry devices with non-BlackBerry smart phones. Additionally, ITS will begin to support a limited number of non-government owned mobile devices.

Fiscal 2015 Priority Activities

ITS's primary goals for fiscal 2015 are enhancing the Library's cyber-security posture, strengthening and modernizing the Library's IT infrastructure through virtualization and standardization, improving content management and content delivery services, and identifying and implementing cost saving technology solutions.

High priority IT security initiatives will continue to ensure an enhanced ability to respond to a challenging IT threat environment across the Library. ITS will continue to expand security efforts by supporting the service units through expanded security incident handling and response measures; ensuring that security hardware and software components are effectively integrated into

the Library's technical infrastructure and operational practices; and partnering with service units to review, refine, and support implementation of programs for flexible desktop and remote access solutions and off-site Continuity of Operations Plan activities.

ITS will continue initiatives to transition to a virtualized environment for both servers and storage, allowing for more resource-efficient use of space and equipment resources as well as engineering support and increasing the capacity of the network infrastructure within and among the Library data centers. For voice networks, ITS will continue to plan for critical telephone switch infrastructure upgrades and begin competition-driven procurement planning for implementation of next-generation data and voice wireless services in the Library's buildings.

Throughout 2015, ITS will continue to lead the effort to increase the volume of content made available through beta.Congress.gov and the search function of loc.gov, and will add high-performance, high-speed storage devices to improve speed of user searching and initial display of results on Library web sites. ITS will continue support of activities designed to improve throughput of processes that receive, move, and store data, including the expected expansion of digital content volume for the Copyright Office and increasing requirements for the movement of content between the Packard Campus and the Library's other data centers. ITS will continue to work with content owners in the service units to fully migrate all existing content and metadata from outdated web applications and storage to the virtualized environment, using more automated and consistent deployment practices.

Standards-based operational practices for long-term storage and backup of content will be the norm, and ITS will focus on key legacy business applications to ensure that their operations and architectural plans are consistent with the standards of the evolving virtualized and standards-driven architecture. ITS also will sustain its commitment to pursue procurement best practices and focused acquisition strategies to acquire cost-effective technology solutions, furthering the alignment of the budget and acquisition processes with the technology cycle. ITS will focus on opportunities to reduce environmental impacts and explore legislative branch programs in this area, in collaboration with the Architect of the Capitol.



Law Library Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 8,067	\$ 7,854	\$ 8,236	+ \$427	\$ 8,909	+ \$673	8.2%
11.3 Other than full-time permanent	158	158	179	0	184	+ 5	2.8%
11.5 Other personnel compensation	82	77	80	0	83	+ 3	3.8%
12.1 Civilian personnel benefits	2,398	2,292	2,363	+ 135	2,578	+ 215	9.1%
Total, Pay	\$10,705	\$10,381	\$10,858	+ \$562	\$11,754	+ \$896	8.3%
21.0 Travel & transportation of persons	49	45	50	0	51	+ 1	2.0%
22.0 Transportation of things	1	1	1	0	1	0	0.0%
23.3 Communication, utilities & misc charges	46	35	36	0	37	+ 1	2.8%
24.0 Printing & reproduction	19	18	20	0	21	+ 1	5.0%
25.1 Advisory & assistance services	236	334	284	0	289	+ 5	1.8%
25.2 Other services	1,965	1,749	1,789	- 298	1,513	- 276	-15.4%
25.3 Other purch of gds & services from gov acc	11	6	7	0	7	0	0.0%
26.0 Supplies & materials	19	15	15	0	15	0	0.0%
31.0 Equipment	2,461	3,213	2,789	- 264	2,597	- 192	-6.9%
Total, Non-Pay	\$ 4,807	\$ 5,416	\$ 4,991	- \$562	\$ 4,531	- \$460	-9.2%
Total, Law Library	\$15,512	\$15,797	\$15,849	\$ 0	\$16,285	+ \$436	2.8%

Law Library
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	91	\$15,849
Non-recurring Costs:	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		161
Annualization of January 2014 pay raise @ 1%		118
Within-grade increases		54
Total, Mandatory Pay and Related Costs	0	333
Price Level Changes		103
Program Increases	0	0
Net Increase/Decrease	0	\$ 436
Total Budget	91	\$16,285
Total Offsetting Collections	0	- 350
Total Appropriation	91	\$15,935

Law Library

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$16.285** million for the Law Library program in fiscal 2015, an increase of \$0.436 million, or 2.8 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.562 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
Law Library	91	\$13,092	85	\$12,620	91	\$13,429	91	\$13,795	0	\$366	2.7%
Purch of Lib Mater	0	2,420	0	3,177	0	2,420	0	2,490	0	70	2.9%
Total, LAW	91	\$15,512	85	\$15,797	91	\$15,849	91	\$16,285	0	\$436	2.8%

PROGRAM OVERVIEW

The Law Library of Congress (LAW) provides the Congress, executive branch agencies, courts, practicing bar, state and local governments, American businesses, scholars, and others with legal research and reference services related to U.S. federal, state, and local law, and the laws of more than 240 foreign and international jurisdictions. LAW has amassed the world's largest collection of authoritative legal sources, including more than 2.8 million volumes and 2.5 million micro-format and digital items.

The collections and staff expertise of the Law Library of Congress are unique. Certain one-of-a-kind materials are held in the Law Library, such as a recent acquisition of one the earliest book-length publications on the topic of law to have been printed in the Americas, a 686-page volume published in Mexico in 1550 entitled *Speculum Coniugiorum*. No other nation or institution has such a vast aggregation of legal materials that allows for comprehensive legal analysis. Nowhere else in government or academic circles does there exist the same level of legal subject matter expertise.

Legal specialists with foreign law degrees and practice experience provide timely, expert legal analysis, research, testimony, and reference services in response to requests by Members of Congress and committee staff, justices of the Supreme Court, other judges, and attorneys at federal agencies. LAW's lawyers who have been trained outside of the U.S. incorporate knowledge of the legal systems, vernacular language, and socio-cultural context of countries and regions of the world for which they are responsible. At the request of the Congress, LAW has

provided studies related to international trade and tariffs, immigration reform, and other significant legal issues. As an example, in fiscal 2013, the Law Library's Global Legal Research Directorate researched, prepared and published multinational studies on such topics as "Firearms-Control Legislation and Policy" and "Wildlife Trafficking and Poaching."

LAW acquires, maintains, organizes, preserves, and provides access to a comprehensive legal collection in both analog and digital formats, building collections of necessary research materials that are not available through copyright deposit, exchange, or federal or state transfer. The collections support the legal research that LAW and the Congressional Research Service provide to the Congress, and that LAW provides to the Supreme Court, executive branch agencies, and the nation.

LAW is a key player in the identification and currency of content in beta.Congress.gov, the legislative information system for the Congress and the public. LAW also provides electronic legal information products such as the *Century of Lawmaking for a New Nation*, which provides access to historic legislative documents; research and collection guides which focus on legal research techniques, events and issues; and a forum for the exchange of online legal sources.

Ensuring accuracy, authenticity, authoritativeness, and comprehensiveness of legal documents is a challenge which LAW manages on a daily basis to enable the highest quality of objective research and to maintain legal collections from countries and regions of strategic importance to the Congress.

Fiscal 2013 Priority Activities

In response to specific congressional requests, LAW staff members wrote reports and testified; consulted with Members of Congress and their staff, the executive branch, and judiciary; and focused on supporting the Congress and educating the public through the provision of online special collections and digital legal resources. LAW also continued its effort to convert the current classification of the entire collection to Class K. Additionally, LAW provided content and navigation instruction to law libraries, social studies teachers, and other public users transitioning from THOMAS to the new Congress.gov database. LAW continued to implement its strategic plan and its detailed business plan for a virtual law library. The virtual law library will better serve congressional priorities for foreign and international legal research, provide a more informed and comprehensive data environment through integrated systems and federated searching, and sustain a capability over the long term at a reasonable cost. LAW continued an effort to provide coordinated Library of Congress training to Members of Congress and their staff. LAW also demonstrated strong emphasis on engagement with constituents by hosting and briefing high-level foreign delegations of legal scholars and professionals, organizing and conducting collaborative programs on timely legal issues, and producing and presenting exhibits and research reports. LAW furthered efforts to employ Web 2.0 strategies and social media capabilities, thereby showcasing the unique features of its web site content.

Fiscal 2014 Priority Activities

In fiscal 2014, LAW will focus on developing plans and collaborative arrangements to add digitized content to beta.Congress.gov and further develop the online information portfolio of this next-generation legislative

information system. LAW also will continue to pursue efforts to complete the classification of all remaining volumes to Class K. Working within the broader Library of Congress web enhancement initiative, LAW will apply approved metadata specifications and best practices in order to iteratively improve the search capability of collections and program material available in its public web pages, while incorporating selected content such as the Guide to Law Online. LAW will test with selected congressional offices a Library-wide coordinated training program. LAW will pursue its long-term strategic plan and business plan initiatives to produce multi-jurisdictional legal information aligned with Library of Congress-wide web initiatives, affording the Congress and other constituents the benefits of more timely, targeted, and complete legal knowledge. LAW also plans to initiate construction of its virtual law library in fiscal 2014.

Fiscal 2015 Priority Activities

In fiscal 2015, LAW will continue to classify the remaining volumes to Class K to the extent the budget will allow, with the goal of remaining on schedule to classify the entire Law collection by country, subject, and form of material by fiscal 2020. Until classification is complete, legal material will be less secure and will not be fully accessible to scholars, practitioners, and the general public. LAW will solicit and analyze feedback from the Library's training program for Members of Congress and staff and implement enhancements where needed. LAW will continue its collaboration with the Government Printing Office on a Statutes at Large project, linking metadata with digitized statutes for eventual integration with beta.Congress.gov. The Library will work with the Architect of the Capitol on the construction of a vault to secure more than 50 percent of LAW's rare legal materials in a temperature and humidity controlled environment.



Office of Support Operations

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Office of Support Operations Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
OSO - Basic	45	\$12,234	42	\$12,267	45	\$13,679	45	\$14,006	0	\$ 327	2.4%
HRS	57	9,178	55	8,766	57	8,840	57	9,082	0	242	2.7%
ISS	134	26,353	127	26,499	134	26,258	134	26,866	0	608	2.3%
Total, Office of Support Operations	236	\$47,765	224	\$47,532	236	\$48,777	236	\$49,954	0	\$1,177	2.4%

Office of Support Operations
Summary By Object Class
(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$18,982	\$18,595	\$19,925	+ \$ 760	\$21,272	+ \$1,347	6.8%
11.3 Other than full-time permanent	56	93	65	0	67	+ 2	3.1%
11.5 Other personnel compensation	399	354	358	0	368	+ 10	2.8%
12.1 Civilian personnel benefits	5,941	5,834	6,195	+ 240	6,635	+ 440	7.1%
Total, Pay	\$25,378	\$24,876	\$26,543	+ \$1,000	\$28,342	+ \$1,799	6.8%
21.0 Travel & transportation of persons	16	7	7	0	7	0	0.0%
22.0 Transportation of things	2	1	1	0	1	0	0.0%
23.1 Rental payments to GSA	3,756	3,756	3,556	0	3,588	+ 32	0.9%
23.3 Communication, utilities & misc charges	342	308	314	0	320	+ 6	1.9%
24.0 Printing & reproduction	131	122	145	0	148	+ 3	2.1%
25.1 Advisory & assistance services	358	373	857	- 83	789	- 68	-7.9%
25.2 Other services	6,902	7,026	7,421	- 550	7,002	- 419	-5.6%
25.3 Other purch of gds & services from gov acc	1,467	1,281	1,556	- 355	1,221	- 335	-21.5%
25.4 Operation & maintenance of facilities	6,453	7,032	5,394	0	5,497	+ 103	1.9%
25.6 Medical care	4	0	11	0	11	0	0.0%
25.7 Operation & maintenance of equipment	1,540	1,511	1,696	0	1,741	+ 45	2.7%
26.0 Supplies & materials	203	192	243	0	247	+ 4	1.6%
31.0 Equipment	1,213	1,047	1,033	- 12	1,040	+ 7	0.7%
Total, Non-Pay	\$22,387	\$22,656	\$22,234	- \$1,000	\$21,612	- \$ 622	-2.8%
Total, Office of Support Operations	\$47,765	\$47,532	\$48,777	\$ 0	\$49,954	+ \$1,177	2.4%

Office of Support Operations
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	236	\$48,777
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		391
Annualization of January 2014 pay raise @ 1%		279
Within-grade increases		129
Total, Mandatory Pay and Related Costs	0	799
Price Level Changes		378
Program Increases	0	0
Net Increase/Decrease	0	\$ 1,177
Total Budget	236	\$49,954
Total Offsetting Collections	0	0
Total Appropriation	236	\$49,954



Office of Support Operations Basic

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Office of Support Operations - Basic Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 4,412	\$ 4,288	\$ 4,653	+ \$73	\$ 4,859	+ \$206	4.4%
11.5 Other personnel compensation	347	85	333	0	343	+ 10	3.0%
12.1 Civilian personnel benefits	1,227	1,201	1,302	+ 23	1,371	+ 69	5.3%
Total, Pay	\$ 5,986	\$ 5,574	\$ 6,288	+ \$96	\$ 6,573	+ \$285	4.5%
21.0 Travel & transportation of persons	16	7	7	0	7	0	0.0%
23.3 Communication, utilities & misc charges	214	178	129	0	131	+ 2	1.6%
24.0 Printing & reproduction	23	20	46	0	46	0	0.0%
25.1 Advisory & assistance services	45	52	598	- 83	524	- 74	-12.4%
25.2 Other services	2,533	2,986	3,107	0	3,166	+ 59	1.9%
25.3 Other purch of gds & services from gov acc	301	171	248	0	253	+ 5	2.0%
25.4 Operation & maintenance of facilities	368	721	500	0	510	+ 10	0.0%
25.7 Operation & maintenance of equipment	1,425	1,403	1,577	0	1,607	+ 30	1.9%
26.0 Supplies & materials	125	121	147	0	150	+ 3	2.0%
31.0 Equipment	1,198	1,034	1,032	- 13	1,039	+ 7	0.7%
Total, Non-Pay	\$ 6,248	\$ 6,693	\$ 7,391	- \$96	\$ 7,433	+ \$ 42	0.6%
Total, Office of Support Operations - Basic	\$12,234	\$12,267	\$13,679	\$ 0	\$14,006	+ \$327	2.4%

**Office of Support Operations - Basic
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	45	\$13,679
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		91
Annualization of January 2014 pay raise @ 1%		67
Within-grade increases		31
Total, Mandatory Pay and Related Costs	0	189
Price Level Changes		138
Program Increases	0	0
Net Increase/Decrease	0	\$ 327
Total Budget	45	\$14,006
Total Offsetting Collections	0	0
Total Appropriation	45	\$14,006

Office of Support Operations – Basic

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$14.006** million for the Office of Support Operations – Basic in fiscal 2015, an increase of \$0.327 million, or 2.4 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.096 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
OSO - Basic	45	\$12,234	42	\$12,267	45	\$13,679	45	\$14,006	0	\$327	2.4%

PROGRAM OVERVIEW

The Office of Support Operations (OSO) provides centralized oversight and direction to diverse and interdependent infrastructure programs supporting the Library’s mission and strategic objectives. Through its four program offices, OSO delivers comprehensive services, manages institutional programs, and oversees regulatory compliance in the areas of human capital, administration, facilities, asset management and protection, personnel security, emergency preparedness, safety, and health services. OSO is the Library’s primary liaison for interagency coordination with the Architect of the Capitol (AOC), the U.S. Capitol Police, the Office of Personnel Management, the General Services Administration, and the Legislative Branch Chief Administrative Officers Council.

OSO has implemented a unified management approach to achieve economy, efficiency, and synergy across a set of infrastructure support units that previously was decentralized. In collaboration with customers, OSO delivers infrastructure services that enable the Library to accomplish its mission and annual objectives through the following program offices:

Human Resources Services (HRS): Develops, implements, and evaluates workforce management policies, procedures, and systems supporting the Library’s mission and priorities.

Integrated Support Services (ISS): Maintains and provides for facilities, occupational health, logistics, office systems, and safety services that enable the Library to conduct day-to-day operations.

The Office of Security and Emergency Preparedness (OSEP): Safeguards the Library’s collections, facilities, assets, and information. Additionally, OSEP manages

the personnel security and suitability programs and implements the Library’s Emergency Preparedness Program.

The Office of Opportunity, Inclusiveness and Compliance (OIC): Promotes an environment of fairness and inclusion in the workplace by providing Library-wide advice and guidance on the implementation of equal employment opportunity (EEO), affirmative employment, diversity management, and employee related disability accommodation.

The OSO Basic budget covers the operations and expenses of OSO management and administration, OSEP, and OIC.

Fiscal 2013 Priority Activities

In fiscal 2013, OSO identified and implemented strategies that enable the service unit to fulfill its mission and apply core values effectively. Strategically focused working groups within OSO refined and integrated business processes and administrative programs, including financial administration, workforce management, planning, and performance. OSO provided an operational perspective and leadership in areas of human capital management, facilities, emergency preparedness, continuity of operations planning (COOP), workplace safety, and security.

OIC initiated a reassessment of the agency’s Multi-Year Affirmative Employment Program Plan (MYAAPP), originally issued in fiscal 2010. Revisions to the plan focus on achieving the Library’s strategic goals through a diverse workforce, inclusive workplace, and the offering of diversity management programs.

OSEP completed operational planning, testing, and relocation of the Library’s remote COOP site, improving

the overall readiness of the Library. OSEP focused on updating survival equipment and supplies, enhancing technology and communication systems, training staff and emergency coordinators, hosting forums, and conducting drills. The Library's COOP plan incorporates the Federal Emergency Management Agency's latest recommendations to identify vital electronic files and record storage locations for critical time sensitive access under various COOP scenarios. OSEP also focused on improving security controls, including implementing enhanced background investigations protocols for the Library's personnel security and employment suitability programs.

Fiscal 2014 Priority Activities

In fiscal 2014, OSO will focus on sustaining support operations by implementing an integrated, cross-functional approach to customer service and refining a performance management framework. OSO will engage and facilitate collaboration among AOC and LOC stakeholders on planning and preparation for AOC construction of Module 5 for storage of collections at Ft. Meade. OSO will incorporate IT innovations, including the development of an integrated case management system supporting personnel security and other functionally similar needs; further implementation of the Facility Asset Management Enterprise (FAME), including an integrated key management information system; an online reservation system supporting interpreting services and motor vehicle requests; and a demand work order system for routine building service requests. OSO's strategic investment in automation will facilitate service unit collaboration, enable process improvement and workflow, and support management decision making. OSO will continue to refine its business model for acquiring goods and services by proactively considering alternative acquisition strategies that include: conducting effective market research; initiating a broader working relationship with the Office of Contracts and Grants Management; and placing emphasis on supervisory oversight of Contracting Officers Representatives competencies and performance. OSO will make

final recommendations resulting from the MYAEEP reassessment work group for achieving the Library's strategic goals through a diverse workforce, inclusive workplace, and diversity management program.

Fiscal 2015 Priority Activities

In fiscal 2015, OSO will continue to focus on sustaining support operations by implementing an integrated, cross-functional approach to providing customer service. OSO will continue integrating IT innovations, including the phased implementation of automated systems developed in fiscal 2014; a review of current ISS printing services and possible opportunities for modernization via commercially available Digital Printing and Document Management systems and services; an enhanced workforce performance management system; and implementation of an OSO Customer Service Portal that integrates and promotes OSO automated services. OSO will implement the Library's diversity and inclusiveness plan for achieving the Library's strategic vision for workplace diversity and inclusiveness. OSO will collaborate with AOC and LOC stakeholders on the Library's technical requirements, operational requirements and occupancy planning pertaining to AOC construction of Collection Storage Module 5 at Ft. Meade.

OSEP will focus on upgrading physical security and access control measures for protecting collections processing, storage, research, and exhibition areas. This will include making physical security improvements in the Library's Capitol Hill buildings and outlying annexes, including installing additional access controls, expanding electronic security monitoring, providing accountable lock and key control, realigning contract guard service coverage, and installing screening equipment at the Packard Campus. OSEP will continue with targeted and broadened background investigation coverage of Library staff and contractors occupying moderate risk and national security positions, continue to improve Library-wide emergency preparedness through staff training, exercises and drills, and keep abreast of nationally-driven COOP requirements affecting the Library.



Human Resources Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Human Resources Services Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$5,033	\$4,902	\$5,234	+ \$236	\$5,625	+ \$391	7.5%
11.5 Other personnel compensation	0	86	0	0	0	0	0.0%
12.1 Civilian personnel benefits	1,755	1,713	1,863	+ 75	1,997	+ 134	7.2%
Total, Pay	\$6,788	\$6,701	\$7,097	+ \$311	\$7,622	+ \$525	7.4%
22.0 Transportation of things	1	1	1	0	1	0	0.0%
23.3 Communication, utilities & misc charges	17	15	14	0	14	0	0.0%
24.0 Printing & reproduction	41	34	30	0	30	0	0.0%
25.1 Advisory & assistance services	275	293	220	0	224	+ 4	1.8%
25.2 Other services	1,087	811	383	0	391	+ 8	2.1%
25.3 Other purch of gds & services from gov acc	968	911	1,094	- 311	798	- 296	-27.1%
26.0 Supplies & materials	1	0	1	0	2	+ 1	100.0%
Total, Non-Pay	\$2,390	\$2,065	\$1,743	- \$311	\$1,460	- \$283	-16.2%
Total, Human Resources Services	\$9,178	\$8,766	\$8,840	\$ 0	\$9,082	+ \$242	2.7%

Human Resources Services
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	57	\$8,840
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		109
Annualization of January 2014 pay raise @ 1%		72
Within-grade increases		34
Total, Mandatory Pay and Related Costs	0	215
Price Level Changes		27
Program Increases	0	0
Net Increase/Decrease	0	\$ 242
Total Budget	57	\$9,082
Total Offsetting Collections	0	0
Total Appropriation	57	\$9,082

Human Resources Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$9.082** million for Human Resources Services in fiscal 2015, an increase of \$0.242 million, or 2.7 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.311 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
HRS	57	\$9,178	55	\$8,766	57	\$8,840	57	\$9,082	0	\$242	2.7%

PROGRAM OVERVIEW

Human Resources Services (HRS) is responsible for the development, implementation, and evaluation of workforce management policies, procedures, and systems in support of the Library's mission and priorities. HRS leads efforts to plan for, recruit, manage, and retain a talented and diverse workforce. HRS also administers the Library's pay, leave, and benefits programs; provides benefits, retirement, and employee assistance consultation; offers centralized training, staff development, and coaching support; initiates and manages a variety of negotiations with the Library's three unions; investigates union and employee grievances and represents management at arbitration hearings; and provides the Library's leadership and staff with expert consultation and guidance on the full range of human capital strategies and methods to ensure a high performing organization.

