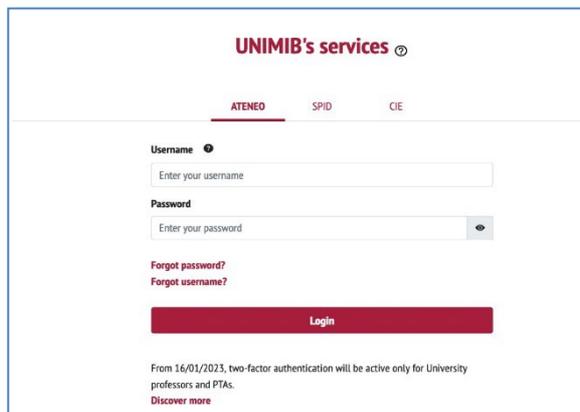


## Technical Assistance uVote available on March 11<sup>th</sup> from 9 AM to 4 PM

e-mail: [sd-uvote@ Cineca.it](mailto:sd-uvote@ Cineca.it)

A few days before the Elections, you will receive the link to access to the voting system.

The link will also be published on the university website (<https://www.unimib.it/studiare/dottorato-ricerca/scuola-dottorato/elezione-dei-rappresentanti-dei-dottorandi-nel-consiglio-scuola-dottorato-2025> )



**Fig. 1: Authentication**

Enter your University credentials (Fig. 1).

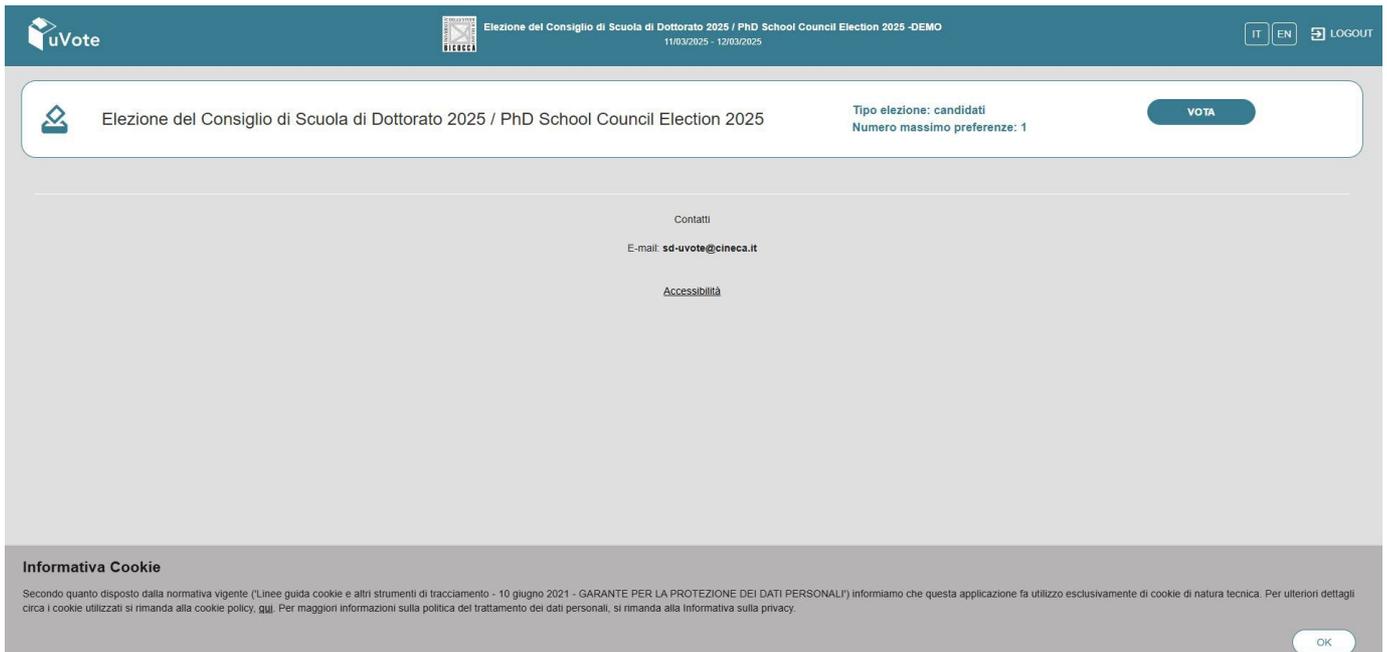
You'll see a **summary of your personal data** (Fig. 2).



**Fig. 2: Confirm your identity**

Verify that your personal data are correct, confirm your identity and accept the notification selecting the button "**CONFERMO LA MIA IDENTITÀ E ACCETTO**" (If you don't recognize the displayed data as your own, you must select the button "**NON SONO IO. ESCI**" and **immediately report any problem to the technical assistance, interrupting the voting operations**)

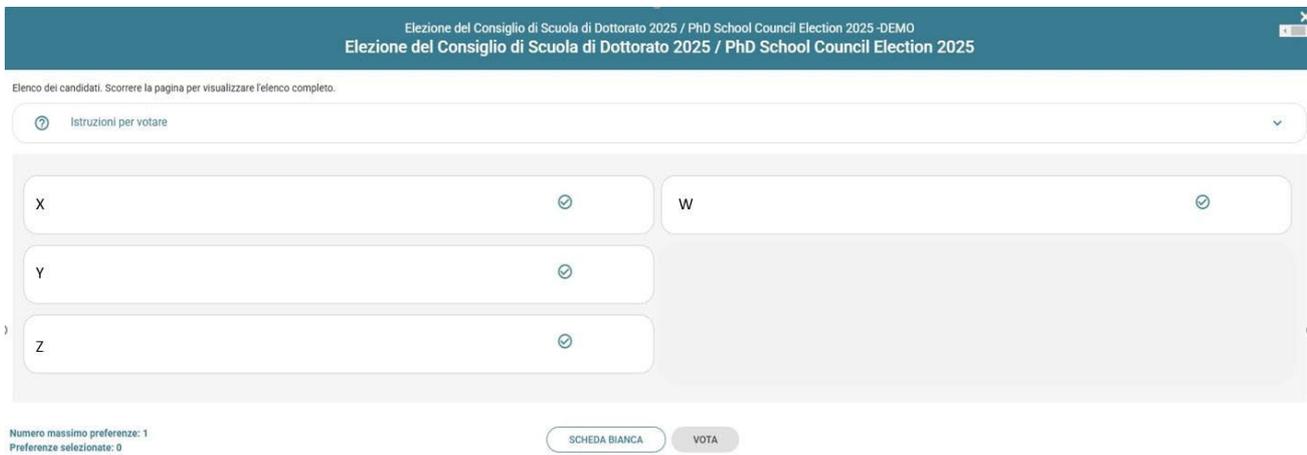
You'll see the ballot corresponding to your electoral section (Fig. 3): select "VOTA".