Fiscal 2013 Priority Activities

HRS continued to direct and guide the Human Capital Planning Board (HCPB), an agency-wide committee comprised of senior managers from each service unit, designated by and reporting to the Library's Executive Committee. The HCPB leads the Library's efforts to enhance its workforce and ensure alignment with the agency's strategic goals. Through the HCPB, the Library is addressing critical issues such as succession management, workforce planning, leadership, managing for results, recruitment and retention, and diversity and inclusion.

During fiscal 2013, HRS also supported the Library's staffing requirements; strengthened performance management; improved communications related to training and development; completed its coordination of

the eighth class of the Library's Leadership Development program; hosted three Career Development classes; and provided managers and supervisors with online tools and training resources to improve leadership competencies. HRS continued to provide timely advice and guidance on performance and/or conduct and labor relations issues, including negotiating memoranda of understanding with the Library's three labor organizations on the implementation of both the administrative and shutdown furloughs.

Fiscal 2014 Priority Activities

In fiscal 2014, HRS will continue to perform its core functions to meet customer needs. HRS will provide support to the HCPB priorities of enhancing or further developing the Library's telework program, succession planning, phased retirement program planning, workforce performance management, staff skills assessment, and disability and accommodation awareness. HRS also will enhance its performance management policy and guidance.

Fiscal 2015 Priority Activities

In fiscal 2015, HRS will continue to perform its core functions to meet customer needs. HRS will support the Library's mission requirements through hiring and efforts to realign organizations using streamlined processes. HRS also will provide performance management guidance and training to managers and supervisors and develop master recruitment plans. HRS will continue to promote the competencies of collaboration and innovation in all Library-wide staff development programs and will enhance performance management training and development.



Integrated Support Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Integrated Support Services Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 9,537	\$ 9,405	\$10,038	+ \$451	\$10,787	+ \$749	7.5%
11.3 Other than full-time permanent	56	93	65	0	67	+ 2	3.1%
11.5 Other personnel compensation	52	182	25	0	26	+ 1	4.0%
12.1 Civilian personnel benefits	2,960	2,920	3,030	+ 143	3,267	+ 237	7.8%
Total, Pay	\$12,605	\$12,600	\$13,158	+ \$594	\$14,147	+ \$989	7.5%
23.1 Rental payments to GSA	3,756	3,756	3,556	0	3,588	+ 32	0.9%
23.3 Communication, utilities & misc charges	110	115	171	0	175	+ 4	2.3%
24.0 Printing & reproduction	67	67	70	0	71	+ 1	1.4%
25.1 Advisory & assistance services	38	28	40	0	40	0	0.0%
25.2 Other services	3,283	3,229	3,931	- 550	3,445	- 486	-12.4%
25.3 Other purch of gds & services from gov acc	199	199	214	- 44	171	- 43	-20.1%
25.4 Operation & maintenance of facilities	6,085	6,312	4,893	0	4,986	+ 93	1.9%
25.6 Medical care	4	0	11	0	11	0	0.0%
25.7 Operation & maintenance of equipment	115	109	119	0	135	+ 16	13.4%
26.0 Supplies & materials	76	71	94	0	96	+ 2	2.1%
31.0 Equipment	15	13	1	0	1	0	0.0%
Total, Non-Pay	\$13,748	\$13,899	\$13,100	- \$594	\$12,719	- \$381	-2.9%
Total, Integrated Support Services	\$26,353	\$26,499	\$26,258	\$ 0	\$26,866	+ \$608	2.3%

Integrated Support Services

Analysis of Change

(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	134	\$26,258
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		191
Annualization of January 2014 pay raise @ 1%		140
Within-grade increases		65
Total, Mandatory Pay and Related Costs	0	396
Price Level Changes		212
Program Increases	0	0
Net Increase/Decrease	0	\$ 608
Total Budget	134	\$26,866
Total Offsetting Collections	0	0
Total Appropriation	134	\$26,866

Integrated Support Services

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$26.866** million for Integrated Support Services in fiscal 2015, an increase of \$0.608 million, or 2.3 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.594 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
ISS	134	\$26,353	127	\$26,499	134	\$26,258	134	\$26,866	0	\$608	2.3%

PROGRAM OVERVIEW

Integrated Support Services (ISS) manages and oversees day-to-day facility operations, occupational health, logistics, centralized office systems, fixed asset management, and safety services. ISS is responsible for annual and long-term space utilization and modernization planning. In partnership with the Architect of the Capitol (AOC), ISS ensures that the Library buildings and grounds are maintained for the safety of staff, visitors, and the collections.

Fiscal 2013 Priority Activities

In fiscal 2013, ISS focused on collection storage by implementing elements of the December 2010 multi-year *Facility Plan for Collections Storage*. ISS continued to oversee the multi-year renovation of the Library Services' Acquisitions and Bibliographic Access space and provided essential facility design, construction support, and management of leased space. In conjunction with the Office of Security and Emergency Preparedness (OSEP), ISS implemented a module in the Facility Automated Management Enterprise (FAME) to capture key management information. ISS repurposed suitable space in the Library's Capitol Hill facilities to accommodate collection materials working with the Architect of the Capitol (AOC), and supported the AOC in executing fire and life safety projects and egress improvements. In addition, ISS completed digitizing all Librarian of Congress correspondence through fiscal 1987 and provided a complete Library-wide records schedule to the National Archives and Records Administration.

Fiscal 2014 Priority Activities

In fiscal 2014, ISS will continue to focus on implementing the multi-year *Facility Plan for Collections Storage* and provide essential planning, design and

construction support. ISS will complete an assessment of possible collection storage areas to increase on-site holdings and complete the modernization of the Manuscripts and Geography and Maps Reading Rooms. ISS will work with the AOC to finalize options for consolidating the Landover Center Annex and National Library for the Blind and Physically Handicapped off-site facilities. ISS also will continue to work on its Integrated Management Workplace Management System, including a common web portal to provide centralized customer support for facilities, accommodation, health and safety, and Demand Work Orders, and will work to refine its workforce performance management policy. ISS will lead and facilitate collaboration among AOC and LOC stakeholders on the Library's technical and operational requirements, logistics, and occupancy planning for AOC construction of Module 5 for storage of collections at Ft. Meade.

Fiscal 2015 Priority Activities

In fiscal 2015, ISS will focus on implementing the *Library of Congress Fiscal Year 2011–2016 Facility Plan* and provide essential planning, design, and construction support. ISS will lead and facilitate collaboration among AOC and LOC stakeholders on the Library's technical and operational requirements, logistics, building fit-out and occupancy planning for AOC construction of Module 5 for storage of collections at Ft. Meade. ISS will expand its integrated workplace management system, including completing the Demand Work Order module for managing routine service requests. ISS will continue to work with the AOC in support of Library buildings and grounds, including Module 5 at Ft. Meade, Capitol Hill life safety projects and egress improvements, and power supply enhancement in the James Madison Memorial Building. ISS also will implement changes to its procedures for workforce performance management.





Office of the Inspector General

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

Office of the Inspector General Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$1,580	\$1,355	\$1,516	+ \$73	\$1,634	+ \$118	7.8%
11.3 Other than full-time permanent	93	99	114	0	117	+ 3	2.6%
11.5 Other personnel compensation	111	94	74	0	76	+ 2	2.7%
12.1 Civilian personnel benefits	517	467	482	+ 23	521	+ 39	8.1%
Total, Pay	\$2,301	\$2,015	\$2,186	+ \$96	\$2,348	+ \$162	7.4%
21.0 Travel & transportation of persons	9	3	5	0	5	0	0.0%
23.3 Communication, utilities & misc charges	7	7	7	0	7	0	0.0%
24.0 Printing & reproduction	9	8	8	0	8	0	0.0%
25.1 Advisory & assistance services	243	428	449	- 96	360	- 89	-19.8%
25.2 Other services	52	39	24	0	25	+ 1	4.2%
25.7 Operation & maintenance of equipment	6	5	6	0	6	0	0.0%
26.0 Supplies & materials	10	10	10	0	11	+ 1	10.0%
31.0 Equipment	5	5	5	0	5	0	0.0%
Total, Non-Pay	\$ 341	\$ 505	\$ 514	- \$96	\$ 427	- \$ 87	-16.9%
Total, Office of the Inspector General	\$2,642	\$2,520	\$2,700	\$ 0	\$2,775	+ \$ 75	2.8%

Office of the Inspector General
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	16	\$2,700
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		32
Annualization of January 2014 pay raise @ 1%		24
Within-grade increases		11
Total, Mandatory Pay and Related Costs	0	67
Price Level Changes		8
Program Increases	0	0
Net Increase/Decrease	0	\$ 75
Total Budget	16	\$2,775
Total Offsetting Collections	0	0
Total Appropriation	16	\$2,775

Office of the Inspector General

LIBRARY OF CONGRESS, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$2.775** million for the Office of the Inspector General in fiscal 2015, an increase of \$0.075 million, or 2.8 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.096 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
OIG	16	\$2,642	14	\$2,520	16	\$2,700	16	\$2,775	0	\$75	2.8%

PROGRAM OVERVIEW

The Office of the Inspector General (OIG) is an independent office within the Library with a primary focus on audit and investigation activities. The office serves as a technical adviser to the Library on financial management, internal controls, and other relevant areas and formally reports to the Congress semiannually. The OIG's mission and focus are to detect and prevent fraud, waste, abuse, and mismanagement in Library programs and operations and to provide recommendations to improve economy, efficiency, and effectiveness.

The OIG operates through an Audits Division and an Investigations Division. The Audits Division conducts financial and performance audits of Library programs and operations and may conduct other types of reviews, such as inspections. This division assists the Library in efficiently and effectively managing its operations by providing constructive recommendations for policy and process improvement. The division focuses on areas of topical interest, particularly those presenting special challenges or high risk to the Library. In the course of its work, the Audits Division has periodically referred matters to the Investigations Division and has assisted the Investigations Divisions in certain cases. The Audits Division also oversees the Library's annual financial statements audits, which include the Library, its Financial Hosting Environment, and the Momentum Financial System (which supports other legislative branch agencies' financial transactions), and the Open World Leadership Center, a separate legislative branch agency. The OIG's audit work is subject to a triennial peer review by the Council of the Inspectors General on Integrity and Efficiency (CIGIE), the consortium of all federal statutory inspectors general located in executive and legislative branch departments and agencies. The OIG received the highest rating, "pass", for the most recent peer review period ending March 31, 2013. The Audits

Division staff is comprised of highly trained auditors and management analysts, including four certified public accountants, a certified internal auditor, two certified information systems auditors, and a certified forensic accountant.

The Investigations Division performs administrative, civil, and criminal investigations concerning fraud, conflict of interest, and other misconduct involving Library employees, contractors, and grantees. It also operates a confidential hotline, for both Library staff and the public to report fraud, waste, and abuse. Some administrative investigations are referred to Library management for action, and civil and criminal investigations are referred to the Department of Justice for possible prosecution. The division routinely works with outside law enforcement agencies, including the Federal Bureau of Investigation, and with other federal, state, and local agencies. The Investigations Division is staffed with special agents and analysts who are trained in law enforcement principles and practices and computer forensics, including four Seized Computer Evidence Recovery Specialists.

OIG's budgetary resources are primarily dedicated to payroll costs, supporting 15 full time equivalents (FTEs) in fiscal 2013. Approximately 13 percent of total funding is allotted to procuring and overseeing the annual audit of the Library's financial statements. The audit supports the Library's ability to cross-service other legislative branch agencies with the use of its financial management system.

Fiscal 2013 Priority Activities

During fiscal 2013 the OIG directed its audit efforts to areas it characterized to the Congress as the Library's top management challenges. Those efforts included a major review of the Library's collections activities and their effects on storage space, financial resources, unprocessed arrearages, and the strategic goal of making

collections accessible to stakeholders. Additionally, OIG completed audits examining the Library's performance management data and related performance management reporting, its efforts toward improving information technology (IT) infrastructure and efficiencies through computer virtualization and cloud computing, and Library management of enterprise-wide efforts to develop a web search strategy for its collections. The OIG also conducted a survey of the Library's facilities with emphasis on planning for future National Library Service for the Blind and Physically Handicapped, Landover Center Annex, and Copyright Office storage requirements. This survey was designed to identify projects requiring in-depth review and analysis during fiscal 2014. The OIG also assisted CIGIE by overseeing its independent public accountant's audit of CIGIE's fiscal 2012 financial statements and conducting a peer review of the Corporation for Public Broadcasting OIG's audit organization.

The OIG's efforts supported the Library's strategic goal of managing proactively for demonstrable results. Its focus on detecting and preventing fraud, waste, abuse, and mismanagement in Library programs and operations assisted the Library during the current period of fiscal restrictions by emphasizing the efficient use of its budgetary resources. A significant result from this effort was the Library's recovery of more than \$47 thousand in improper billings that were detected in an OIG audit of one of the Library's largest labor hour contracts for IT. The OIG is evaluating further recoveries from this contract as part of its analysis of vendor compliance with contract terms.

Despite funding reductions, the OIG continued to identify important issues affecting Library operations through audits and inspections and continued to effectively address the Library's investigation needs. The OIG also accomplished one of its core functions by funding and overseeing the annual audit of the Library's financial statements.

The Investigations Division continued to work on high dollar value false claims act cases that were referred by the Audits Division; issues reported to the OIG hotline; the assistance of other law enforcement agencies with missions that involve the Library; and cases that involved employee misconduct and violations of laws, regulations, and ethics rules. The most high profile example of its efforts included investigating a harassment complaint involving a Library employee that resulted in an arrest and conviction for stalking, violating a protective order, and identity theft. Investigations also solved an employee theft of software submitted for Copyright and recovered more than \$377 thousand in government and vendor equipment, resulting in an arrest and conviction of a former employee. The OIG also conducted investigations

into separate thefts of Library laptops and computer equipment, contractor operation of an illegal lottery, along with other incidents of employee misconduct. In total, Investigations referred seven cases to Library management for administrative action. The OIG made extensive use of computer forensic techniques to provide the Library with the highest quality investigations possible. The Investigations Division staff accomplished these achievements with 1.5 fewer FTEs than in fiscal 2012.

Fiscal 2014 Priority Activities

In fiscal 2014, the OIG's audit emphasis includes key program areas such as collections; warehousing and logistics; contracts management; IT continuity of operations, system development, and systems security certification and accreditation; development of the Library's digital collections repository; and other matters. The Audits Division is continuing to ensure that Library funds are expended efficiently, with a focus on internal controls to diminish opportunities for waste, fraud, abuse, and mismanagement. Also, the Audits Division is continuing one of its core functions, to oversee the annual audit of the Library's financial statements. The Investigations Division is continuing to direct attention toward investigating major instances of false claims by Library contractors, assisting partner law enforcement agencies, and responding to hotline complaints regarding employee misconduct, theft, and violations of laws, regulations, and ethics rules.

With funding reductions of 9 percent compared to fiscal 2011 and 5 percent compared to fiscal 2012, the OIG will have to operate at staffing levels of at least two FTEs below its current authorized level of 16 to fund its fiscal 2014 audits and investigations plans, including the Library's fiscal 2014 financial statements audit.

Fiscal 2015 Priority Activities

The OIG plans to continue its emphasis in fiscal 2015 on assuring that the Library expends its funds optimally. The Audits Division will continue its focus on the Library's top management challenges including collections storage, IT infrastructure, performance reporting, and contracting. It will search for duplicative and unnecessary costs in Library operations as part of its traditional focus on preventing and identifying waste, fraud, abuse, and mismanagement. However, current funding levels will reduce audit coverage with staff operating at least two FTEs under OIG's authorized FTE level of 16. The Investigations Division will investigate major fraud against the Library, pursue hotline complaints and employee misconduct, and continue identifying and preventing misuse of Library resources using computer aided tools.



COPYRIGHT OFFICE, SALARIES AND EXPENSES

Copyright Office, S&E Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
COP Basic	439	\$44,228	358	\$43,623	439	\$45,005	439	\$46,277	0	\$1,272	2.8%
COP Licensing Division	30	5,099	19	4,669	30	5,099	30	5,230	0	131	2.6%
COP Royalty Judges	6	1,408	5	1,092	6	1,520	6	1,561	0	41	2.7%
Total, COP, S&E	475	\$50,735	382	\$49,384	475	\$51,624	475	\$53,068	0	\$1,444	2.8%

Copyright Office, Salaries and Expenses
Summary By Object Class
(Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$29,609	\$29,407	\$30,462	+ \$ 812	\$32,153	+\$1,691	5.6%
11.3 Other than full-time permanent	265	337	660	0	678	+ 18	2.7%
11.5 Other personnel compensation	12	12	15	0	16	+ 1	6.7%
11.5A Staff Awards ¹	199	172	317	0	326	+ 9	2.8%
11.8 Special personal services payment	40	38	40	0	41	+ 1	2.5%
12.1 Civilian personnel benefits	9,052	8,834	9,057	+ 263	9,614	+ 557	6.1%
13.0 Benefits for former personnel	25	8	25	0	25	0	0.0%
Total, Pay	\$39,202	\$38,808	\$40,576	+ \$1,075	\$42,853	+ \$2,277	5.6%
21.0 Travel & transportation of persons	206	87	168	0	171	+ 3	1.8%
22.0 Transportation of things	6	4	10	0	11	+ 1	10.0%
23.2 Rental payments to others	380	370	300	0	306	+ 6	2.0%
23.3 Communication, utilities & misc charges	573	528	600	0	612	+ 12	2.0%
24.0 Printing & reproduction	441	318	446	0	454	+ 8	1.8%
25.1 Advisory & assistance services	220	140	0	0	0	0	0.0%
25.2 Other services	7,509	7,666	7,271	- 1,075	6,314	- 957	-13.2%
25.3 Other purch of gds & services from gov acc	806	659	836	0	852	+ 16	1.9%
25.7 Operation & maintenance of equipment	625	567	625	0	689	+ 64	10.2%
26.0 Supplies & materials	237	145	240	0	244	+ 4	1.7%
31.0 Equipment	530	92	552	0	562	+ 10	1.8%
Total, Non-Pay	\$11,533	\$10,576	\$11,048	-\$1,075	\$10,215	- \$ 833	- 7.5%
Total, Copyright Office, S&E	\$50,735	\$49,384	\$51,624	\$ 0	\$53,068	+ \$1,444	2.8%

¹The Copyright Office uses cash awards to recognize and acknowledge exceptional contributions to the Library, the Congress, and the American people.

Copyright Office, Salaries and Expenses
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	651	\$51,624
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		586
Annualization of April 2014 pay raise @ 1%		429
Within-grade increases		187
Total, Mandatory Pay and Related Costs	0	1,202
Price Level Changes		242
Program Increases	0	0
Net Increase/Decrease	0	\$ 1,444
Total Budget	651	\$53,068
Total Offsetting Collections	0	- 33,582
Total Appropriation	651	\$19,486





Copyright Basic

COPYRIGHT OFFICE, SALARIES AND EXPENSES

Copyright Basic Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$27,278	\$27,126	\$28,084	+ \$755	\$29,650	+ \$1,566	5.6%
11.3 Other than full-time permanent	265	266	492	0	505	+ 13	2.6%
11.5 Other personnel compensation	200	173	265	0	272	+ 7	2.6%
12.1 Civilian personnel benefits	8,208	8,142	8,324	+ 245	8,837	+ 513	6.2%
13.0 Benefits for former personnel	25	9	25	0	25	0	0.0%
Total, Pay	\$35,976	\$35,716	\$37,190	+ \$1,000	\$39,289	+ \$2,099	5.6%
21.0 Travel & transportation of persons	190	83	155	0	158	+ 3	1.9%
22.0 Transportation of things	5	3	9	0	9	0	0.0%
23.2 Rental payments to others	380	370	300	0	306	+ 6	2.0%
23.3 Communication, utilities & misc charges	546	510	572	0	583	+ 11	1.9%
24.0 Printing & reproduction	355	242	355	0	362	+ 7	2.0%
25.1 Advisory & assistance services	140	140	0	0	0	0	0.0%
25.2 Other services	5,446	5,848	5,200	- 1,000	4,280	- 920	-17.7%
25.3 Other purch of goods & services from gov acc	55	34	55	0	56	+ 1	1.8%
25.7 Operation & maintenance of equipment	542	489	542	0	595	+ 53	9.8%
26.0 Supplies & materials	207	128	207	0	211	+ 4	1.9%
31.0 Equipment	386	60	420	0	428	+ 8	1.9%
Total, Non-Pay	\$ 8,252	\$ 7,907	\$ 7,815	-\$ 1,000	\$ 6,988	-\$ 827	-10.6%
Total, Copyright Basic	\$44,228	\$43,623	\$45,005	\$ 0	\$46,277	+ \$1,272	2.8%

**Copyright Basic
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	439	\$45,005
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		536
Annualization of January 2014 pay raise @ 1%		394
Within-grade increases		171
Total, Mandatory Pay and Related Costs	0	1,101
Price Level Changes		171
Program Increases	0	0
Net Increase/Decrease	0	\$ 1,272
Total Budget	439	\$46,277
Total Offsetting Collections	0	- 27,971
Total Appropriation	439	\$18,306

Copyright Basic

COPYRIGHT OFFICE, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of \$46.277 million for Copyright Basic in fiscal 2015, partially offset by copyright fee collections of \$27.971 million. The increase of \$1.272 million, or 2.8 percent, over fiscal 2014 supports mandatory pay related and price level increases. Also included is a request to realign \$1.0 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations		FTE	\$	FTE	\$	FTE	\$	%
COP_BASIC	439	\$44,228	358	\$43,623	439	\$45,005	439	\$46,277	0	\$1,272	2.8%
Offsetting Coll.		-28,708		0		-27,971		-27,971		0	0.0%
COP_BASIC Appr.	439	\$15,520	358	\$43,623	439	\$17,034	439	\$18,306	0	\$1,272	7.5%

PROGRAM OVERVIEW

The work of the Copyright Office is enumerated in the Copyright Act and other provisions of Title 17 of the United States Code (U.S.C.). This work includes administering public services related to the Nation's copyright registration system (17 U.S.C. §408), and providing policy expertise and advice to the U.S. Congress through studies, legislative proposals, and public meetings (17 U.S.C. §708).

The work of the U.S. Copyright Office is critical to promoting and disseminating American works of authorship and in sustaining large and small businesses in the information, entertainment, and technology sectors. In addition to administering copyright registration, the Office records licenses and assignments of copyright, provides public databases of copyright information, and administers the mandatory deposit provisions of the law. In fiscal 2013, the Copyright Office transferred deposits totaling 641,723 copies of creative works to the Library's collections, which the Library would otherwise have had to purchase, valued at approximately \$29.4 million. (See Appendix H.)

The Register of Copyrights and Director of the Copyright Office is, by statute, the principal advisor to the Congress on issues of domestic and international copyright policy. The Register and the Copyright Office staff work to sustain an effective copyright law by balancing the rights of copyright owners with the legitimate use of copyright-protected works. The Copyright Office participates in important trade negotiations of the United States relating to intellectual property (e.g., treaties and free trade agreements) at both the bilateral and multilateral levels,

and works with the White House and other executive branch agencies, including the Department of Justice, on national copyright matters and enforcement policy.

The Copyright Basic appropriation covers the following specific activities: (1) the examination of creative works of authorship submitted for registration; (2) registering claims to copyright; (3) recording assignments and other documents pertaining to copyright status and ownership; (4) creating, preserving, and publishing the world's largest public database of copyright records; (5) ensuring and administering the legal deposit of certain published works into the collections of the Library of Congress, as required by law; (6) conducting expert legal and policy studies; (7) providing ongoing advice and support to the Judiciary Committees of the House and the Senate and other Members of Congress and providing expert analysis and support to the Department of Justice, the Office of the U.S. Trade Representatives, the Executive Office of the President, the Department of Commerce, and other executive branch agencies; and (8) providing copyright education and assistance to the public, including through a public information office and hotline.

The Copyright Office returns an outsized contribution to the Nation. Copyright registration protects many valuable works of American authorship, including motion pictures, software, books, musical compositions, sound recordings, photography, and fine art, as well as databases, web sites, and other online works. The Congress has also tasked the Office with registering certain noncopyrightable designs, including mask works (which incorporate semi-conductor chips) and vessel hull designs. Through its policy work, the Office provides leadership and technical expertise to ensure that the copyright law stays rel-

evant and updated, not only to protect authors in the 21st century, but to ensure updates for users of copyrighted works, making appropriate exceptions, for example, for libraries, persons who are blind, and certain noncommercial educational activities.

The majority of the Office's budget comes from fees it collects for copyright registration and related public services. In terms of appropriated dollars, the \$15-18 million provided to the Office in recent years has been more than offset by the \$30 million worth of deposits provided by the Office to the Library of Congress collections, for the benefit of the Nation. Appropriated dollars also ensure the availability of the public database of copyright information that is essential to copyright research and transactions in the marketplace. Because copyright registration is not required by law, the fees set by the Office must take into account the objectives of the overall copyright system. This includes the goal of facilitating or incentivizing as complete and useful a database of copyright information as possible for use by the general public and by those engaged in marketplace transactions of assigning, licensing, and investing in copyrighted works. Copyright registration benefits the users of copyrighted works as much as it does the authors who may seek registration.

Fiscal 2013 Priority Activities

In fiscal 2013, the Register of Copyrights delivered the Manges Lecture at Columbia University titled "The Next Great Copyright Act." In the lecture, the Register called for a bold revision of the current Copyright Act. At the Library of Congress' World Intellectual Property Day celebration, Chairman Goodlatte of the House Judiciary Committee announced a comprehensive copyright review. Since that time, Congress has held a series of copyright review hearings.

In fiscal 2013, the Copyright Office continued work on the initiatives outlined in the Register's 2011-2013 priorities and special projects document. In September, the Office published a major report on Copyright Small Claims. The Copyright Office continued work on several other current and future law and policy questions, including orphan works, collaboration with the World Intellectual Property Organization, and other issues of concern to the Congress. From the projects portion of the document, the Office continued work on initiatives designed to improve operations and public services, including technical upgrades to electronic registration, an updated Compendium of Copyright Office Practices, and reengineering of the copyright recordation function.

In October 2012, the Office published a 1201 rulemaking that outlined certain classes of works as exempt from the prohibition against circumvention of technological measures that control access to copyrighted

works. The Office also completed a major effort to bring appeals up to date.

Fiscal 2014 Priority Activities

The Copyright Office will publish a comprehensive review of technical upgrades to electronic registration and a Compendium of Copyright Office Practices. These documents are major deliverables from the Register's Priorities and Special Projects document. Findings and recommendations of the technical upgrades project will be further refined and integrated into a five-year strategic plan. The Office will also use creative approaches to its planning work, such as tasking the Office's first Kaminstein Scholar in Residence to conduct a public study of the future of the Recordation program.

The Office will continue its work on major negotiations for intellectual property protection in the Asia-Pacific Rim and other regions of the world and continue major work on the implementation of worldwide protection for performers in audio-visual works.

The Office will continue its domestic law and policy work on Congress's multi-year review of the Copyright Act (Title 17 of the U.S. Code); follow-up on potential work with the Congress coming out of the Office's December 2013 release of its Report on Resale Royalties; and continue or initiate studies in specific areas, including orphan works. On the international front, the Office will continue its work on copyright issues, such as limitations and exceptions for libraries and archives and protection for broadcasting organizations that are being discussed at the World Intellectual Property Organization (WIPO), as well as participating in interagency policy work on trade matters involving copyright reform in other countries.

Fiscal 2015 Priority Activities

The Copyright Office will finalize a strategic plan for fiscal years 2015-2019, in alignment with the Library-wide strategic planning process, to implement the recommendations of both internal and external stakeholders. The Copyright Office will employ the strategic plan to outline the development of new and refinement of existing IT systems as requested by stakeholders. The Office will continue analysis of future IT systems with the goal of launching a major IT initiative in fiscal 2016.

The Office will continue its work on major negotiations for intellectual property protection throughout the world and continue major work on the implementation of worldwide protection for performers in audio-visual works. The Office will continue its domestic law and policy work on Congress's multi-year review of the Copyright Act (Title 17 of the U.S. Code), including ongoing studies on specific copyright legal issues. On

the international front, the office will continue to work on issues before the World Intellectual Property Organization (WIPO) as well as participating in interagency work involving copyright reform in other countries.





Copyright Licensing Division

COPYRIGHT OFFICE, SALARIES AND EXPENSES

Copyright Licensing Division Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$1,636	\$1,604	\$1,694	+ \$57	\$1,799	+ \$105	6.2%
11.3 Other than full-time permanent	\$0	\$5	\$2	0	\$2	0	0.0%
11.5 Other personnel compensation	11	11	10	0	10	0	0.0%
11.8 Special personal services payment	40	38	40	0	41	+ 1	2.5%
12.1 Civilian personnel benefits	506	40	495	+ 18	530	+ 35	7.1%
Total, Pay	\$2,193	\$1,698	\$2,241	+ \$75	\$2,382	+ \$141	6.3%
21.0 Travel & transportation of persons	10	5	7	0	8	+ 1	14.3%
22.0 Transportation of things	1	0	1	0	1	0	0.0%
23.3 Communication, utilities & misc charges	17	14	18	0	19	+ 1	5.6%
24.0 Printing & reproduction	13	10	18	0	18	0	0.0%
25.1 Advisory & assistance services	80	0	0	0	0	0	0.0%
25.2 Other services	1,852	1,776	1,884	- 75	1,844	- 40	- 2.1%
25.3 Other purch of gds & services from gov acc	701	607	731	0	745	+ 14	1.9%
25.7 Operation & maintenance of equipment	81	78	82	0	94	+ 12	14.6%
26.0 Supplies & materials	16	9	16	0	16	0	0.0%
31.0 Equipment	135	32	101	0	103	+ 2	2.0%
Total, Non-Pay	\$2,906	\$2,531	\$2,858	- \$75	\$2,848	- \$ 10	- 0.3%
Total, Copyright Licensing Division	\$5,099	\$4,229	\$5,099	\$ 0	\$5,230	+ \$131	2.6%

Copyright Licensing Division
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	30	\$5,099
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		33
Annualization of April 2014 pay raise @ 1%		24
Within-grade increases		10
Total, Mandatory Pay and Related Costs	0	67
Price Level Changes		64
Program Increases	0	0
Net Increase/Decrease	0	\$ 131
Total Budget	30	\$5,230
Total Offsetting Collections	0	- 5,230
Total Appropriation	30	\$ 0

Copyright Licensing Division

COPYRIGHT OFFICE, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$5.230** million in offsetting collection authority for the Copyright Licensing Division in fiscal 2015, an increase of \$0.131 million, or 2.6 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$0.075 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
COP_LIC	30	\$5,099	19	\$4,699	30	\$5,099	30	\$5,230	0	\$131	2.6%
Offsetting Coll.		-5,099		0		-5,099		-5,230		-131	2.6%
COP_LIC Appr.	30	\$ 0	19	\$4,699	30	\$ 0	30	\$ 0	0	\$ 0	0.0%

PROGRAM OVERVIEW

The Copyright Office, through its Licensing Division (Licensing), participates in the administration of certain compulsory and statutory license provisions of the Copyright Act (Title 17 U.S.C.), which pertain to setting royalty rates and terms as well as determining the distribution of royalties for certain copyright statutory licenses. These licenses include secondary transmissions of radio and television programs by cable television systems and secondary transmissions of network and non-network stations by satellite carriers. The licenses also encompass the importing, manufacturing, and distributing of digital audio recording devices or media. In addition, the program oversees the licensing of ephemeral recordings; the non-interactive digital transmission of performances of sound recordings; the production and distribution of phonorecords of non-dramatic musical works; the use of published non-dramatic musical, pictorial, graphic, sculptural, and non-dramatic literary works in connection with non-commercial broadcasting; and secondary transmissions by satellite carriers for local retransmissions.

Licensing's primary clients are copyright owners and users of copyrighted works that are subject to statutory copyright licenses. The division is responsible for collecting and investing royalty fees for later distribution to copyright owners, examining related documents, providing information to various constituencies as part of its public affairs program, and recording documents for several licenses whose royalties are handled by outside parties.

Fiscal 2013 Priority Activities

In fiscal 2013, Licensing continued to devote budgetary and staff resources to implementing its reengineered processes and a new automated system, eLi. When fully developed and in production, eLi will allow for submission and examination of Statements of Account. The fiscal 2013 focus was on researching the viability of external hosting of the eLi system. By the end of the year, Licensing had received an Authority to Operate the system within a cloud environment. When the reengineering effort is complete, Licensing expects reengineering to have improved service to customers and enhanced the availability of public records.

During fiscal 2013, Licensing collected nearly \$316 million in royalty fees from cable television systems, importers and manufacturers of digital audio recording equipment and media, and satellite carriers who retransmitted copyrighted television broadcasts across the United States. Licensing distributed approximately \$324 million in royalties according to voluntary agreements among claimants, or as a result of determinations of the Copyright Royalty Judges.

Fiscal 2014 Priority Activities

In fiscal 2014, Licensing will continue implementing and refining the reengineered processes and eLi. Licensing will devote resources to developing requirements and will continue development of the system with the goal of a live launch for batch submissions, which will allow remitters with multiple Statements to submit more efficiently in early 2015. In addition, Licensing will develop training and customer service functionality for

eLi to coincide with the launch and will continue to collect and distribute royalty fees and examine Statements of Account.

Fiscal 2015 Priority Activities

In fiscal 2015, Licensing will continue implementing and refining the reengineered processes and eLi. Licensing

expects to devote resources to beginning IT development of its internal financial management and Statements of Account examination processes. Resources also will be devoted to determining a data migration strategy for the division's current data from the legacy record-keeping system to eLi, while Licensing continues to collect and distribute royalty fees and examine Statements of Account.



Copyright Royalty Judges

COPYRIGHT OFFICE, SALARIES AND EXPENSES

Copyright Royalty Judges Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 695	\$ 676	\$ 685	\$0	\$ 704	+ \$19	2.8%
11.3 Other than full-time permanent	0	66	166	0	171	+ 5	3.0%
11.5 Other personnel compensation	0	0	57	0	58	+ 1	1.8%
12.1 Civilian personnel benefits	339	212	238	0	247	+ 9	3.8%
Total, Pay	\$1,034	\$954	\$1,146	\$0	\$1,180	+ \$34	3.0%
21.0 Travel & transportation of persons	5	0	5	0	5	0	0.0%
22.0 Transportation of things	1	1	1	0	1	0	0.0%
23.3 Communication, utilities & misc charges	10	4	10	0	11	+ 1	10.0%
24.0 Printing & reproduction	73	65	73	0	74	+ 1	1.4%
25.2 Other services	212	42	186	0	190	+ 4	2.2%
25.3 Other purch of goods & services from gov acc	50	18	50	0	51	+ 1	2.0%
25.7 Operation & maintenance of equipment	1	0	1	0	1	0	0.0%
26.0 Supplies & materials	14	8	17	0	17	0	0.0%
31.0 Equipment	8	0	31	0	31	0	0.0%
Total, Non-Pay	\$ 374	\$ 138	\$ 374	\$0	\$ 381	+ \$ 7	1.9%
Total, Copyright Royalty Judges	\$1,408	\$1,092	\$1,520	\$0	\$1,561	+ \$41	2.7%

Copyright Royalty Judges
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	6	\$1,520
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		17
Annualization of January 2014 pay raise @ 1%		12
Within-grade increases		5
Total, Mandatory Pay and Related Costs	0	34
Price Level Changes		7
Program Increases	0	0
Net Increase/Decrease	0	\$ 41
Total Budget	6	\$1,561
Total Offsetting Collections	0	- 381
Total Appropriation	6	\$1,180

Copyright Royalty Judges

COPYRIGHT OFFICE, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$1.561** million for the Copyright Royalty Judges in fiscal 2015, partially offset by copyright royalty fee collections of \$0.381 million. The increase of \$0.041 million, or 2.7 percent, over fiscal 2014 supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
COP_CRJ	6	\$1,408	5	\$1,092	6	\$1,520	6	\$1,561	0	\$41	2.7%
Offsetting Coll.		-374		0		-374		-381		-7	1.9%
COP_CRJ	6	\$1,034	5	\$1,092	6	\$1,146	6	\$1,180	0	\$34	3.0%

PROGRAM OVERVIEW

The Copyright Royalty Judges (CRJs) participate in the administration of certain provisions of the Copyright Act (Title 17 U.S.C.). Chapter 8 of the Act establishes the Copyright Royalty Judges program and authorizes the CRJs to determine rates and terms for the compulsory licenses mandated by the Act. The CRJs also adjudicate distribution of certain royalties that licensees deposit with the Copyright Office.

The CRJs conduct evidentiary hearings and issue findings of fact and conclusions of law pertaining to the compulsory licenses, including distribution of certain royalties. The CRJs consult with the Register of Copyrights on novel questions of substantive copyright law and on determinations that impose operational responsibilities on the Copyright Office. Under the Copyright Act, the Register also may publish an opinion regarding the CRJs' resolution of material questions of substantive law, if the Register determines the CRJs have made an error of law. The Register's opinion is binding prospectively on the CRJs.

Fiscal 2013 Priority Activities

The CRJs issued final determinations of rates and terms for preexisting subscription and satellite digital audio radio services, noncommercial educational broadcasting services, and the making and distributing of physical and digital phonorecords to meet statutory deadlines. CRJs conducted hearings and issued a final determination in the proceeding to determine Phase II distributions of cable royalties for the fund years 2000 to 2003. The CRJs continued to focus on distributing royalty funds to copyright owners and to review procedural regulations

in order to streamline and standardize the CRJs' proceedings.

Fiscal 2014 Priority Activities

The Copyright Act (Title 17 U.S.C.) provides that the CRJs set royalty rates and terms. The terms for different categories of compulsory licenses are staggered; consequently, the CRJs initiate and resolve proceedings in most years for different licensors. In fiscal 2014, the CRJs will finalize rates for business establishment services' ephemeral licenses. The CRJs will also initiate rate proceedings for webcasters' licenses under sections 112 and 114 of the Act and commence rate proceedings for new subscription services. The CRJs engage in distribution proceedings on a continuing basis and will encourage and authorize as many distributions of royalties as possible. A major goal for the CRJs for fiscal 2014 is to become more efficient in case management by setting a case calendar at the outset of each proceeding, thus assuring that copyright owners receive a more timely payment of their royalty earnings. In fiscal 2014, the CRJs will also commence a regulatory review with an eye toward clarifying and streamlining settlement and litigation of Copyright Royalty Board (CRB) proceedings.

Fiscal 2015 Priority Activities

In fiscal 2015, the CRJs will initiate television retransmission royalty rate proceedings for the 2017-2021 term. During fiscal 2015, the CRJs will finalize royalty rates for Webcasters and "new subscription" Internet services for the 2016-2020 term. The CRJs will also conduct hearings as required to finalize distribution of

royalties on deposit relating to retransmission of television programming and music during the years 2004-2009 (cable retransmission) and 1999-2009 (satellite retransmission). The CRJs will continue to move forward the distribution proceedings for broadcast years 2010 and

afterward. During 2015, the CRJs plan to publish notice of rulemaking relating to improvement of litigation procedures to increase the efficiency of proceedings before the CRJs.



CONGRESSIONAL RESEARCH SERVICE,

SALARIES AND EXPENSES

Congressional Research Service, Salaries and Expenses Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 70,458	\$ 70,176	\$ 70,933	+ \$1,341	\$ 74,281	+ \$3,348	4.7%
11.3 Other than full-time permanent	1,343	1,272	1,200	0	1,233	+ 33	2.8%
11.5 Other personnel compensation	8	9	8	0	8	0	0.0%
11.5A Staff Awards	520	530	512	+ 88	616	+ 104	20.3%
12.1 Civilian personnel benefits	19,464	19,513	19,503	+ 750	20,872	+ 1,369	7.0%
13.0 Benefits for former personnel	15	12	15	0	15	0	0.0%
Total, Pay	\$ 91,808	\$ 91,512	\$ 92,171	+ \$2,179	\$ 97,025	+ \$4,854	5.3%
21.0 Travel & transportation of persons	100	81	180	0	184	+ 4	2.2%
23.3 Communication, utilities & misc charges	324	336	467	0	476	+ 9	1.9%
24.0 Printing & reproduction	16	11	28	0	28	0	0.0%
25.1 Advisory & associate services	171	231	625	- 450	178	- 447	-71.5%
25.2 Other services	1,881	2,061	2,269	- 200	2,108	- 161	-7.1%
25.3 Other purch of goods & services from gov acc	65	67	88	0	90	+ 2	2.3%
25.7 Operation & maintenance of equipment	1,210	1,226	1,580	0	1,758	+ 178	11.3%
26.0 Supplies & materials	3,207	3,302	3,396	0	3,461	+ 65	1.9%
31.0 Equipment	2,422	2,300	4,546	- 1,529	3,074	- 1,472	-32.4%
Total, Non-Pay	\$ 9,396	\$ 9,615	\$ 13,179	- \$2,179	\$ 11,357	-\$1,822	-13.8%
Total, Congressional Research Service	\$101,204	\$101,127	\$105,350	\$ 0	\$108,382	+ \$3,032	2.9%

Congressional Research Service, Salaries and Expenses
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	651	\$105,350
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2014 @ 1.8%		1,319
Annualization of January 2014 pay raise @ 1%		968
Within-grade increases		388
Total, Mandatory Pay and Related Costs	0	2,675
Price Level Changes		357
Program Increases	0	0
Net Increase/Decrease	0	\$ 3,032
Total Budget	651	\$108,382
Total Offsetting Collections	0	0
Total Appropriation	651	\$108,382

Congressional Research Service

CONGRESSIONAL RESEARCH SERVICE, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$108.382** million for the Congressional Research Service in fiscal 2015, an increase of \$3.032 million, or 2.9 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases. Also included is a request to realign \$2.179 million from non-pay to pay to cover the annualization in fiscal 2015 of hires occurring late in fiscal 2014.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
CRS	651	\$101,204	593	\$101,127	651	\$105,350	651	\$108,382	0	\$3,032	2.9%

PROGRAM OVERVIEW

The Congressional Research Service (CRS) provides the Congress with timely, objective, authoritative, and confidential research and analysis to support its legislative, oversight, and representational functions. Members of the House and Senate, personal office staff, and committee staff are the beneficiaries of CRS' efforts. During the 113th Congress, CRS served more than 15 thousand legislative branch clients.

CRS assists the Congress at every stage of the legislative process, from the early considerations that precede bill drafting to committee hearings and floor debates and the oversight of enacted laws. CRS prepares written Reports for Congress on major policy issues addressing the legislative agenda. Acting as a pooled staff resource, CRS experts also provide tailored, confidential memoranda, personalized briefings and consultations, expert testimony, seminars, and targeted materials in response to individual requests. CRS maintains a web site that provides Congress access to its reports, information resources, and the online "place a request" function.

Congress relies on CRS to marshal interdisciplinary resources, apply critical thinking, and create innovative frameworks to help legislators evaluate and develop sound legislative options and make decisions that will guide and shape present and future national policy.

Fiscal 2013 Priority Activities

CRS continued to support the full range of legislative issues and congressional needs with an expanding variety of products and services. Such innovations were achieved in the face of budget constraints that reduced CRS staff by an additional 10 positions over fiscal 2012's reduction of more than 40 positions and limited expenditures for

technology, staff development, and research materials. Budgetary pressures are particularly acute in the area of technology investment, as CRS must stay aligned with the tools and services available to its congressional clients and maintain relevance in a fast-moving environment.

An election year saw CRS host more than 60 percent of newly elected Members of the House at its New Member Seminar (NMS) in Williamsburg, Virginia. Issues previewed at the NMS – implementation of the Affordable Care Act, the budget and the economy, sequestration, turmoil in the Middle East, and immigration – occupied the time of CRS experts throughout the year. Multidisciplinary expertise also was applied to contentious issues that emerged late in the year, such as the debt ceiling, the looming government shutdown, revelations of NSA surveillance activities, and Syrian use of chemical weapons.

CRS enhanced the search functionality of its web site, enabling users to more quickly focus on relevant products, refine search results, and find CRS experts. Short video presentations were introduced on the site, introducing clients to the analysts and attorneys who work on relevant policy issues facing the Congress. There was continued growth in the use of personalization and subscription features and a revamping of the home page to ease navigation. Mobile access to the CRS web site also was improved, and work continues to enable client access to CRS material on all platforms available to congressional staff. Initial usage metrics indicate user satisfaction with these enhancements, and further exploitation of web analytics will ensure that CRS products and services align with client needs.

A beta version of a new legislative information system, Congress.gov, was launched, a Library-wide collaborative effort. Refinements will continue to be made to the site

with the public version (replacing THOMAS) expected in early fiscal 2014.

Fiscal 2014 Priority Activities

CRS will continue to focus on tailoring its products and services to the particular needs of its varied client base. New product formats will be utilized in order to increase timeliness and accessibility of CRS analysis and information. CRS plans to introduce the “Policy Insights” product which will provide brief policy analysis on issues developing in the Congress and across the world. Video products will be increased, and CRS will begin to provide training to congressional staff through online applications. The use of information graphics and interactive maps will enter development, further diversifying the CRS product line. Usage metrics will continue to be collected to gauge client use and preferences and improve management information systems reporting.

CRS will address gaps in expertise and expand analysts’ portfolios and work more efficiently within limited resources. CRS will develop new, lower-cost positions in an effort to restructure its workforce to support analysts and researchers and to most effectively provide the products and services that clients demand. The information management infrastructure that supports the work of CRS will be examined with an eye to introducing efficiencies and utilizing the latest technological innovations to support analysts and information professionals.

CRS will continue to develop more effective outreach efforts to ensure that its products and services are aligned with client needs and the legislative agenda. Client

relationship management applications will be utilized to guide outreach, and there will be an emphasis on educating clients on the range of CRS products and services, gauging user satisfaction and more systematically gathering data on client needs. A web-based client survey is in the early stages of development and will provide additional information about client preferences concerning the delivery of information and analysis.

Fiscal 2015 Priority Activities

Working within a constrained budget environment, CRS will continue to tailor its products and services to meet the needs of its various congressional clients in the most efficient way possible. The CRS web site, the suite of research products, and the means of obtaining client feedback will be refined and improved. The proliferation of different devices from which congressional clients receive their information and communicate will require that CRS enable client access to its resources on multiple platforms and devices.

Hiring will continue to focus on analysts, research assistants, and information professionals with broad-based expertise and up-to-date technological knowledge. CRS will examine and restructure the composition of its workforce to achieve efficiencies.

CRS will continue to refine its outreach efforts to ensure that the Service remains a valued source of research and analysis to its clients. Members and their staffs have limited time to research and digest information and face a continually increasing number of sources. CRS will focus on responding to the challenges posed by this environment, keeping abreast of technology change and remaining the honest broker of information.



BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED, SALARIES AND EXPENSES

Books for the Blind and Physically Handicapped, Salaries and Expenses Summary By Object Class (Dollars in Thousands)

Object Class	Fiscal 2013		Fiscal 2014 Execution Plan	Fiscal 2015 Base Realignment	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
	Spending Plan	Actual Obligations					
11.1 Full-time permanent	\$ 8,010	\$ 7,928	\$ 8,274	\$0	\$ 8,503	+ \$229	2.8%
11.3 Other than full-time permanent	314	359	350	0	360	+ 10	2.9%
11.5 Other personnel compensation	12	1	12	0	12	0	0.0%
11.5A Staff Awards	20	23	25	0	26	+ 1	4.0%
12.1 Civilian personnel benefits	2,219	2,212	2,238	0	2,310	+ 72	3.2%
13.0 Benefits for former personnel	2	11	7	0	7	0	0.0%
Total, Pay	\$10,577	\$10,534	\$10,906	\$0	\$11,218	+ \$312	2.9%
21.0 Travel & transportation of persons	278	186	268	0	273	+ 5	1.9%
22.0 Transportation of things	42	42	45	0	46	+ 1	2.2%
23.1 Rental payments to GSA	2,143	1,144	1,959	0	1,890	- 69	-3.5%
23.3 Communication, utilities & misc charges	94	1,089	341	0	348	+ 7	2.1%
24.0 Printing & reproduction	845	808	1,003	0	1,022	+ 19	1.9%
25.1 Advisory & associate services	1,200	882	1,286	0	1,310	+ 24	1.9%
25.2 Other services	5,426	5,177	5,496	0	5,600	+ 104	1.9%
25.3 Other purch of goods & services from gov acc	68	67	68	0	72	+ 4	5.9%
25.4 Operation & maintenance of facilities	25	22	20	0	20	0	0.0%
25.5 Research and Development Contracts	135	27	615	0	627	+ 12	2.0%
25.7 Operation & maintenance of equipment	41	29	36	0	37	+ 1	2.8%
25.8 Subsistence and Support of Persons	23	10	78	0	80	+ 2	2.6%
26.0 Supplies & materials	190	126	252	0	256	+ 4	1.6%
31.0 Equipment	26,937	27,434	27,377	0	27,897	+ 520	1.9%
Total, Non-Pay	\$37,447	\$37,043	\$38,844	\$0	\$39,478	+ \$634	1.6%
Total, BBPH, S&E	\$48,024	\$47,577	\$49,750	\$0	\$50,696	+ \$946	1.9%

Books for the Blind and Physically Handicapped, S&E
Analysis of Change
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Fiscal 2014 Execution Plan Per Enacted Bill P.L. 113-76	128	\$49,750
Non-recurring Costs	0	0
Mandatory Pay and Related Costs:		
Locality-based comparability pay raise January 2015 @ 1.8%		154
Annualization of April 2014 pay raise @ 1%		113
Within-grade increases		45
Total, Mandatory Pay and Related Costs	0	312
Price Level Changes		634
Program Increases	0	0
Net Increase/Decrease	0	\$ 946
Total Budget	128	\$50,696
Total Offsetting Collections	0	0
Total Appropriation	128	\$50,696

Books for the Blind and Physically Handicapped

BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED, SALARIES AND EXPENSES

FISCAL 2015 BUDGET REQUEST

The Library is requesting a total of **\$50.696** million for the National Library Service for the Blind and Physically Handicapped in fiscal 2015, an increase of \$0.946 million, or 1.9 percent, over fiscal 2014. This increase supports mandatory pay related and price level increases.

Resource Summary (Dollars in Thousands)

Appropriation/PPA	Fiscal 2013				Fiscal 2014 Execution Plan		Fiscal 2015 Request		Fiscal 2014/2015 Net Change		Percent Change
	Spending Plan		Actual Obligations								
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$	%
BBPH	128	\$48,024	101	\$47,577	128	\$49,750	128	\$50,696	0	\$946	1.9%

PROGRAM OVERVIEW

The Library of Congress, as directed by 2 U.S.C 135a-135b as amended, administers a free national reading program for residents of the United States and for U.S. citizens living abroad who cannot use standard print materials because of blindness and visual, physical, or other disabilities. This is the only public library service that is available to these patrons. The National Library Service for the Blind and Physically Handicapped (NLS) directs the production of books and magazines in braille and recorded formats as well as specially designed audio playback equipment. It also manages the distribution of these materials through a network of 56 regional libraries, 39 subregional libraries, and 14 advisory and outreach centers throughout the United States. The network serves an estimated 634 thousand individual readers through more than 900 thousand reader accounts and circulates more than 25 million books and magazines annually. The NLS staff is comprised of librarians, engineers, technical specialists, and support personnel and includes temporary and intermittent employees in addition to full-time employees.

Fiscal 2013 Priority Activities

NLS analyzed the demographic survey initiated in fiscal 2012 to gain a better understanding of the needs of its user communities. Based on the results of the study and planning conducted in fiscal 2012, NLS began an evaluation of the books-on-demand duplication services project. NLS achieved the targets for book production of contracting for up to 700 copies each of 2,100 new digital talking books and up to 45 copies each of 500 braille titles. NLS contracted for the conversion to digital of 4,800 legacy titles from analog cassettes. The conversion of the magazine program from cassette to digital distribution was accomplished, with approximately 50 magazine titles now being distributed exclusively in

digital format. NLS also implemented a limited program for the recycling and reuse of flash memory cartridges. In addition, NLS participated in an international braille literacy initiative and began the migration of two critical software applications to a more current, efficient, and integrated platform. Enhancements to the Braille Audio and Reading Download (BARD), the online book and magazine distribution system, were introduced, including options for additional content and services. NLS also launched the BARD Mobile app, which allows registered patrons to download materials from BARD using their mobile devices. NLS also worked on development of a comparable application for Android devices. These devices are expected to constitute a small but growing segment of book circulation. NLS worked to develop partnerships with other organizations to share products and services. The obsolescence of some parts in the digital talking-book machine, which was designed in 2005, necessitates a design update. The design update was postponed in fiscal 2013 for reasons of funding and procurement lead time.

Fiscal 2014 Priority Activities

NLS will make use of the information gathered in the demographic survey to identify individuals, groups, and institutions for further outreach efforts. A public education strategic plan will be developed to address the targets with implementation planned for fiscal 2015. Targets for book production remain unchanged from fiscal 2013, to contract for the production of 2,100 audio titles and 500 braille titles. The number of copies, however, is dependent upon funding. The conversion of the legacy catalog of analog titles also will continue. NLS will work to further refine the program for recycling and reuse to improve turnover time and recovery rates. The design update of the digital talking book player, postponed in fiscal 2013 because of funding limitations, will commence. Work will continue on making program

offerings accessible through a variety of formats, including BARD downloads over the Internet and newly developed accessibility on iOS and Android-based tablets and smart phones. NLS will complete the conversion of the data systems which collect information from the network of cooperating libraries and identify additional legacy software systems for upgrades and conversion to modern platforms and technologies. NLS also will complete the research and development of duplication on demand systems to supplement hard-copy distribution of audio and braille materials, and will incorporate more commercially recorded audio titles and those produced by network library recording studios into the BARD system. NLS will begin developing specifications for a refreshable braille reading device and develop revised specifications for braille certification, formats, and production. NLS also will begin the process of assessing the state of the organization and evaluating possibilities for reorganization. NLS will complete development of a software tool for the production of digital talking books. The new tool will serve as a replacement for the low complexity mastering system that is no longer supported.

Fiscal 2015 Priority Activities

NLS will use the information gathered from the demographic survey to implement the strategic public education plan developed in fiscal 2014. The plan will provide leadership to the network of cooperating libraries

in reaching target audiences through the use of branding techniques and partnerships with organizations engaging similar constituencies. The targets for braille and audio production will remain unchanged from fiscal 2014, with the goals of contracting for 2,100 audio titles and 500 braille titles. The conversion of legacy titles will continue. NLS will continue to test, and if feasible, implement duplication on demand strategies for audio and braille materials to supplement traditional circulation. NLS will create specifications and begin prototyping the next generation of NLS playback systems. NLS also will explore the addition of text-to-speech sections to some publications. An application similar to BARD Mobile for iPhone and related devices is expected to be available for use on devices using the Android operating system. NLS will continue the cartridge and container recovery and recycling program, increasing volume and capacity. The use of commercial audio sources for additional titles will be pursued and expanded. With the completion of the migration from Comprehensive Mailing List System and Blind and Physically Handicapped Inventory Control System to the Patron Information Machine Maintenance System, NLS will begin exploring upgrades to the Production Inventory Control System. Finally, NLS will investigate the possibility of hosting the BARD application in the cloud. Depending on the results of the work in fiscal 2014, NLS will evaluate the prospects for production of a refreshable braille device.



REIMBURSABLE FUNDS

Reimbursable Funds Summary by Object Class (Dollars in Thousands)

Object Class	Fiscal 2013 Actual Obligations	Fiscal 2014 Enacted	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
11.1 Full-Time Permanent	\$ 15	\$ 50	\$ 50	0	0.0%
11.3 Other than Full-Time Permanent	13	11	11	0	0.0%
11.5 Other Personnel Compensation	13	20	20	0	0.0%
12.1 Civilian Personnel Benefits	6	4	4	0	0.0%
Total Pay	\$ 47	\$ 85	\$ 85	0	0.0%
21.0 Travel and Transportation of Persons	14	114	114	0	0.0%
22.0 Transportation of Things	2	0	0	0	0.0%
24.0 Printing and Reproduction	8	5	5	0	0.0%
25.1 Advisory and Assistance Services	439	800	800	0	0.0%
25.2 Other Services	232	300	300	0	0.0%
25.3 Other Purch of gds & services from gov acc	120	614	614	0	0.0%
25.4 Operation and Maintenance of Facilities	12	0	0	0	0.0%
25.7 Operation and Maintenance of Equipment	50	25	25	0	0.0%
25.8 Subsistence & Support of Persons	4	0	0	0	0.0%
26.0 Supplies and Materials	13	36	36	0	0.0%
31.0 Equipment	192	321	321	0	0.0%
41.0 Grants, Subsidies, & Contributions	568	200	200	0	0.0%
44.0 Refunds	8	0	0	0	0.0%
Total Non-Pay	\$1,662	\$2,415	\$2,415	0	0.0%
Total, Obligational Authority	\$1,709	\$2,500	\$2,500	\$0	0.0%

**Reimbursable Funds
Analysis of Change**
(Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Obligational Authority, Fiscal 2014 Base	4	\$2,500
Program/Project/Activity Increases/Decreases	0	0
Total Obligational Authority, Fiscal 2015	4	\$2,500

Overview

Under authority of the Economy Act (31 U.S.C. 1535-1536), the Library provides reimbursable services to other federal government agencies when it is determined by both parties that the Library can provide the service in a more economical and cost-effective manner. In each instance, the Library and the customer enter into an interagency agreement which sets forth the scope and cost

of the service. Funds are transferred from the customer agency and credited to the Library's accounts to pay for all of the direct and indirect costs. Any funds transferred to the Library in excess of the actual costs are returned to the customer-agency at the end of the performance period.

Obligational Authority

In fiscal 2015, the Library is requesting obligational authority of **\$2.5 million** for its reimbursable program. The requested authority is for the Library's interagency agreements.

The Library's interagency reimbursable customers include:

- The **Congressional Budget Office and the Office of Compliance** – The Library provides financial management support, data warehousing, and centralized computer processing services from the Library's support organizations.
- The **Open World Leadership Center Trust Fund** – The Library provides financial management support, data warehousing, legal assistance, event planning, administrative support, and centralized computer processing services from the Library's support organizations.
- The **Department of Homeland Security** – The Library provides for legal research, opinions, and advisory support from the Law Library of Congress.
- The **U.S. Capitol Police** – The Library provides financial and asset management support, data warehousing, and centralized computer processing services from the Library's support organizations.
- The **National Endowment for the Humanities, Institute of Museum and Library Services, and National Endowment for the Arts** – The Library provides support and promotes the participation of these and other government agencies in the annual National Book Festival event spearheaded by the Library of Congress.



REVOLVING FUNDS

Revolving Funds Summary by Object Class (Dollars in Thousands)

Object Class	Fiscal 2013 Actual Obligations	Fiscal 2014 Enacted	Fiscal 2015 Request	Fiscal 2014/2015 Net Change	Percent Change
11.1 Full-Time Permanent	\$ 7,193	\$ 10,290	\$ 10,407	+ \$ 117	1.1%
11.3 Other than Full-Time Permanent	207	354	436	+ 82	23.2%
11.5 Other Personnel Compensation	357	599	546	- 53	- 8.8%
12.1 Civilian Personnel Benefits	2,084	3,227	3,240	+ 13	0.4%
Total Pay	\$ 9,841	\$ 14,470	\$ 14,629	+ \$ 159	1.1%
21.0 Travel and Transportation of Persons	97	438	437	- 1	- 0.2%
22.0 Transportation of Things	507	581	535	- 46	- 7.9%
23.3 Communication, Utilities, & Misc Charges	265	555	554	- 1	- 0.2%
24.0 Printing and Reproduction	209	844	773	- 71	- 8.4%
25.1 Advisory and Assistance Services	1,395	2,287	2,203	- 84	- 3.7%
25.2 Other Services	48,829	89,858	102,790	+ 12,932	14.4%
25.3 Other Purch of gds & services from gov acc	2,073	3,127	3,101	- 26	- 0.8%
25.5 Research and Development of Contracts	0	0	5	+ 5	0.0%
25.7 Operation and Maintenance of Equipment	174	300	209	- 91	- 30.3%
25.8 Subsistence and Support of Persons	0	2	2	0	0.0%
26.0 Supplies and Materials	1,049	1,650	1,572	- 78	- 4.7%
31.0 Equipment	28,998	68,891	73,673	+ 4,782	6.9%
41.0 Grants, Subsidies, and Contributions	1	0	1	+ 1	0.0%
44.0 Refunds	182	76	73	- 3	- 3.9%
94.0 Financial Transfers	0	0	0	0	0.0%
Total Non-Pay	\$83,779	\$168,609	\$185,928	+ \$17,319	10.3%
Total, Obligational Authority	\$93,620	\$183,079	\$200,557	+ \$17,478	9.5%

Revolving Funds Analysis of Change (Dollars in Thousands)

	Fiscal 2015 Agency Request	
	FTE	Amount
Obligational Authority, Fiscal 2014 Base	105	\$183,079
Mandatory Pay and Related Costs	0	159
Program/Project/Activity Increases/Decreases	2	17,319
Net Increase/Decrease	2	\$ 17,478
Total Obligational Authority, Fiscal 2015	107	\$200,557

Overview

The Library of Congress administers several revolving fund activities under the authority of 2 U.S.C. §§ 182a – 182c, 20 U.S.C. § 2106(a)(2) and 2 U.S.C. § 160. These activities support the acquisition of library materials, preservation and duplication of the Library’s audio-visual collections, special events and programs, classification editorial work, research and analysis, and retail sales. All of these activities further the work of the Library and its services to its customers and the general public.

In fiscal 2015, total obligational authority of **\$200.557 million** is requested for the Library’s revolving fund programs, a net increase of \$17.478 million over fiscal 2014. This reflects a net increase of \$.159 million in pay and a net increase of \$17.319 million in non-pay.

The net program increase is linked primarily to a projected increase in demand by federal customers for FEDLINK database, books, and procurement services.

Obligational Authority

Obligational authority is requested as follows:

2 U.S.C. 182

- The Cooperative Acquisitions Program secures hard-to-acquire research materials on behalf of participating U.S. research libraries. These materials are obtained by the Library’s six overseas offices, which purchase additional copies of items selected for the Library’s own collections based on the individual subject and language profiles supplied by the participating institutions. Each program participant pays for the cost of the publications, shipping, binding, and a surcharge that recovers the Library’s administrative costs of providing this service. Materials are acquired from 72 countries on behalf of more than 100 research institutions. Approximately 370 thousand pieces were acquired through this program in fiscal 2013. In fiscal 2015, the Library is requesting obligational authority of **\$6.125 million** for the Cooperative Acquisitions Program.

2 U.S.C. 182a

- The Duplication Services Revolving Fund provides preservation, duplication, and delivery services for the Library’s audio-visual collections, including motion pictures, videotapes, sound recordings, and radio and television broadcasts. The fund is associated with the expanded service capabilities of the Packard Campus of the Library’s National Audio-Visual Conservation Center in Culpeper, VA, and provides a range of audio-visual preservation and access services to other archives, libraries, and industry constituents in the public and private and sectors. In fiscal 2015, the Library is requesting obligational authority of **\$269 thousand** for the activities of the Duplication Services Revolving Fund.

2 U.S.C. 182b

- The Decimal Classification Development Program finances editorial work performed by the Dewey Section within the Acquisitions and

Bibliographic Access Directorate, which produces and maintains editions of the Dewey Decimal Classification (DDC) in printed and electronic formats, and other related Dewey products. In fiscal 2015, the Library is requesting obligational authority of **\$291 thousand** for Decimal Classification editorial activities.

- Gift Shop Operations supports retail sales activities of the Library. In fiscal 2015, the Library is requesting obligational authority of **\$2.785 million** for retail sales.
- Document Reproduction and Microfilm Services provides preservation microfilming services for the Library's collections. It also provides photocopy, microfilm, photographic, and digital services to other libraries, research institutions, government agencies, and individuals in the United States and internationally. In fiscal 2015, the Library is requesting obligational authority of **\$2.562 million** for these activities.
- The Office of Special Events and Public Programs Revolving Fund (OSEPP) supports staff salaries and benefits and other costs associated with the coordination of Congressional, outside organization, and Library-sponsored events, such as the annual National Book Festival Gala, meetings of the James Madison Council, the American Society of Composers, Authors and Publishers (ASCAP) eEvent, the Kluge Center Scholarly Programs, Exhibition Opening eEvents, the Congressional Dialogues Series on Great Presidents, and the award ceremony for the Gershwin Prize in Popular Music. In fiscal 2015, the Library is requesting obligational authority of **\$3.104 million** for Library of Congress special events and public programs.

2 U.S.C.182c

- The Federal Library and Information Network (FEDLINK) supports more than 1,200 federal offices, providing cost-effective training and a centralized procurement process for the acquisition of books, library support services, serials, and computer-based information retrieval services. The consolidated purchasing power permits the Library to negotiate economical contracts with more than 130 vendors. In fiscal 2015, the Library is requesting obligational authority of **\$178.470 million** for the FEDLINK program.

- The Federal Research Program (FRP) provides customized research reports, translations, and analytical studies for entities of the Federal Government and the District of Columbia on a cost-recovery basis. The products derived from these services make the Library's vast collections available to analysts and policy makers throughout the Federal and District of Columbia governments, maximizing the utility of the collections through the language and area expertise of the FRP staff. In fiscal 2015, the Library is requesting obligational authority of **\$6.717 million** for FRP.

20 U.S.C. 2106

- The Elizabeth Hamer Kegan Fund promotes the activities of the American Folklife Center through publication and/or distribution of folklife-related publications, recordings, crafts and art objects. In fiscal 2015, the Library is requesting obligational authority of **\$5 thousand** for the Center's activities.

2 U.S.C. 160

- The Traveling Exhibition Fund supports the loan and display of select, major exhibitions, prepared by the Library, to municipal and private museums and cultural institutions throughout the world. In fiscal 2015, the Library is requesting obligational authority of **\$54 thousand** for these touring exhibition activities.
- The Verner Clapp Publishing Fund sells facsimiles of historic and rare materials from the Library's collections and publishes books, pamphlets, and related items, also based on the Library's collections. In fiscal 2015, the Library is requesting obligational authority of **\$135 thousand** for the publishing program.
- The Cafritz Foundation Scholarly Activities Fund covers expenses related to the publication of the Library's exhibit catalogs, posters, and related materials. In fiscal 2015, the Library is requesting obligational authority of **\$5 thousand** for publication activities.
- The DaCapo Fund supports publications, concerts, lectures, and other special projects, using the Music Division's collections. In fiscal 2015, the Library is requesting obligational authority of **\$36 thousand** for Music Division activities.





A. Administrative Provisions

1. Section 1101 – Obligational authority for Reimbursable and Revolving Fund Activities

Under 2 U.S.C. 132a-1 obligations for any reimbursable and revolving fund activities performed by the Library of Congress are limited to the amounts provided in appropriation Acts. The Library requests obligational authority, consistent with this provision:

Reimbursable Funds\$ 2,500,000

Revolving Funds\$ 200,558,000

Further justification of these amounts is provided in the Reimbursable and Revolving Fund sections of this document.

The following is the proposed administrative provision:

REIMBURSABLE AND REVOLVING FUND ACTIVITIES

SEC. 1101. (a) IN GENERAL.—For fiscal year 2015, the obligational authority of the Library of Congress for the activities described in subsection (b) may not exceed \$203,058,000.

(b) ACTIVITIES.—The activities referred to in subsection (a) are reimbursable and revolving fund activities that are funded from sources other than appropriations to the Library in appropriations Acts for the legislative branch.

B. Appropriation Language

1. The Library of Congress, Salaries and Expenses appropriation language changes:

For necessary expenses of the Library of Congress not otherwise provided for...\$420,852,000 of which no more than \$6,000,000 shall be derived from collections credited to this appropriation...not more than \$350,000 shall be derived from collections during fiscal year 2015 and shall remain available until expended...

Provided further, That of the total amount available for obligation shall be reduced by the amount by which collections are less than \$6,350,0000...

Provided further, That of the total amount appropriated, \$7,271,000 shall remain available until expended for the digital collections and educational curricula program....

2. The Library of Congress, Copyright Office Salaries and Expenses appropriation language changes:

For necessary expenses of the Copyright Office, \$53,068,000, of which not more than \$27,971,000, to remain available until expended, shall be derived from collections during fiscal year 2015...

Provided further, That not more than \$5,230,000 shall be derived from collections during fiscal year 2015...

Provided further, That the total amount available for obligation shall be reduced by the amount by which collections are less than \$33,582,000...

Provided further, That not more than \$6,791 may be expended, on the certification of the Librarian of Congress, in connection with official representation and reception expenses for activities of the International Copyright Institute and for copyright delegations, visitors, and seminars:...

3. The Library of Congress, Congressional Research Service Salaries and Expenses appropriation language changes:

For necessary expenses to carry out the provisions of section 203 of the Legislative Reorganization Act of 1946 (2 U.S.C. 166)...\$108,382,000...

4. The Library of Congress, Books for the Blind and Physically Handicapped Salaries and Expenses appropriation language changes:

For salaries and expenses to carry out the Act of March 3, 1931 (chapter 400; 46 Stat. 1487; 2 U.S.C. 135a), \$50,696,000...



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APPENDIX A:

American Folklife Center, Veterans History Project, and Civil Rights History Project

American Folklife Center

The Library of Congress' American Folklife Center (AFC), created by an Act of Congress in 1976 to "preserve and present American folklife," collects, safeguards, and provides access to the unparalleled collections of the Archive of Folk Culture. The collections in the AFC's Archive of Folk Culture contain one-of-a-kind documentation of traditional cultural expressions that date from the end of the nineteenth century through the present. These collections preserve for future researchers a record of the folklife, cultural expressions, traditional arts, and oral histories of Americans and of our global neighbors.

In fiscal 2013, AFC acquired over 130,089 items comprising 55 new collections and additions to existing collections documenting expressive culture in the United States and around the world. Collection highlights include:

- The National Council for the Traditional Arts Collection of recordings of traditional music and related manuscripts. (8,827 items.) The StoryCorps Collection of interviews recorded in New York City and various locations around the U.S., with digital photographs of the participants. (48,342 items.) The Michael Ford Collection of Documentary Materials for the Film "Homeplace." The collection includes sound recordings, slides, and manuscripts, documenting music, farming traditions, blacksmithing, molasses-making and other aspects of community life in LaFayette, Marshall, Tate, and Panola Counties, Mississippi, during the early 1970s. (Approximately 3,000 items.)

The Elwell-Sutton collection of Persian folktales which includes sound recordings and related notes of Persian folktales collected by Laurence Paul Elwell-Sutton in Iran during the 1960s and 1970s. (Approximately 30 hours of recordings and related notes, 132 items.) AFC connected users to its collections through its Facebook page, Library of Congress blogs, more than 20 new webcasts, a regular feature on the Bob Edwards Show on Sirius XM Radio, a series of podcasts, and extensive participation in *The Library of Congress Celebrates the Songs of America: a Digital Resource*. The AFC and the Veterans History Project (VHP) attracted 6.5 million "page views" on the Library of Congress web site.

AFC participated in the National Book Festival and produced or collaborated on twenty public programs including:

- Seven concerts in the Homegrown series
- Ten lectures in the Benjamin Botkin series
- One two-day symposium focusing on Cultural Heritage Archives
- Two co-sponsored events with outside organizations.

In fiscal 2013, AFC provided fellowships to 14 researchers. These included Archie Green Fellowships, which are given for documenting occupational culture in contemporary America, and which were awarded to two individual researchers and two teams in fiscal 2013. AFC also awarded Gerald E. and Corinne L. Parsons Fund for Ethnography Fellowships, which make available collections of primary ethnographic materials housed at the Library of Congress, to three researchers. Finally, AFC awarded two researchers Blanton Owen Fund awards, which support ethnographic field research in the United States with emphasis on younger scholars.

The AFC continued to be a leader in international discussions concerning intangible cultural heritage and traditional knowledge, participating in international policy forums in China and the United States, as well as meetings of the United Nations Educational, Scientific and Cultural Organization, the World Intellectual Property Organization, and the Organization of American States. The AFC's Field School for Cultural Documentation was held at George Mason University (GMU) in Fairfax, Virginia, in collaboration with GMU's folklore program, providing training in documentary methods for graduate and undergraduate students. AFC also was one of the Library's divisions that hosted the second Washington, D.C. area *Breath of Life Archival Institute for Indigenous Languages*, together with the Smithsonian's *Recovering Voices* program, the National Museum of the American Indian, and the National Anthropological Archive.

AFC also continued its work on both the Veterans History Project and the Civil Rights History Project. The latter is a collaborative project with the Smithsonian Institution's National Museum of African American History and Culture.

Veterans History Project

During fiscal 2013, the Library of Congress Veterans History Project (VHP) of the American Folklife Center continued to meet its Congressional mandate of collecting, preserving, and making accessible the wartime memories of America's veterans.

VHP continued making strides in its mission to collect and preserve the stories of our nation's veterans, acquiring 5,603 collections (23,947 items) in fiscal 2013. The VHP public database provides access to information on all processed collections. Fully digitized collections are available on any computer with Internet access through the Library's web site. The collections now number over 12,500. VHP's processing of submitted materials made collections accessible within four to six months of receipt. VHP staff created approximately 5,600 records in the database during fiscal 2013.

Through an active national outreach effort to volunteer organizations, institutions, and individuals, VHP gained new participants through public events, presentations, workshops, and media accounts. VHP continued to leverage its outreach to veterans based on the convergence of commemorations of the Korean War's 60th Anniversary, the Vietnam War's 50th Anniversary, and the 70th Anniversary of significant World War II events. Efforts also continued to influence participation in both secondary schools and higher education institutions. VHP staff added three new installments to the *Experiencing War* series on the VHP web site, supported 75 researchers through service of 1,275 collections on a wide variety of subject matter, responded to more than 1,200 public inquiries, and provided assistance to veteran family members.

VHP staff presented or participated in programs or events with educational institutions, libraries, professional organizations, communities, federal agencies, and veterans groups, including the Ford's Theater *Lincoln Legacy* lecture series and conferences such as the Society for History in Federal Government, the National Archives, and Oral History in the Mid-Atlantic Region. VHP staff worked with the National Hospice & Palliative Care Association and U.S. Department of Veterans Affairs to encourage VHP participation among hospices. VHP also remained focused on assuring the diversity of the collection by encouraging increased participation by women, African-Americans, and Hispanics.

VHP staff provided project planning assistance to a broad range of organizations and institutions interested in developing documentation projects of veterans history, including the StoryCorps *Military Voices Initiative*, the

Oral History Association, the National Court Reporters Association, Vietnam Veterans Memorial Foundation, American Red Cross, Korean War Veterans Digital Memorial Foundation, U.S. Department of Health and Human Services, U.S. Department of Defense Commemorative Commission, American Veterans Center, and Daughters of the American Revolution. Of note were VHP staff presentations to faculty and students at Arizona State University, American University, George Washington University, and Catholic University.

VHP sought out collaborations with other Library of Congress divisions and programs and contributed significantly to the American Library Association/Library of Congress Preservation Week activities. Other collaborative activities included presentations through the Summer Teacher Institute, Interpretive Program Office exhibits, the Library Archive Forum, the Preservation Division, and the National Book Festival. VHP staff also continued to help staff the American Folklife Center Reading Room.

VHP's work continued to be highlighted on-air and print media, including a story on the CBS Evening News, a VHP Memorial Day Radio Media Tour, and numerous local newspapers and TV news reports. A VHP public service announcement and pre-packaged newspaper article were circulated through the North American Precise Service to numerous media markets nation wide.

Working with nearly two hundred Congressional offices, VHP provided in-office briefings to Congressional staff, training sessions for volunteers, video teleconferences, and support for commemorative submission events. VHP conducted its annual congressional staff briefing and provided reference services to Congressional offices for speeches and other communications tools.

Civil Rights History Project

On May 12, 2009, President Obama signed The Civil Rights History Project Act of 2009. This law directs the Library of Congress and the Smithsonian Institution's National Museum of African American History and Culture to conduct a survey of existing oral history collections with relevance to the Civil Rights Movement, and to record new interviews with people who participated in the Movement. The project's accomplishments through fiscal 2013 include:

- Maintaining the existing web portal that provides public access to detailed information about extant recorded interviews with participants in the Civil Rights Movements, housed in more than 1,200 archives, libraries, museums, and other repositories around the country.

- Receiving, processing, and preserving more than 100 new interviews recorded in high-definition video with Movement participants generated by the Project.
- Providing technical assistance to the project's interview team.
- Working with other divisions of the Library to identify Civil Rights-era materials in the Library's holdings in order to digitize and provide access to previously inaccessible collections.
- Collaborating with other divisions in the Library to provide materials and expertise for public programs and exhibits related to the 50th anniversary of the March on Washington. For the project, AFC also developed and launched an innovative web-based collaborative cataloging tool and database that allows its partners to provide the Library with descriptive information about the interviews from off-site locations.



APPENDIX B:

Overseas Offices, Cooperative Acquisitions Program

Overseas Offices, Cooperative Acquisitions Program

The Library of Congress operates overseas field offices in Egypt (Cairo), Pakistan (Islamabad), Indonesia (Jakarta), Kenya (Nairobi), India (New Delhi), and Brazil (Rio de Janeiro). These regional offices acquire, catalog, and preserve publications from regions around the world where conventional acquisitions methods are inadequate. They perform these functions directly for the Library of Congress and for research and academic libraries in the United States and other countries through the Library's Cooperative Acquisitions Program (CAP). Together the Library's overseas offices cover 58 Asian, African, Middle Eastern, and South American countries.

The overseas offices have established direct communications over the years with select Congressional staff and units that support Congressional needs for immediate information from the areas of the world where the offices are located. These submissions of information include daily news summaries from local media and nongovernment organizations, translations of contemporary reports, and data related to countries and areas of interest to the Congress. Beyond providing information directly to Congressional offices and operations that support them, the offices also supply contemporaneous information to the Congressional Research Service, Law Library, and Federal Research Division. Feedback from these Capitol Hill partners has enabled the field offices to develop tighter selection parameters for the materials acquired for the Library that better meet the needs of Congress.

Fiscal 2013 statistics representing the work of the six offices are as follows:

- Acquired 61,172 books for the Library of Congress
- Acquired 115,385 books for CAP participants
- Acquired 124,788 serials and newspaper issues for the Library of Congress
- Acquired 119,566 serials and newspaper issues for CAP participants
- Created or upgraded 41,437 bibliographic records for the Library and CAP participants.

While managed centrally by the Library Services Acquisitions and Bibliographic Services directorate, each of the overseas offices has a unique, regionally-based focus and specific areas of specialization and accomplishment, as described below.

Cairo, Egypt, Field Office

The Library of Congress office in Cairo, Egypt, was established in 1962 and functions as a regional center for processing materials acquired from countries in the regions of the Middle East and North Africa. Countries covered are Algeria, Bahrain, Egypt, Gaza, Iraq, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Qatar, Saudi Arabia, Sudan, Syria, Tunisia, Turkey, United Arab Emirates, West Bank, and Yemen. Political unrest, censorship, war, poverty, and a general lack of standards in publishing regularly challenge the office as staff carry out its mission. In addition to collecting for the Library, the Cairo office collects materials for the 45 research libraries participating in the office's Middle East Cooperative Acquisitions Program (MECAP).

The office acquires recently published books on all subjects as well as materials in other formats, such as maps, DVDs, and CDs. In addition to Arabic, other languages that the office covers include Turkish, Kurdish, and Armenian. Materials are selected for the quality of scholarship, importance of subject, and extent to which the titles add to the knowledge of a subject or an event. The office collects government documents, noncommercial publications, newspapers, magazines, and academic journals. These materials provide the Congress, researchers, and faculty of the MECAP research libraries with vital primary and secondary research material to enable them to better understand the history, politics, and culture of these countries.

In addition to site visits and acquisitions travel, the office uses an extensive network of vendors and representatives to acquire materials from the countries it covers. With a staff of 35 including its American director, the office processes and catalogs materials acquired before sending them to Washington, D.C. and the 45 MECAP participants.

The office's accomplishments over the past year were notable in light of the political and security issues affecting Egypt. Demonstrations and protests in the vicinity of the office disrupted working hours and staff members' ability to be present at the Cairo Book Fair in January 2013. The office was closed for two weeks and several days following the removal of President Mohammed Morsi. The director and other American staff at the U.S. Embassy were placed by the State Department on ordered departure due to the deteriorating conditions in the country. In spite of these challenges, the office's foreign service national staff made productive acquisition trips to Jordan, Kuwait, Turkey, and other countries and engaged with its representatives to enhance the acquisition of books and serials from Yemen. The office was able to establish good contacts with the U.S. Consulate in Juba, South Sudan, to acquire publications from this new country. Staff sent news summaries and other critical reports from Egypt and other countries in the Middle East and North Africa region, a total of 3,768 pieces of mail. The Cairo Office worked along with their counterparts in New Delhi, Islamabad, and Jakarta to contribute to the Islamabad-led "Changing Political Islam: Islamic Political Parties and Islamist Organizations" web harvesting initiative, capturing a snapshot of these organizations during a turbulent period of time. Catalogers completed phase one of Resource Description and Access (RDA) cataloging rules training. By the summer of 2013, the majority of staff was able to apply these rules in their work independently without needing further review from Washington, thus creating cataloging efficiencies for the Library.

Islamabad, Pakistan, Field Office

The Library of Congress office in Pakistan was established in 1962 in Karachi, Pakistan, and in 1995 the office shifted operations to Pakistan's capital, Islamabad. The office serves as a regional center for processing materials acquired from Pakistan, Afghanistan, Iran, and non-commercial materials from Tajikistan. Political unrest, censorship, war, poverty, and a general lack of standards in publishing regularly challenge the office as staff carry out the mission to collect and preserve resources. The office serves the nation through Cooperative Acquisition Program (CAP), presently serving 43 research libraries.

The office acquires newly published books and journals on all subjects and formats, including maps, DVDs, and CDs. In fiscal 2013, the office added electronic resources to the formats it actively acquires and catalogs. Expert librarians direct the acquisitions effort, using acquisition trips as well as an extensive network of vendors to acquire materials. In addition to English, the office acquires

materials in Urdu, Punjabi, Pushto, Sindhi, Persian, Balochi, Seraiki, Brahui, Kashmiri, Hindko, Khovar, Gujuri, Burushaski, and Kalami. A staff of 29, including its American director, is responsible for all aspects of this active program.

The office selects materials based on the quality of scholarship, importance of subject, and extent to which the titles add to the knowledge of a subject or an event. The office collects government documents, non-commercial publications, newspapers, magazines, and academic journals. These materials provide the Congress, researchers, and faculties of CAP research institutions with vital primary and secondary research material to enable them to better understand the history, politics, and culture of these countries. Over the past few years, the office has collected an in-depth array of religious materials of interest to scholars and analysts seeking a better understanding of the religious-political-regional landscape. All materials are cataloged directly into the Library's system, saving significant resources.

Jakarta, Indonesia, Field Office

The Library of Congress office in Jakarta, Indonesia, celebrated 50 years of operation, having opened in 1963. The office, staffed by 48 employees including an American director, acquires and provides bibliographic records for a hybrid analog and digital collection and provides regional current awareness updates to congressional offices. With representative offices in Bangkok, Kuala Lumpur, Manila, and Yangon (Rangoon), the Jakarta office is responsible for bibliographic control and the acquisition of research materials for the Library and 39 research libraries in Asia, Europe, and North America in the Southeast Asia Cooperative Acquisitions Program (CAPSEA). The total number of analog pieces being acquired has continued to decline, necessitating additional effort in acquiring and or accessing digital data. Digital communication has permitted the office to expand its efforts to reach out directly to academic and congressional end users, updating them about new research from the region.

The region is a major source for international business, scientific, and technical information and is one of the world's biodiversity treasures. Noncommercial materials without clear pricing represent a significant percentage of what the office collects, materials that can only be acquired by visiting, physically and virtually, government and non-profit organizations and provincial centers and adjacent countries.

Jakarta is the only office to have a digital unit, and one of two overseas offices that has a preservation microfilming operation. Under the U.S. House Democracy Project,

the office continued to provide timely information to Timor Leste (East Timor) and Indonesia on strengthening their parliamentary information systems, working with embassy colleagues. This effort enables the office to integrate digital technology into the core operations while providing current regional information to congressional offices, Congressional Research Service, and Federal Research Division staff.

The Jakarta office increased its efforts to acquire digital data as well as to carry out digital reformatting projects in 2013. The Department of State, in particular the Embassy in Jakarta, has encouraged interagency cooperation, and the office has undertaken additional joint projects with executive agencies. The office has become stricter in its selection of printed texts, expanded its digital acquisitions, and opened a Cambodian CAPSEA program in spite of a decrease in the number of full time staff.

In 2013, the office continued to review serial holdings, to make the best use of available funding, while expanding its digital orientation to mesh with the Bibliographic Framework Transition Initiative. A significant amount of staff time was spent on Resource Description & Access (RDA) cataloging training.

Nairobi, Kenya, Field Office

The Library of Congress office in Nairobi, Kenya, established in 1966, acquires and catalogs publications in all subjects except clinical medicine and technical agriculture, from commercial, government, and nontrade sources from 29 sub-Saharan countries that include: Angola, Botswana, Burundi, Cameroon, Comoros, Congo (D.R.), Djibouti, Eritrea Ethiopia, Gabon, Ghana, Kenya, Lesotho, Madagascar, Malawi, Mauritius, Mayotte, Mozambique, Namibia, Reunion, Rwanda, Senegal, Seychelles, Somalia, Swaziland, Tanzania, Uganda, Zambia, and Zimbabwe. The office acquires publications for two national libraries (the Library of Congress and National Library of Medicine) and for 32 institutions that participate in the African Cooperative Acquisitions Program (AfriCAP), primarily university libraries in the U.S..

In addition to acquiring materials, the office catalogs all monographs and new serial titles that are acquired and maintains records of all issues of newspapers and other serials received in Nairobi. Approximately 3 thousand bibliographic records are created per year, more than 2 thousand of which are monographs and serials; others are non-book materials such as maps, CDs, or DVDs. Materials are in Amharic/Tigrinya, English, French, German, Portuguese, and more than 40 vernacular African languages.

From 1991 to 2011, the office published the *Quarterly Index to Africana Periodical Literature (QIAPL)*, which indexed more than 700 selected journals from 29 countries in Eastern, Southern, and Western Africa. Due to budget constraints and changing research needs, production ceased at the end of fiscal 2011. In 2013, the office entered into an agreement with the African Studies Centre in Leiden, Netherlands, to incorporate the *QIAPL* citations into their *AfricaBib* database. The Centre enhanced some 6,000 citations with the addition of full-text records.

Ongoing work of the Nairobi office includes serials check-in into the Library's Integrated Library System (ILS) for all categories except Law; preservation reviews for acidity; and whole book cataloging in the social sciences and indigenous African languages. Resource Description & Access (RDA) cataloging training and implementation reduced productivity, however all catalogers gained independence in RDA after several months of training. In addition, more than 500 electronic news reports from Ethiopia and Kenya and 225 electronic copies of the Namibia national gazette were sent to the Congressional Research Service, Federal Research Division, and Law Library.

A significant activity of the office is the preservation of African newspapers, with a total of 23,502 newspaper and gazette issues received and checked-in. Some 10,000 newspaper pages were collated and shipped to the Library, the New Delhi field office, and the Center for Research Libraries (Cooperative Africana Materials Project).

The Nairobi office continued to contribute to the Digitized Table of Contents (DTC) project. In fiscal 2013, the office selected 322 titles for this project, a slight reduction compared to fiscal 2012 because of funding limitations.

The office is staffed with 23 employees, including one American director.

New Delhi, India, Field Office

The Library of Congress office in New Delhi, India, established in 1963, is the regional center for the acquisition, cataloging, preservation and shipping of print and non- print materials published in India, Bhutan, and the Maldives, as well as Bangladesh, Nepal, and Sri Lanka, where it maintains sub-offices. Its mission is to respond to the information needs of the Congress, other U.S. agencies, and the scholarly community by (1) adding to the depth and comprehensiveness of the Library's South Asia collections, (2) providing complete online bibliographic access to these publications, (3) preserving "at risk" publications, and (4) administering the South

Asia Cooperative Acquisitions Program (SACAP) on behalf of 46 university and institutional libraries.

One of the challenges to accomplishing the mission is the lack of a developed book trade in the region, which impedes the identification and acquisition of new research quality publications without having a local presence in each Indian state. The situation is further aggravated by the large volume and uneven quality of the commercial, noncommercial, and government publishing sectors, all of which reflect the active social, political, and economic environment in the world's largest democracy.

The office has 75 staff in New Delhi and the three sub offices, 13 packers on contract in New Delhi, and a Director and Deputy Director. The staff has expertise in a wide range of languages: Awadhi, Assamese, Bengali, Bhojpuri, Braj, Dingal, Diwehi, Dogri, Dzongkha, English, Garhwali, Gujarati, Himachali, Hindi, Kannada, Kodagu, Konkani, Kumauni, Magahi, Maithili, Malayalam, Malvi, Marathi, Nepali, Newari, Nimadi, Oriya, Pali, Panjabi, Prakrit, Rajasthani, Sanskrit, Sinhalese, Siraiki, Tamil, Telugu, Tibetan, Tulu, and Urdu.

Commercial publications are supplied on approval by 25 dealers; commercial and non-commercial publications are supplied by six bibliographic representatives in four conflict-ridden Indian states, Bhutan, and the Maldives, all of which have minimal but significant publishing activity. Staff members carry out local and distant acquisitions trips to obtain noncommercial, controversial, underground, and hard-to-acquire publications that are not available to commercial dealers.

The office produces preservation-quality masters, print negatives, and positives of 225 newspapers, 19 periodicals, and 20 gazettes from 45 countries covered by New Delhi, and Library offices in Cairo, Islamabad, and Nairobi; and the Library representative in Mongolia.

In fiscal 2013, the office successfully implemented two new initiatives. The first was to download, catalog, and transfer monographic publications available only on the Internet in Portable Document Format (PDF), following processes established by the Islamabad office. The second involved the training of catalogers in Resource Description & Access (RDA) cataloging. As of March 31, bibliographic records were being created according to RDA rules for both descriptive cataloging and authority records.

Development of the Overseas Field Office Replacement System, a new system for managing the overseas offices' acquisition work, continued through fiscal 2013. By the end of the fiscal year, preparations for user acceptance testing had been completed.

Rio de Janeiro, Brazil, Field Office

The field office in Rio de Janeiro, Brazil, established in 1966, processes materials acquired from five South American countries: Brazil, Uruguay, Suriname, French Guiana, and Guyana. The Rio de Janeiro Office acquisition librarians collect difficult-to-find academic materials for use by the Congress, the Library's Hispanic Division (for its Handbook of Latin American Studies), and the international scholarly community through their detailed field work.

In addition to acquiring materials for the Library, the Rio de Janeiro Office acquires serials and CDs for 40 research libraries participating in the office's Cooperative Acquisitions Program (CAP). The Rio de Janeiro CAP started in 1990 with serial subscriptions; music CDs were added in 1999, and a cordel package was added in 2012 (cordels are inexpensively printed booklets or pamphlets containing folk novels, poems, and songs that are produced and sold in the northeast of Brazil). The 270 serial titles offered include scholarly journals and newspapers in economics, history, culture, and law. The Rio de Janeiro office acquires 169 biomedical serial titles for the National Library of Medicine (NLM). Brazil's medical research is important to NLM because the country is known for its advances in such areas as tropical medicine, dentistry, plastic surgery, phytomedicine, and antibiotics research.

Book dealers and vendors are effective in providing commercially-available monographs from Brazil, however local Library staff members are needed to acquire research material from non-commercial Brazilian sources, to address challenges of the poor distribution of published materials, lack of advertising, legal barriers, geographic inaccessibility, and unusually high costs. Business practices in these countries require frequent personal follow-up visits and monitoring of standing purchase orders. With a staff of 15 including its American director, the Rio de Janeiro Office processes and catalogs materials acquired before sending them to Washington, D.C. or to the 40 CAP participants.

**Library of Congress
Cooperative Acquisitions Program Participants by State and Country**

	Participant	India	Egypt	Pakistan	Kenya	Indonesia	Brazil
United States:							
Arizona	Arizona State University	X				X	
	University of Arizona		X				
California	Stanford University			X	X		X
	Stanford Law Library				X		
	UC, Berkeley	X	X	X	X	X	X
	UC, Berkeley, Law Library			X	X	X	
	UC, Irvine					X	
	UC, Los Angeles	X	X	X	X	X	X
	UC, Riverside					X	
	UC, San Diego						X
	UC, Santa Cruz						X
	University of Southern California						X
Colorado	University of Colorado	X					
Connecticut	Yale Divinity Library					X	
	Yale University	X	X	X	X	X	X
	Yale University Law Library	X	X	X	X		
District of Columbia	Inter-American Development Bank						X
	Open Source Center					X	
	U.S. Department of Defense		X				
Florida	University of Florida						X
Georgia	Emory University	X			X		X
	University of Georgia						X
Hawaii	University of Hawaii	X		X		X	
Illinois	Center for Research Libraries	X		X	X	X	
	Northern Illinois University					X	
	Northwestern University				X		
	University of Chicago	X	X	X	X		
	University of Illinois	X	X	X	X		X
Indiana	Indiana University	X	X		X		
	University of Notre Dame						X
Iowa	University of Iowa	X		X	X		X
Kansas	University of Kansas				X		
Louisiana	Tulane University						X
Maryland	National Library of Medicine	X	X	X	X	X	X
	University of Maryland			X			
Massachusetts	Boston University				X		
	Harvard University	X		X	X	X	X
	Harvard Law Library	X	X	X		X	

**Library of Congress
Cooperative Acquisitions Program Participants by State and Country**

	Participant	India	Egypt	Pakistan	Kenya	Indonesia	Brazil
	Harvard Middle Eastern Division	X	X	X			
Michigan	University of Michigan	X	X	X	X	X	X
	Michigan State University				X		X
Minnesota	University of Minnesota	X		X			X
Missouri	Washington University	X	X	X			
Montana	Tibetan Language Institute	X					
New Jersey	Princeton University	X	X	X	X		X
	Rutgers University						X
New Mexico	University of New Mexico						X
New York	Columbia University	X	X	X	X	X	X
	Columbia University Law Library	X		X	X		
	Cornell University	X	X	X	X		X
	Cornell University Echols Collection	X				X	
	Cornell University Law Library	X		X			
	New York Public Library	X	X		X		X
	New York University	X	X	X			X
	SUNY, Binghamton		X				
	Syracuse University	X					
North Carolina	Duke University	X	X	X	X		X
	North Carolina State University	X		X			
	University of North Carolina	X	X	X		X	X
	University of North Carolina - South Asia Collection	X					
Ohio	ITSC Library		X	X	X		
	Ohio State University		X				X
	Ohio University				X	X	
	Wooster College	X		X			
Oregon	Portland State University		X				
Pennsylvania	Pennsylvania State University				X	X	
	Temple University		X			X	
	University of Pennsylvania	X	X	X	X		
	University of Pittsburgh						X
	University of Pittsburgh Law Library		X				
Rhode Island	Brown University	X	X	X			X
Tennessee	Vanderbilt University						X
Texas	Rice University						X
	University of Texas	X		X		X	X
Utah	Brigham Young University		X				X
	University of Utah		X				

**Library of Congress
Cooperative Acquisitions Program Participants by State and Country**

	Participant	India	Egypt	Pakistan	Kenya	Indonesia	Brazil
Virginia	University of Virginia	X	X	X			
Washington	University of Washington	X	X	X		X	X
Wisconsin	University of Wisconsin	X		X	X	X	X
	University of Wisconsin Law Library					X	
Subtotal, United States	80 participants	41	33	36	30	27	39
Foreign Countries:							
Australia	Murdoch University Library					X	
	National Library of Australia					X	
Canada	McGill University	X	X	X		X	
	Royal Ontario Museum	X				X	
	University of British Columbia					X	
	University of Toronto	X	X	X			
Egypt	American University, Cairo		X				
Germany	Ibero-Amerikanisches Institut						X
	Universitäts Bibliothek, Frankfurt-am-Main				X		
	Universitäts und Landesbibliothek Sachsen-Anhalt			X			
Indonesia	American Institute for Indonesian Studies					X	
Japan	Kyoto University, Center for Southeast Asian Studies					X	
	National Diet Library					X	
Lebanon	American University of Bierut		X				
Morocco	King Abdul Aziz al-Saood Foundation		X				
The Netherlands	Peace Palace Library		X				
	Royal Institute of Linguistics					X	
Qatar	Northwestern University in Qatar Library		X				
	Qatar National Library		X				
Singapore	Institute for South East Asian Studies					X	
	Singapore National Library Board					X	
United Arab Emirates	American University of Sharjah		X				
United Kingdom	Bodleian Libraries	X					
	British Library		X				
	University of Essex						X
	University of Exeter		X				
Subtotal, Foreign	26 participants	4	11	3	1	11	2
TOTAL	106 participants	45	46	39	31	35	40



APPENDIX C:

Acquisition of Library Materials by Source

Fiscal 2009 – Fiscal 2013

Acquisition of Library Materials by Source Fiscal 2009 - Fiscal 2013

Source	Pieces				
	Fiscal 2009	Fiscal 2010	Fiscal 2011	Fiscal 2012	Fiscal 2013
Purchases:					
Appropriated - GENPAC/LAW	723,390	888,496	1,883,489	711,363	664,712
Appropriated Other	27,686	27,323	11,485	15,337	311,787
Gift and Trust Funds	8,382	164,202	7,987	8,086	24,855
Total Purchases	759,458	1,080,021	1,902,961	734,786	1,001,354
Non-Purchases:					
Exchange	125,228	126,998	122,954	112,104	95,282
Government Transfers	84,146	322,511	72,982	97,237	65,345
Gifts	847,945	1,005,407	1,556,198	1,918,974	1,053,348
Cataloging in Publication/PCN	83,551	113,877	101,942	104,203	105,232
Copyright Deposits	739,364	814,243	706,583	636,430	641,723
Total Non-Purchases	1,880,234	2,383,036	2,560,659	2,868,948	1,960,930
Total All Acquisitions	2,639,692	3,463,057	4,463,620	3,603,734	2,962,284



APPENDIX D:

Library of Congress Mass Deacidification Project Fiscal 2002 – Fiscal 2013

The Library's Mass Deacidification plan has been to stabilize more than 8.5 million bound volumes and at least 30 million pages of manuscripts over a 30-year period (fiscal 2001-2030). Deacidification is a preservation approach to keeping print paper materials, mostly general collection bound volumes and manuscript pages, in usable form and thereby avoid more costly reformatting work. It extends the useful life of acidic and slightly brittle paper by a minimum of 300 percent, assuring that, in most cases, treated materials will survive for 300 years rather than becoming unusable in less than a century. The technology thus achieves economies of scale and future cost avoidance.

With a successful mass deacidification program in place since 1995, the Library has extended the useful life of more than 3.7 million volumes (book equivalents) and 10.9 million sheets of manuscript materials from the Library's collections. While the Library initiated a second five-year contract, effective January 2011, which could ensure saving approximately 1 million volumes and more than 4.7 million sheets of at-risk acidic, paper-based Library materials by the end of 2015, budget sequestration in fiscal 2013 necessitated reductions in overall funding for this contract effort with corresponding reductions in the quantity of material treated in fiscal years 2013 and 2014. An entirely new contract will need to be developed in fiscal 2014 for significantly reduced levels of treatment in fiscal 2015.

In fiscal 2013, the Library deacidified 249,874 volumes (at Preservation Technologies, L.P.'s 'Bookkeeper' facility in Pennsylvania) and 851,450 manuscript sheets with equipment installed in the James Madison Memorial Building. This was slightly below the annual goal to treat

a minimum of 250 thousand volumes and significantly under the annual minimum requirement to deacidify at least 1 million sheets of unbound materials. The overall decrease in the quantity of material treated was necessitated by reduced funding. During the past ten years, the Library has averaged deacidification of approximately 298 thousand volumes and slightly more than 1 million sheets per year and is therefore ahead of its original 30-year goal to treat 8.5 million volumes and 30 million manuscript sheets during the life of the project.

Having surveyed untreated portions of the general collections in fiscal 2013 and after completing a review of the mass deacidification program in fiscal 2014, the Library will award a new multi-year contract for service that better reflects the needs of the collections and reduced funding. The quantity and types of items selected for treatment will likely change to address more unique material from the special collections and fewer published bound volumes from the general collections. Continuing to fund the mass deacidification program at historic levels, while making substantial cuts to other preservation programs directed toward more at-risk material, would result in a highly imbalanced and inadequate preservation program.

The target production goal for each succeeding year will be reduced to achieve deacidification of an average of 100 thousand volumes and at least 1.5 million sheets of manuscript materials per year. Current projections are that the Library will need to maintain treatment at this more realistic level for at least the next five fiscal years before making additional adjustments based on the availability of environmentally sound collection storage and the advancement of digital reformatting alternatives.

Deacidification Treatment Fiscal 2002 - Fiscal 2013			
(Dollars in Thousands)			
Fiscal Year	Collections Treated		Total Obligations
	Books	Manuscripts	
2002	170,600	0	2,748
2003	215,319	696,000	3,687
2004	299,064	1,219,500	4,681
2005	296,119	1,012,500	5,445
2006	298,826	1,069,500	6,614
2007	292,648	1,086,000	5,551
2008	345,937	1,066,500	4,329
2009	325,830	736,500	6,284
2010	330,497	1,365,000	5,444
2011	288,334	1,013,400	5,664
2012	258,087	846,900	6,681
2013	249,874	851,450	6,098
2014-2030			\$164,985
Total, Actual and Estimated Thirty-Year Mass Deacidification Program Cost			\$228,211



APPENDIX E:

National Digital Information Infrastructure and Preservation Program

Overview

Congress authorized the National Digital Information Infrastructure and Preservation Program (NDIIPP) in 2000, directing the Library to work with federal agencies and other stakeholders to develop a national strategy for the preservation of at-risk digital content. In fiscal 2008, the Congress appropriated annual funds for continued collaborative efforts.

Guided by a strategy of collaboration and sharing, the Library is leading a national network of partners dedicated to collecting and preserving important born-digital information. The network is complex and includes diverse stakeholders – content producers, content stewards, and service providers from the public and private sectors. Through this network, known as the National Digital Stewardship Alliance, the Library leverages expertise to develop preservation best practices for long term sustainability of valuable digital content. The NDIIPP program strives to ensure access over time to a rich body of digital content through a national partnership network committed to selecting, collecting, preserving, and making accessible at-risk digital information.

Fiscal 2013 Accomplishments

Content: Through August 2013, the Library had 60 web archive collections, equivalent to 465 terabytes of storage for almost 8 billion files. The NDIIPP partnership network as a whole collected more than 1,400 digital collections documenting government, politics, and law; history and culture; social sciences; news, media, and journalism; and geography.

Network: More than 300 organizations are now working together through the NDIIPP partnership network. The network brings together academic, research, government, and business sectors. As part of this effort, the program hosted an expert symposium at the Library to explore a national strategy for preserving critical software and published a report with recommendations for action. The Library's partnership network also worked together to coordinate collective priorities and managed projects to deliver practical results with broad applicability for sharing best practices, improving professional training,

and managing new kinds of digital content.

Technical Infrastructure: NDIIPP developed preservation technical guidelines and implemented workflows, specifications, and tools for stewarding the Library's digital content. The program coordinated the work of federal agencies and other partners to define technical preservation specifications and developed a broad array of tools and methodologies to support digital preservation activities. Work also continued on Viewshare, a free public platform that allows user access to NDIIPP partners' digital collections.

Goals for Fiscal 2014 – Fiscal 2015

Budget reductions in recent years have led the program to redouble efforts to seek efficiencies and to leverage expertise from the national partnership network.

Content: NDIIPP will continue to support archiving of selected content from the Web and sustain and provide appropriate access to a growing body of digital content collected by the Library and the NDIIPP partnerships. The Library plans to continue working with researchers and scholars to promote understanding of born-digital collections access and preservation.

Network: Through the National Digital Stewardship Alliance, NDIIPP will work with organizations from across the government, academic, non-profit, and commercial sectors to expand preservation action and outreach to all 50 states. The goal is to engage organizations in initiatives, including professional training and public outreach, which provide benefits locally and nationally.

Technical Infrastructure: NDIIPP will continue to broaden interactions with federal agencies to promote shared tools and standards for digital preservation and access. NDIIPP will develop mechanisms and tools for cost-effective storage and secure management of digital collections distributed across the NDIIPP partnerships. NDIIPP also will encourage adoption of national guidelines and best practices in the Library's curatorial divisions, and will continue to publish a monthly online newsletter and maintain a current web site and daily blog detailing the work of the program and its partners.

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
Domestic Partners		
Alabama	Alabama Department of Archives and History	partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative
	Auburn University Libraries	member of National Digital Stewardship Alliance (NDSA), partner in MetaArchive Project part of the Digital Preservation Partners initiative
Alaska	Alaska Division of Libraries, Archives & Museums	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
Arizona	Arizona State Cartographer's Office	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Arizona State Library, Archives and Public Records	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	University of Arizona, Eller College of Management	lead partner in Investigating Data Provenance in the Context of New Product Design and Development part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative
Arkansas	Arkansas History Commission	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Arkansas State Library	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	University of Arkansas at Little Rock Center for Arkansas History and Culture	member of National Digital Stewardship Alliance (NDSA)
California	Academy of Motion Picture Arts and Sciences	member of National Digital Stewardship Alliance (NDSA), lead partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America Initiative, partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	Audiovisual Archive Network	member of National Digital Stewardship Alliance (NDSA)
	California Digital Library	member of National Digital Stewardship Alliance (NDSA), lead partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative, member of International Internet Preservation Consortium (IIPC), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative, lead partner in JHOVE2: A Next Generation Architecture for Format Aware Digital Preservation Processing, lead partner in Unified Digital Format Registry (UDFR)
	California Institute of Technology	member of National Digital Stewardship Alliance (NDSA)
	California State Archives	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	California State Library	member of National Digital Stewardship Alliance (NDSA), partner in partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative, partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Defense Visual Information Directorate	member of Federal Agencies Digitization Guidelines Audio-Visual Working Group
	Gallivan, Gallivan & O'Melia LLC	partner in Birth of the Dot Com Era part of the Digital Preservation Partners initiative
	History of Computing in Learning and Education	member of National Digital Stewardship Alliance (NDSA)
	Internet Archive	member of National Digital Stewardship Alliance (NDSA), member of International Internet Preservation Consortium (IIPC), lead partner in K-12 Web Archiving, partner in Web Capture, partner in Tools and Services for Preserving Digital Video (VidArch)
J. Paul Getty Trust	member of Section 108 Study Group	

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
	Knowledge Motifs LLC	member of National Digital Stewardship Alliance (NDSA)
	Legislative Counsel of California	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Linden Lab	partner in Preserving Virtual Worlds part of the Preserving Creative America initiative
	National Academy of Recording Arts Producers and Engineers Wing	partner in Metadata Schema Development for Recorded Sound part of the Preserving Creative America initiative
	NBC/Universal	partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America initiative
	Pop Up Archive	member of National Digital Stewardship Alliance (NDSA)
	Ropers Majeski Kohn & Bentley PC	partner in Birth of the Dot Com Era part of the Digital Preservation Partners initiative
	Scripps Institution of Oceanography	lead partner in Multi-Institution Testbed for Scalable Digital Archives part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative
	Snyder, Miller & Orton LLP	partner in Birth of the Dot Com Era part of the Digital Preservation Partners initiative
	Sony Pictures	partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America initiative
	Stanford University	member of National Digital Stewardship Alliance (NDSA), lead partner in Stanford ICME Center of Excellence for Computational Approaches to Digital Stewardship, lead partner in Securely Managing the Lifetime of Versions in Digital Archives part of the Digital Architecture and Long Term Preservation (DIGARCH) initiative, partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Archive Ingest and Handling Test, partner in National Geospatial Digital Archive (NGDA) part of the Digital Preservation Partners initiative, lead partner in LOCKSS/CLOCKSS, partner in JHOVE2: A Next Generation Architecture for Format Aware Digital Preservation Processing, partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative, partner in Preserving Virtual Worlds part of the Preserving Creative America initiative
	Testronic Labs	member of National Digital Stewardship Alliance (NDSA)
	Truman Technologies, LLC	member of National Digital Stewardship Alliance (NDSA)
	Twentieth Century Fox	partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America initiative
	Universal Mastering Studios	member of Section 108 Study Group
	University of California, Berkeley	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative
	University of California, Irvine	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	University of California, Los Angeles	partner in Preserving Digital Independent Film as part of the Preserving Creative America initiative, partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
	University of California, San Diego	member of National Digital Stewardship Alliance (NDSA), lead partner in Digital Preservation Lifecycle Management: Building a Demonstration Prototype for the Preservation of Large Scale Multimedia Collections part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative, partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Chronopolis, lead partner in Distributed Storage and Preservation Services, partner in Tools and Services for Preserving Digital Video (VidArch)
	University of California, Santa Barbara (UCSB)	lead partner in National Geospatial Digital Archive (NGDA) part of the Digital Preservation Partners initiative
	University of Southern California	member of National Digital Stewardship Alliance (NDSA)
	Warner Brothers	partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America initiative
	We Are What We Do, USA	member of National Digital Stewardship Alliance (NDSA)
Colorado	Colorado State Archives	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Colorado State Library	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	MAM-A Inc.	member of National Digital Stewardship Alliance (NDSA)
	Media Archaeology Lab	member of National Digital Stewardship Alliance (NDSA)
	National Center for Atmospheric Research (NCAR)	partner in Chronopolis, member of National Digital Stewardship Alliance (NDSA)
	National Conference of State Legislatures	member of National Digital Stewardship Alliance (NDSA), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	National Park Service	member of National Digital Stewardship Alliance (NDSA), member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Federal Agencies Digitization Guidelines Audio-Visual Working Group
	The Bishoff Group	member of National Digital Stewardship Alliance (NDSA)
	University of Colorado at Boulder	member of the DPOE Steering Committee
Connecticut	Roper Center for Public Opinion Research, University of Connecticut	member of National Digital Stewardship Alliance (NDSA) partner in Data Preservation Alliance for the Social Sciences (Data-PASS) part of the Digital Preservation Partners initiative
Delaware	Hagley Museum and Library	member of National Digital Stewardship Alliance (NDSA)
District of Columbia	American Library Association	member of Section 108 Study Group
	Biodiversity Heritage Library	partner in DuraCloud
	Business Software Alliance	member of Section 108 Study Group
	Catholic University of America School of Library and Information Science	member of National Digital Stewardship Alliance (NDSA)
	Coalition for Networked Information	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, member of National Digital Stewardship Alliance (NDSA)
	Council on Library and Information Resources, including the Digital Library Federation	member of National Digital Stewardship Alliance (NDSA), partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Documentation of Collaborative Practices
	Dance Heritage Coalition	member of National Digital Stewardship Alliance (NDSA)
	District of Columbia Office of the Chief Technology Officer	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Federal Library and Information Center Committee (FLICC)	member of National Digital Stewardship Alliance (NDSA)

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
	Folger Shakespeare Library	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Georgetown University Law Library	member of National Digital Stewardship Alliance (NDSA), member of Section 108 Study Group
	Government Accountability Office	member of Federal Agencies Digitization Guidelines Still Image Working Group
	IEEE Computer Society	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	Institute of Museum and Library Services (IMLS)	member of Federal Agencies Digitization Guidelines Audio-Visual Working Group, member of Federal Agencies Digitization Guidelines Still Image Working Group, member of the DPOE Steering Committee, member of National Digital Stewardship Alliance (NDSA)
	Jefferson Institute	member of National Digital Stewardship Alliance (NDSA)
	National Archives and Records Administration (NARA)	member of National Digital Stewardship Alliance (NDSA), member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Federal Agencies Digitization Guidelines Audio-Visual Working Group, partner in Data Preservation Alliance for the Social Sciences (Data-PASS) part of the Digital Preservation Partners initiative, member of Unified Digital Format Registry (UDFR)
	National Gallery of Art	member of Federal Agencies Digitization Guidelines Still Image Working Group
	National Institute of Standards and Technology (NIST)	member of Federal Agencies Digitization Guidelines Audio-Visual Working Group, member of Federal Agencies Digitization Guidelines Still Image Working Group
	National Transportation Library	member of Federal Agencies Digitization Guidelines Still Image Working Group
	Smithsonian Institution	member of National Digital Stewardship Alliance (NDSA), partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Federal Agencies Digitization Guidelines Audio-Visual Working Group, member of the DPOE Steering Committee
	The Department of Justice	member of Federal Agencies Digitization Guidelines Still Image Working Group
	U.S. Fish and Wildlife Service	member of National Digital Stewardship Alliance (NDSA)
	U.S. Government Printing Office	member of National Digital Stewardship Alliance (NDSA), member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Federal Agencies Digitization Guidelines Audio-Visual Working Group, member of International Internet Preservation Consortium (IIPC)
	United States Holocaust Memorial Museum	member of National Digital Stewardship Alliance (NDSA)
	Voice of America	member of Federal Agencies Digitization Guidelines Audio-Visual Working Group
	Walt Disney Company	member of Section 108 Study Group, partner in Digital Motion Picture Archive Framework Project part of the Preserving Creative America initiative
	National Endowment for the Humanities (NEH)	member of the DPOE Steering Committee, Federal advisor to NDIIPP, member of National Digital Stewardship Alliance (NDSA)
Florida	E-Z Photo Scan	member of National Digital Stewardship Alliance (NDSA)
	Florida Center for Library Automation	member of National Digital Stewardship Alliance (NDSA), member of Unified Digital Format Registry (UDFR)
	Florida State University Libraries	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Ripley Entertainment Inc.	member of National Digital Stewardship Alliance (NDSA)
	State Library and Archives of Florida	member of National Digital Stewardship Alliance (NDSA), partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
Georgia	Stock Artists Alliance	lead partner in Standardized Metadata for Stock Photography part of the Preserving Creative America initiative
	Educopia Institute, Inc.	member of National Digital Stewardship Alliance (NDSA), lead partner in MetaArchive Project part of the Digital Preservation Partners initiative, DPOE Baseline ,a Train-the-Trainer Instructor
	Emory University	member of National Digital Stewardship Alliance (NDSA), lead partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Georgia Archives - Records and Information Management Services	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Georgia Institute of Technology	partner in the MetaArchive Project part of the Digital Preservation Partners initiative, partner in Unified Digital Format Registry (UDFR)
	Historically Black Colleges and Universities Library Alliance	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	LYRASIS	a DPOE Baseline Train-the-Trainer Instructor
Hawaii	University of Georgia	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	DL Consulting, Ltd.	member of National Digital Stewardship Alliance (NDSA)
	Hawaii State Archives	member of National Digital Stewardship Alliance (NDSA)
Idaho	Idaho Commission for Libraries	member of National Digital Stewardship Alliance (NDSA), partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Idaho State Archives	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
Illinois	Adler Planetarium	member of National Digital Stewardship Alliance (NDSA)
	Center for Research Libraries	member of National Digital Stewardship Alliance (NDSA)
	Chicago State University Library	member of National Digital Stewardship Alliance (NDSA)
	Illinois General Assembly, Legislative Information System	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Illinois State Archives	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Illinois State Library	partner in partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative, partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	JVC Advanced Media USA, Inc.	member of National Digital Stewardship Alliance (NDSA)
	Northern Illinois University Library	member of National Digital Stewardship Alliance (NDSA)
	Northwestern University	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital Still Images part of Preserving Creative America
	NueMeta LLC	member of National Digital Stewardship Alliance (NDSA)
Indiana	University of Illinois at Urbana-Champaign (UIUC)	member of National Digital Stewardship Alliance (NDSA), partner in Unified Digital Format Registry (UDFR), lead partner in Preserving Virtual Worlds part of the Preserving Creative America initiative, leadpartner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative
	Indiana Commission on Public Records	member of National Digital Stewardship Alliance (NDSA)
	Indiana State Archives	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative

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Location	Partner	Project/Activity
	Indiana State University	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Indiana University Libraries	member of National Digital Stewardship Alliance (NDSA)
	Legal Information Preservation Alliance	member of National Digital Stewardship Alliance (NDSA)
Iowa	Council of State Archivists	member of National Digital Stewardship Alliance (NDSA), member of the DPOE Steering Committee
	SCOLA	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital International Television part of the Preserving Creative America initiative
	University of Iowa Libraries	member of National Digital Stewardship Alliance (NDSA)
Kansas	Kansas Information Technology Office	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative, partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Kansas State Historical Society	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative, partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information, member of National Digital Stewardship Alliance (NDSA)
Kentucky	Kentucky Department for Libraries and Archives	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Kentucky Division of Geographic Information	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Kentucky State University	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	University of Kentucky	member of the DPOE Steering Committee, a DPOE Baseline Train-the-Trainer Instructor
	University of Louisville Libraries	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
Louisiana	Center for Cultural and Eco-Tourism-University of Louisiana	member of National Digital Stewardship Alliance (NDSA)
	Louisiana State Archives	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
Maine	Maine Office of GIS	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Maine State Archives	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Still Water at the University of Maine	member of National Digital Stewardship Alliance (NDSA)
Maryland	AIIM	leader of PDF/A Working Group
	Enoch Pratt Free Library	member of National Digital Stewardship Alliance (NDSA)
	Johns Hopkins University	member of National Digital Stewardship Alliance (NDSA), lead partner in Securely Managing the Lifetime of Versions in Digital Archives part of the Digital Architecture and Long Term Preservation (DIGARCH) initiative, partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Archive Ingest and Handling Test
	Maryland Department of Natural Resources	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Maryland State Archives	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative

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Location	Partner	Project/Activity
	National Agricultural Library (NAL)	member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Federal Agencies Digitization Guidelines Audio-Visual Working Group
	National Library of Medicine (NLM)	member of National Digital Stewardship Alliance (NDSA), member of Federal Agencies Digitization Guidelines Still Image Working Group, member of Section 108 Study Group
	University of Maryland	member of National Digital Stewardship Alliance (NDSA), partner in Chronopolis, lead partner in Robust Technologies for Automated Ingestion and Long-Term Preservation of Digital Information part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative, partner in Preserving Virtual Worlds part of the Preserving Creative America initiative, lead partner in Birth of the Dot Com Era of the Digital Preservation Partners initiative, member of the DPOE Steering Committee
Massachusetts	Boston College	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Boston University	member of National Digital Stewardship Alliance (NDSA)
	Digital Public Library of America (DPLA)	member of National Digital Stewardship Alliance (NDSA)
	Ex Libris Group	member of National Digital Stewardship Alliance (NDSA)
	Five Colleges, Inc.	member of National Digital Stewardship Alliance (NDSA)
	Hampshire College Library	member of National Digital Stewardship Alliance (NDSA)
	Harvard University	member of National Digital Stewardship Alliance (NDSA), partner in Data Preservation Alliance for the Social Sciences (Data-PASS) part of the Digital Preservation Partners initiative, lead partner in Global Digital Format Registry, partner in Unified Digital Format Registry, member of International Internet Preservation Consortium (IIPC), lead partner in Archive Ingest and Handling Test (UDFR)
	Houghton Mifflin Company	member of Section 108 Study Group
	MIT Libraries	member of National Digital Stewardship Alliance (NDSA)
	Northeast Document Conservation Center	member of National Digital Stewardship Alliance (NDSA)
	State Library of Massachusetts	member of National Digital Stewardship Alliance (NDSA)
	Tessella	member of National Digital Stewardship Alliance (NDSA), a DPOE Baseline Train-the-Trainer Instructor
	Tufts University, Peruses Project	partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative
	University of Massachusetts Amherst Libraries	member of National Digital Stewardship Alliance (NDSA)
	WGBH Educational Foundation	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital Public Television part of the Digital Preservation Partners initiative
Williams College	member of National Digital Stewardship Alliance (NDSA)	
Woods Hole Oceanographic Institute	partner in Multi-Institution Testbed for Scalable Digital Archives part of the Digital Architecture and Long-Term Preservation (DIGARCH)	
Michigan	Archive Media Partners	member of National Digital Stewardship Alliance (NDSA)
	Data Preservation Alliance for the Social Sciences (Data-PASS)	member of National Digital Stewardship Alliance (NDSA)
	Inter-university Consortium for Political and Social Research (ICSPR), part of the University of Michigan	member of National Digital Stewardship Alliance (NDSA), lead partner in Data Center Data Preservation Alliance for the Social Sciences (Data-PASS) part of the Digital Preservation Partners initiative, primary consultant to the DPOE program and as a DPOE Baseline Train-the-Trainer Instructor
	Michigan State University Archives & Historical Collections	member of National Digital Stewardship Alliance (NDSA)

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Location	Partner	Project/Activity
	Michigan State University Library	member of National Digital Stewardship Alliance (NDSA), partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative
	University of Michigan	member of National Digital Stewardship Alliance (NDSA), partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Incentives for Data Producers to Create Archive-Ready Data Sets part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative
Minnesota	Minnesota Department of Administration, Geospatial Information Office (MnGeo)	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Minnesota Historical Society	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative, lead partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Minnesota Legislative Reference Library	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Minnesota Office of Revisor of Statutes	member of National Digital Stewardship Alliance (NDSA), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Thomson Reuters	member of National Digital Stewardship Alliance (NDSA), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	University of Minnesota Libraries	member of National Digital Stewardship Alliance (NDSA)
Mississippi	Mississippi Department of Archives & History	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative, partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative, member of National Digital Stewardship Alliance (NDSA)
Missouri	Federal Reserve Bank of St. Louis	member of National Digital Stewardship Alliance (NDSA)
	Universal Press Syndicate	lead partner in Preserving Digital Cartoons (or Content Transfer for Prints and Photographs Collections) part of the Preserving Creative America initiative
	University of Missouri Libraries	member of National Digital Stewardship Alliance (NDSA)
Montana	Montana Department of Administration/State Information Technology Services Division	member of National Digital Stewardship Alliance (NDSA)
	Montana State Archives	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Montana State Library	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
Nebraska	Nebraska State Historical Society	member of National Digital Stewardship Alliance (NDSA), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Nebraska State Library	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
Nevada	Nevada State Library and Archives	member of National Digital Stewardship Alliance (NDSA), partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative

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Location	Partner	Project/Activity
New Hampshire	National Association of Government Archives and Records Administrators	member of the DPOE Steering Committee
New Jersey	John Wiley & Sons	lead partner in Section 108 Study Group
	Princeton Theological Seminary Library	member of National Digital Stewardship Alliance (NDSA)
New Mexico	Los Alamos National Lab Research Library	member of National Digital Stewardship Alliance (NDSA), lead partner in Electronic Journal Metadata & Transfer Project, partner in Tools for A Preservation-Ready Web, partner in Integrating the Past Web into the Current Web: Memento
	New Mexico State Archives and Libraries	partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative
	William Dolson & Associates, LLC	member of National Digital Stewardship Alliance (NDSA)
New York	Andrew W. Mellon Foundation	member of Section 108 Study Group
	ARTstor	member of National Digital Stewardship Alliance (NDSA), lead partner in Preserving Digital Still Images part of Preserving Creative America
	Association of American University Presses	member of Section 108 Study Group
	AudioVisual Preservation Solutions	member of National Digital Stewardship Alliance (NDSA)
	Center for the International Earth Science Information (CIESIN)	member of National Digital Stewardship Alliance (NDSA), partner in developing a geospatial clearinghouse
	Columbia University Library	member of National Digital Stewardship Alliance (NDSA), member of Section 108 Study Group, lead partner in International Study on the Impact of Copyright Law on Digital Preservation, member of the International Internet Preservation Consortium
	Cornell University Library	member of National Digital Stewardship Alliance (NDSA), member of Section 108 Study Group
	Cowan, DeBaets, Abrahams & Sheppard, LLP	member of Section 108 Study Group
	DuraSpace	member of National Digital Stewardship Alliance (NDSA), lead DuraCloud
	Educational Broadcasting Corporation (EBC)	lead partner in Preserving Digital Public Television part of the Digital Preservation Partners initiative
	Ithaka Harbors, Inc.	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, lead partner in Portico Project, lead partner in Preservation of E-journals
	JSTOR	member of Section 108 Study Group
	Metropolitan New York Library Council	member of National Digital Stewardship Alliance (NDSA)
	Morrison & Foerster, LLP	partner in Birth of the Dot Com Era part of the Digital Preservation Partners initiative
	Muller Media Conversions	member of National Digital Stewardship Alliance (NDSA)
	Munsell Studio	member of National Digital Stewardship Alliance (NDSA)
	New York Art Resources Consortium (NYARC)	member of National Digital Stewardship Alliance (NDSA)
New York Philharmonic	member of National Digital Stewardship Alliance (NDSA)	
New York Public Library	member of National Digital Stewardship Alliance (NDSA), lead DuraCloud	
New York State Archives	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative, partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative	
New York State Office of Cyber Security and Critical Infrastructure Coordination	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative	

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Location	Partner	Project/Activity
	New York University	member of National Digital Stewardship Alliance (NDSA), partner in Unified Digital Format Registry (UDFR), partner in Preserving Digital Public Television part of the Digital Preservation Partners initiative, partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative
	Penguin Group (USA)	member of Section 108 Study Group
	Portico	member of National Digital Stewardship Alliance (NDSA), partner in JHOVE2: A Next Generation Architecture for Format Aware Digital Preservation Processing, lead partner in Archiving and Preserving e-Journals
	Pratt Institute	member of National Digital Stewardship Alliance (NDSA)
	Rensselaer Polytechnic Institute	lead partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	Rhizome	member of National Digital Stewardship Alliance (NDSA)
	Rochester Institute of Technology, School of Interactive Games & Media	partner in Preserving Virtual Worlds part of the Preserving Creative America initiative
	Sony Music Entertainment	partner in Metadata Schema Development for Recorded Sound part of the Preserving Creative America initiative
	Time Inc.	member of Section 108 Study Group
	WNET	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital Public Television part of the Digital Preservation Partners initiative
North Carolina	Duke University Libraries	member of National Digital Stewardship Alliance (NDSA)
	National Press Photographers Association (NPPA)	member of National Digital Stewardship Alliance (NDSA)
	New Hanover County Register of Deeds	member of National Digital Stewardship Alliance (NDSA)
	North Carolina Center for Geographic Information & Analysis	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative, partner in North Carolina Geospatial Data Archiving Project (NCGDAP) part of the Digital Preservation Partners initiative, member of National Digital Stewardship Alliance (NDSA)
	North Carolina Department of Cultural Resources	member of National Digital Stewardship Alliance (NDSA)
	North Carolina State Archives	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	North Carolina State University Libraries	member of National Digital Stewardship Alliance (NDSA), lead partner in North Carolina Geospatial Data Archiving Project (NCGDAP) part of the Digital Preservation Partners initiative, partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Property Records Industry Association (PRIA)	member of National Digital Stewardship Alliance (NDSA)
	State Library of North Carolina	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	State Library of North Carolina	partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative
	University of North Carolina at Chapel Hill	member of National Digital Stewardship Alliance (NDSA), partner in Data Preservation Alliance for the Social Sciences (Data-PASS) part of the Digital Preservation Partners initiative, lead partner in Preserving Video Objects and Context part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative, lead partner in Tools and Services for Preserving Digital Video (VidArch), lead partner in Section 108 Study Group, a DPOE Baseline Train-the-Trainer Instructor

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Location	Partner	Project/Activity
	Wake Forest University Z. Smith Reynolds Library	member of National Digital Stewardship Alliance (NDSA)
North Dakota	North Dakota Legislative Council	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	State Historical Society of North Dakota	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
Ohio	OCLC	member of National Digital Stewardship Alliance (NDSA), partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative, partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	Vtechgraphics LLC	member of National Digital Stewardship Alliance (NDSA)
Oklahoma	Oklahoma Department of Libraries	member of National Digital Stewardship Alliance (NDSA)
Oregon	Oregon State Archives	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Oregon State Library	member of National Digital Stewardship Alliance (NDSA), partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Oregon State University	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
Pennsylvania	American Society of Media Photographers	member of National Digital Stewardship Alliance (NDSA), lead partner in Metadata Standards and Tools for Digital Photography part of the Preserving Creative America initiative
	Drexel University	lead partner in Digital Engineering Archives part of Digital Architecture and Long Term Preservation (DIGARCH)
	Military History Institute, Army Heritage and Education Center	member of Federal Agencies Digitization Guidelines Still Image Working Group
	Pennsylvania State University	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	The Library Company of Philadelphia	member of National Digital Stewardship Alliance (NDSA)
	University of Pittsburgh NDSA Student Chapter	member of National Digital Stewardship Alliance (NDSA)
Rhode Island	Brown University Library	member of National Digital Stewardship Alliance (NDSA)
South Carolina	Clemson University	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	South Carolina Department of Archives and History	member of National Digital Stewardship Alliance (NDSA), partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative
	University of South Carolina	partner in the MetaArchive Project part of the Digital Preservation Partners initiative, member of National Digital Stewardship Alliance (NDSA)
Tennessee	BMS/Chace	member of National Digital Stewardship Alliance (NDSA), lead partner in Metadata Schema Development for Recorded Sound part of the Preserving Creative America initiative
	Department of Energy Office of Scientific and Technical Information	member of National Digital Stewardship Alliance (NDSA)
	Tennessee General Assembly	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Tennessee State Libraries and Archives	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative, partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative

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Location	Partner	Project/Activity
	University of Tennessee	member of National Digital Stewardship Alliance (NDSA), lead partner in Planning a Globally Accessible Archive of MODIS Data part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative, partner in National Geospatial Digital Archive (NGDA) part of the Digital Preservation Partners initiative
	Vanderbilt University	partner in National Geospatial Digital Archive (NGDA) part of the Digital Preservation Partners initiative
Texas	Rice University	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Texas Natural Resources Information Systems	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Texas State Library and Archives Commission	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Texas Tech University Libraries	member of National Digital Stewardship Alliance (NDSA)
	University of North Texas	member of National Digital Stewardship Alliance (NDSA), partner in the MetaArchive Project part of the Digital Preservation Partners initiative, member of International International Internet Preservation Consortium (IIPC), partner in Web at Risk: A Distributed Approach to Preserving Our Nation's Political Cultural Heritage part of the Digital Preservation Partners initiative
	University of Texas at Austin	member of National Digital Stewardship Alliance (NDSA)
Utah	Utah Automated Geographic Reference Center	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Utah Division of Archives and Records Service	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
Vermont	Vermont Access Network	member of National Digital Stewardship Alliance (NDSA)
	Vermont Department of Libraries	partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
	Vermont State Archives and Records Administration	member of National Digital Stewardship Alliance (NDSA), partner in A Model Technological and Social Architecture for the Preservation of State Government Digital Information part of the Preserving State Government Information initiative
Virginia	George Mason University, Center for History and New Media	member of National Digital Stewardship Alliance (NDSA), partner in Birth of the Dot Com Era part of the Digital Preservation Partners initiative
	National Science Foundation	partner in Digital Archiving and Long-Term Preservation (DIGARCH), partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	National Technical Information Service	member of National Digital Stewardship Alliance (NDSA), member of Federal Agencies Digitization Guidelines Still Image Working Group
	Old Dominion University Dept. of Computer Science	member of National Digital Stewardship Alliance (NDSA), lead partner in Integrating the Past Web into the Current Web: Memento, lead partner in Tools for A Preservation-Ready Web, lead partner in Shared Infrastructure Preservation Models part of the Digital Architecture and Long-Term Preservation (DIGARCH) initiative, lead partner in Archive Ingest and Handling Test
	Public Broadcasting Service	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital Public Television part of the Digital Preservation Partners initiative
	U.S. Geological Survey	member of Federal Agencies Digitization Guidelines Still Image Working Group
	University of Virginia	member of National Digital Stewardship Alliance (NDSA), partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access

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Location	Partner	Project/Activity
Washington	Virginia Polytechnic Institute and State University	member of National Digital Stewardship Alliance (NDSA), partner in the MetaArchive Project part of the Digital Preservation Partners initiative
	Zephaira	partner developer in the ViewShare platform
	Art on File	member of National Digital Stewardship Alliance (NDSA), partner in Preserving Digital Still Images part of Preserving Creative America
	Eastern Washington University	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Microsoft Corporation	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access, partner in Multistate Preservation Consortium Utilizing the Washington State Digital Archives Framework part of the Preserving State Government Information initiative, member of the DPOE Steering Committee
	Washington State Archives	lead partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
	Washington State Library	partner in Multi-State Preservation Consortium part of the Preserving State Government Information initiative
Wisconsin	University of Wisconsin-Madison	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Wisconsin Department of Administration	member of National Digital Stewardship Alliance (NDSA), partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative
	Wisconsin Department of Public Instruction	member of National Digital Stewardship Alliance (NDSA)
	Wisconsin Historical Society	member of National Digital Stewardship Alliance (NDSA), partner in Persistent Digital Archives and Library System (PeDALS) part of the Preserving State Government Information initiative
Wyoming	Wisconsin State Library (Alliance of State Libraries)	partner in ECHO DEpository (Exploring Collaborations to Harness Objects with a Digital Environment for Preservation) part of the Digital Preservation Partners initiative
	University of Wyoming, American Heritage Center	partner in Geospatial Multistate Archive and Preservation Project (GeoMAPP) part of the Preserving State Government Information initiative

International Partners

Australia	National Library of Australia	member of International Internet Preservation Consortium (IIPC)
Austria	Austrian National Library	member of International Internet Preservation Consortium (IIPC)
Canada	Bibliothèque et Archives Nationales du Québec (BANQ)	member of International Internet Preservation Consortium (IIPC)
	Library and Archives Canada	member of International Internet Preservation Consortium (IIPC), member of Unified Digital Format Registry (UDFR)
China	National Library of China	member of International Internet Preservation Consortium (IIPC)
Croatia	National and University Library of Croatia	member of International Internet Preservation Consortium (IIPC)
Czech Republic	National Library of the Czech Republic	member of International Internet Preservation Consortium (IIPC)
Denmark	Netarchive.dk	member of International Internet Preservation Consortium (IIPC)
Egypt	Bibliotheca Alexandrina	member of International Internet Preservation Consortium (IIPC)
Finland	Helsinki University Library & The National Library of Finland	member of International Internet Preservation Consortium (IIPC)
France	Ina (Institut National de l'Audiovisuel)	member of International Internet Preservation Consortium (IIPC)
	National Library of France	member of International Internet Preservation Consortium (IIPC)
Germany	German National Library	member of International Internet Preservation Consortium (IIPC), member of Unified Digital Format Registry (UDFR)
Iceland	National and University Library of Iceland	member of International Internet Preservation Consortium (IIPC)
Israel	National Library of Israel	member of International Internet Preservation Consortium (IIPC)
Italy	National Library of Italy, Florence	member of International Internet Preservation Consortium (IIPC)
Japan	National Diet Library, Japan	member of International Internet Preservation Consortium (IIPC)

**Library of Congress
NDIIPP Partners and Projects**

Location	Partner	Project/Activity
New Zealand	National Library of New Zealand	member of International Internet Preservation Consortium (IIPC), member of Unified Digital Format Registry (UDFR)
Norway	The National Library of Norway	member of International Internet Preservation Consortium (IIPC)
Poland	National Library of Poland	member of International Internet Preservation Consortium (IIPC)
Singapore	National Library Board, Singapore	member of International Internet Preservation Consortium (IIPC)
Slovenia	National and University Library Slovenia	member of International Internet Preservation Consortium (IIPC)
South Korea	National Library of Korea	member of International Internet Preservation Consortium (IIPC)
Spain	Consorti de Biblioteques Universitaries de Catalunya	member of International Internet Preservation Consortium (IIPC)
	Library of Catalunya	member of International Internet Preservation Consortium (IIPC)
	National Library of Spain	member of International Internet Preservation Consortium (IIPC)
Sweden	National Library of Sweden	member of International Internet Preservation Consortium (IIPC)
Switzerland	Swiss National Library	member of International Internet Preservation Consortium (IIPC)
The Netherlands	Internet Memory Foundation	member of International Internet Preservation Consortium (IIPC)
	National Library of the Netherlands	member of International Internet Preservation Consortium (IIPC), member of Unified Digital Format Registry (UDFR)
United Kingdom	British Library	member of International Internet Preservation Consortium (IIPC), member of Unified Digital Format Registry (UDFR)
	Hanzo Archives Limited	member of International Internet Preservation Consortium (IIPC)
	National Archives of England, Wales, and the United Kingdom	member of International Internet Preservation Consortium (IIPC), partner in Unified Digital Format Registry (UDFR)
Brazil	Pontifícia Universidade Católica do Rio de Janeiro	partner in the MetaArchive Project part of the Digital Preservation Partners initiative
Canada	National Film Board of Canada	member of National Digital Stewardship Alliance (NDSA)
United Kingdom	Digital Curation Centre, University of Edinburgh	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	Digital Preservation Coalition	member of the DPOE Steering Committee, advisor to NDIIPP
	University College London	partner in Blue Ribbon Task Force on Sustainable Digital Preservation and Access
	University of Hull	partner in the MetaArchive Project part of the Digital Preservation Partners initiative



APPENDIX F:

Teaching with Primary Sources (TPS)

Overview

Through the Library's Office of Strategic Initiatives' (OSI) Teaching with Primary Sources program (TPS), Library staff and institutional partners are harnessing the power of primary sources as teaching tools by providing educators with methods and materials that build student literacy skills, content knowledge, and critical thinking abilities.

Both the Common Core State Standards (adopted by 45 states and the District of Columbia) and the newly-released C3: College, Career, and Civic Life Framework highlight the importance and value of teaching with primary sources. The Library is at the forefront of the effort to provide teachers with high quality methods and materials to do so.

Professional Development

In fiscal 2013, education resource specialists at the Library of Congress and TPS Consortium partners across the country provided a wide variety of professional development opportunities for educators. Through workshops, institutes, conferences, and webinars, TPS efforts served 22,558 teachers from 386 Congressional Districts – 88 percent of the 435 Congressional Districts. In addition, the program continued its collaboration with *PBS Teacherline*, a provider of high quality online professional development, and reached more than 100 teachers nationally through a 45-hour online course entitled *Teaching with Primary Sources from the Library of Congress*.

The Educational Consortium

The TPS Education Consortium consists of 28 universities, school districts and educational foundations in 17 states that assist the Library in the design and delivery of the TPS program. In addition, three members of the TPS Educational Consortium coordinate regional TPS activity in the East, Midwest, and West, identifying sub-grantees who wish to deliver TPS professional development. The regional program has expanded dissemination of TPS to 218 organizations that reach teachers in 47 states and the District of Columbia.

TPS staff enlisted the participation of 803 teachers to complete a beta test of the TPS Teachers Network

platform in fiscal 2013. Findings from the beta supported development of a permanent networking site for educators interested in using Library of Congress primary sources more effectively in their classrooms. This site went live in January 2014.

The Summer Teacher Institutes

In fiscal 2013, TPS offered five Summer Teacher Institutes at the Library of Congress. Educators from diverse educational settings – library/media specialists, classroom teachers, school administrators, and curriculum developers – took part. From more than 500 who applied, 130 were selected and completed the Institute, representing 37 states and 99 Congressional districts.

Several programmatic elements were added to the institutes to increase participation and collaboration with this program across the Library, and to enhance the teachers' ability to use acquired tools and resources after the Institute. First, a Library Open House was added to the program, vastly increasing the exposure of more than two dozen Library divisions to the educators who are charged to take what they've learned and share it with others outside of the Institutes. A specific programmatic element to prepare teachers to deliver Institute content to their colleagues (at school and district level and on social media) also was added, to drive toward increased scale and reach. Finally, the TPS Teachers Network beta was incorporated into the Institutes, giving the program a collaboration and sharing tool that increased participants' engagement and ability to promote the Library's resources before, during, and after the Institutes. The primary goal of the Institute is to provide participants with tools and resources to effectively integrate the Library's digitized primary sources into classroom teaching. Participants expressed a satisfaction with the degree to which this goal was met and reported significant gains in learning specific teaching strategies, skills for navigating the Library's web site, and the value of collaboration with other educators.

Professional Conferences for Educators

TPS presented and exhibited at national education conferences in order to better serve the K-12 population and elicit feedback from teachers across the country. In addition to participating in the largest conferences

for English and Social Studies teachers, Educational Outreach sought to improve its outreach to independent schools. The Library presented sessions and exhibited at the National Council of Teachers of English (NCTE) and National Council for the Social Studies (NCSS) and exhibited at three other conferences, reaching more than 28 thousand attendees.

Teacher Tools and Digital Initiatives

In fiscal 2013, the TPS team launched a new Twitter account for the Library's K-12 audience which allows the Library not only to promote its materials and programs but also to develop original teaching activities for the medium. In its first three months, the account acquired more than 2,500 followers.

The Library's blog for teachers, *Teaching with the Library of Congress*, published 105 posts. The blog promotes practical strategies for the effective use of the Library's online collections, and spotlights items from the collections that are especially well suited for classroom use.

Educational Outreach continued to build Library-centered teacher resources, publishing three new primary source sets (on the Spanish American War, Mexican American migrations and communities, and the Liljenquist Family Collection of Civil War Portraits), a set of resources for the 60 thousand participants in National History Day, and a special education issue of the Library of Congress Magazine.

TPS forged a new partnership with the National Council for the Social Studies and in September began publishing a new feature entitled "Sources and Strategies" in *Social Education*, the NCSS journal.

The Library's site for teachers, loc.gov/teachers, increased its readership by more than 15 percent over fiscal 2012, with more than 9 million views for the year. It was described by educational media as being "without compare," and a site where "the resources are as rich as the opportunities."

LOC Box

In its third year, the LOC Box (pronounced "Lock Box") field trip program was again booked to capacity. Students from grades four to six and their teachers/chaperones worked in teams to explore the Library's historic Thomas Jefferson Building. The program served 1,427 students from 24 schools in the DC metro area.

National Book Festival

TPS exhibited at this year's National Book Festival. The booth featured a hands-on activity with a large-

size facsimile of primary sources from the Library's collections. TPS shared information with more than 500 teachers and school librarians at the festival, securing 329 new subscribers to the blog. The TPS Teacher in Residence and the new Director of Educational Outreach both presented sessions in the Library of Congress Amphitheater.

Teacher in Residence

Since 2000, TPS has recruited teachers in residence to work on-site as they advise and make direct contributions to resources and programs developed for educators by the Library's staff. The fiscal 2013 Teacher in Residence made significant contributions to the development and integration of the TPS Teachers Network for Summer Institutes and launched the webinar initiative, with a special focus webinar on presidential inaugurations. She also engaged in collaboration with a Summer Institute participant that yielded a top-ten blog post for the year, "Kindergarten Historians". It has proven to be an effective marketing tool for demonstrating the value of TPS, especially for younger students. For the 2013-2014 school years, a librarian was selected for this role, who will contribute to new programs geared specifically to support school librarians and those who utilize the Library's primary sources for student research.

Future Program Growth and Development

TPS will be recognized as a leader and key participant in the national conversation on K-12 education, and TPS involvement will continue to be sought for contributions to conference panels, program boards, educational publications, and wherever primary-source-based learning is discussed. The program's primary goals fall into four categories:

Teacher Professional Development

- Increase the diversity of program (both in terms of participants and content), reach a larger audience.
- Increase alignment of program areas and approaches.
- Increase collaboration with colleagues from across the LC.

Teacher Resources and Materials

- Increase awareness, use, and sharing of all LC teacher resources (particularly by and for key audience segments).
- Develop teacher resources that address the needs of specific audiences (elementary, Science, Technology, Engineering, Math, and the Arts (STEM/STEAM), common core, Spanish-speaking).

- Develop mobile and other non-Web products to increase awareness among this visible and influential audience.
- Coordinate the visibility of all LC teacher and student resources.

TPS Consortium

- Increase the post-funding/professional development involvement of TPS regional grantees and alumni teachers, from across Ed Outreach programs.
- Increase the cadre of TPS teachers who formally support their colleagues' use of the Library's primary sources (TPS coaches).
- Evaluate TPS Consortium members based on standard measures of performance.

- Continue to build and share a collective understanding among TPS Consortium and Ed Outreach staff members of effective practices for using primary sources to support student learning.

Student Resources and Opportunities

- Raise awareness internally and externally of student resources and opportunities.
- Identify high-priority student resources for distribution by other channels.



APPENDIX G:

Copyright Office Records Digitization Project Report of Accomplishments Fiscal 2013

Preservation

As of September 30, 2013, the Copyright Office had scanned, performed quality assurance review, and migrated to long-term managed storage, the images from 31,211,560 assignment and registration cards representing approximately 86.6 percent of the content of the Copyright Card Catalog. The Office expects to complete digitization of the entire catalog sometime in fiscal 2014.

When the project began in 2010, there was no backup copy for an estimated 78 percent of the cards. That number has now been reduced to less than 3 percent and will soon be reduced to zero, thus fully achieving the preservation goals of the project.

Public Access

As scanning proceeds, the Office is also actively engaged in studying the feasibility and cost of capturing data from the imaged cards and making the information publicly available online. A three stage approach is being studied so that a reasonable balance can be achieved between making the information available sooner and obtaining the funding required for a fully integrated solution. Stage one would make the card images available through an online card viewer with limited indexing but searchable in the way one would search the physical card catalog, i.e. a virtual card catalog. The file naming conventions followed in creating digitized card images during the past four years will facilitate organizing the images and displaying them through a hierarchical process by catalog card set, drawer, and card image. Stage two would enhance the virtual card catalog by building an index of card headings, which would be word searchable and displayed in a scrollable list to provide improved searching for users. This stage would require limited data capture from the card images but would need

only parsing of the card headings. Stage three would provide a fully searchable database of copyright facts parsed and organized to provide seamless searching across the historical and the current records of copyrights and assignments.

A Working Group of subject matter experts has been formed and tasked with exploring options for making the imaged records available in ways that best address the reasons for which people use Copyright records. Findings from public user interviews, online surveys, and the Copyright blog are being studied. A second Working Group delivered a report of findings and recommendations to the Register describing characteristics and patterns found in the 1971 to 1977 registration catalog cards. The findings show that parsing of information such as title, claimant name, and registration number is feasible as well as the possibility of distinguishing author names. The information will be used in future requests for proposals to convert copyright data from card images through crowdsourcing workflows or other cost effective means for capturing and parsing the data. The volunteers who performed the analysis and prepared the report were authorized to proceed with a similar analysis of the 1955 to 1970 registration catalog cards and they will prepare and deliver a report of findings and recommendations for that card set this fiscal year.

Two Requests for Information (RFIs) were published on FebBizOpps to obtain cost information to capture and parse data from the registration and assignment records. The responses show that this part of the project will require substantial funding and may take years to complete. The information acquired is being used in budget planning.



APPENDIX H:

Copyright Office – Estimated Value of Materials Transferred to the Library in Fiscal 2013

Copyright Office, Salaries and Expenses

Estimated Value of Materials Transferred to the Library of Congress in Fiscal 2013

(Dollars in Thousands)

Category of Work	Registered Works Transferred	Non-Registered Works Transferred	Total Works Transferred	Average Unit Price	Value of Works Transferred
Books¹	179,589	107,451	287,040		\$13,719,648
Book - hardbound	84,955	24,711	109,666	\$90.50	[9,924,773]
Book - softbound	72,823	18,109	90,932	36.98	[3,362,665]
e-books (Pro Quest)	21,811	64,631	86,442	5.00	[432,210]
Serials	75,341	220,008	295,349		9,803,373
Periodicals ^{2,3}	75,331	190,311	265,642	49.76	[9,252,842]
Newspapers ²	10	27,463	27,473	1.50	[28,847]
eSerials	0	2,234	2,234	233.52	[521,684]
Microforms	316	3,902	4,218		632,126
Microfilm	312	3,902	4,214	150.00	[632,100]
Microfiche	4	0	4	6.55	[26]
Motion Pictures	548	5	553		3,673,982
Film - 35 mm/70 mm/IMAX	293	4	297	12,272.42	[3,644,909]
Film - 16 mm	1	0	1	1,500.00	[1,500]
Videotape	254	1	255	108.13	[27,573]
CD/DVDs	39,775	1,413	41,188	25.00	1,029,700
Printed Music	2,831	836	3,667	58.01	212,723
Maps	359	135	494	45.32	22,388
Prints, Posters, Photographs, and Works of Art	9,146	68	9,214	36.84	339,444
Total	307,905	333,818	641,723		\$29,433,384

¹ 60 percent of "Books" are selected for the collections; 40 percent are used for the Library's exchange program.

² 70 percent of "Periodicals" and "Newspapers" are selected for the collections.

³ The figure for non-registered "Periodicals" includes: (1) an estimate based on average loads in hampers delivered to Library processing and custodial divisions and (2) a count of serials issues checked in through the Copyright Acquisitions Division. For the estimated portion, there was an earlier change in the physical method of delivery, which decreased the average amount per hamper. The figures above reflect a reasonable estimate of current receipts per hamper and will be reviewed on a regular basis.

Copyright Office, Salaries and Expenses
Receipt Authority and Obligations – Fiscal 2010 – Fiscal 2015
(Dollars in Thousands)

Authority/Obligations	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Estimate
Receipt Authority:						
Offsetting collections	\$27,799	\$27,359	\$26,797	\$27,721	\$27,971	\$27,971
Royalties credited to Licensing appropriation from Cable, Satellite, and DART	5,172	5,266	5,109	5,099	5,099	5,230
Royalties credited to CRJ appropriation from Cable, Satellite, and DART	151	137	375	374	374	381
Estimated value of materials transferred to the Library	32,885	31,060	30,453	29,433	30,000	30,000
Total Receipt Authority	\$66,007	\$63,822	\$62,734	\$62,627	\$63,444	\$63,582
Obligations:						
Pay	\$43,259	\$43,436	\$40,933	\$38,808	\$40,576	\$42,853
Other Obligations	10,132	9,013	9,553	10,576	11,048	10,215
Total Obligations	\$53,391	\$52,449	\$50,486	\$49,384	\$51,624	\$53,068
RATIO of Receipt Authority to Obligations	124%	122%	124%	127%	123%	120%





ARCHITECT OF THE CAPITOL – LIBRARY BUILDING AND GROUNDS

Overview

The Library Buildings and Grounds (LB&G) jurisdiction is responsible for the maintenance, repair, and operations; mechanical and electrical infrastructure; heating, ventilation and air conditioning (HVAC); plumbing; painting; grounds maintenance; snow removal; and any construction related to the Library of Congress (LOC) buildings and grounds. Facilities include: Thomas Jefferson Building; James Madison Memorial Building; John Adams Building; the LOC Special Facilities Center, which includes the Little Scholars child development center; the Congressional campus at Fort Meade, Maryland; and the National Audio-Visual Conservation Center located in Culpeper, Virginia.

Fiscal 2015 Budget Request

AOC is requesting \$62.756 million in fiscal 2015 for the LB&G account. This reflects an increase of \$9.365 million from the fiscal 2014 enacted base of \$53.391 million.

The LB&G budget is presented in two sections: (1) Operating Budget and (2) capital multi-year projects.

The following highlights each section:

Operating Budget: **\$25.435 million**

The Operating Budget of the LB&G appropriation funds all costs associated with the care, maintenance, and operation of LOC buildings and grounds, with the exception of cleaning services.

Capital Multi-Year Projects: **\$37.321 million**

The Capital Budget covers major construction or system replacement requirements to address fire, life-safety, and security issues; deferred maintenance; capital renewal; capital improvement; capital construction; and necessary studies and designs, with a focus on energy savings.

Projects include the following:

North Exit Stair B, Thomas Jefferson Memorial Building (TJB) **[\$14.831 million]**

This project is an integral part of the approved abatement plan to address the Office of Compliance Citation #31-2 regarding Library of Congress egress deficiencies. The project corrects common paths of travel violations and dead-end conditions to ensure that occupants will be able to exit the building in an efficient and rapid manner. The recommended corrections for the TJB are to construct a new self-supporting masonry exit stair in the Northeast Stacks that extends from the cellar to the top floor of the building. In addition, the AOC will construct new fire-rated exit passageways, a fire-related exit enclosure, and a cellar exit.

**Infrastructure UPS Replacement, Main Data Center, Phase I,
James Madison Memorial Building (JMMB) [\$4.5 million]**

Phase I of this construction project will provide necessary replacement infrastructure to support the available conditioned power in the JMMB data center. This equipment replacement is necessary to maintain the reliability, availability, and maintainability of conditioned power to meet the LOC's mission for information technology services for the Congress and the public. This project will replace the existing and aging Uninterruptable Power Supply (UPS) with a more reliable and maintainable UPS system.

Fall Protection, James Madison Memorial Building (JMMB) [\$3.911 million]

Currently there is no safe way to access various parts of the roof and building façade of the JMMB, resulting in the postponement of critical maintenance tasks. This project includes installation of multiple track-type systems above the roof level that will arrest the fall of maintenance workers, in addition to installation of individual fall protection anchorages where needed. Tieback anchors for properly securing a suspended scaffold for façade maintenance will be integrated with the fall protection systems. The tieback anchors will comply with current standards and codes for properly securing a suspended facilities maintenance scaffold. Noncompliant existing fall-protection systems will be removed.

**Direct Digital Controls Upgrade, Phase II,
James Madison Memorial Building (JMMB) [\$3.706 million]**

This is the second phase of a three-phase program designed to convert a total of 30 JMMB air handlers to digital controls. This design-build project replaces antiquated pneumatic controls on 11 JMMB air handling units with new direct digital controls. The new controls will be integrated into the Building Automation System for centralized control, monitoring, energy management, and operational trending.

Elevator Modernization [\$3.404 million]

This project is part of a multi-year phased program to upgrade and modernize the elevators in the LOC buildings. This phase of the project takes place in the James Madison Memorial and the John Adams Buildings and includes upgrading the controls of the elevators and bringing the elevators up to current accessibility and life-safety standards.

**Book Conveyor & Pneumatic Messenger System Removal
& Infrastructure Repairs, John Adams Building (JAB) [\$2.925 million]**

This building-phased project is for removal of the obsolete book conveyor and the pneumatic messenger systems throughout the LOC buildings. This phase of the project includes removal of all architectural, electrical, and hazmat requirements of the obsolete systems and repair of the building openings left by removal of the systems with code compliant fire rated assemblies in the JAB.

**South Stair E, Phase 1, Expansion Shelving Renovations, Decks C, D, 37, and 38,
Thomas Jefferson Building (TJB) [\$1.309 million]**

This renovation/relocation project is necessary to enable construction of the new TJB South Egress Stair E, because approximately 330 thousand book volumes require permanent relocation. Shelving must be provided or located to allow for continued maintenance of these displaced collections within the Capitol complex. This project will provide shelving for 240 thousand book volumes on Decks C, D, 37, and 38 of the TJB. The Library has identified additional space for 90 thousand volumes on existing shelving on Decks C and D in the TJB. However, prior to shelving installation and book relocation, additional structural support must be installed and attached to the existing building structure to support the new shelving loads.

Roof Repairs Design, Thomas Jefferson Building (TJB) [\$735 thousand]

The project is to prepare a complete set of construction documents that will merge the roof repair recommendations from the study completed in July 2010 by the firm Beyer Blinder Belle, lightning protection system requirements, and the newly installed roof fall protection systems on the TJB roof.

Minor Construction [\$2 million]

Reflects the required amount to sustain the necessary level of service for unforeseen construction and repair projects of the LB&G appropriation.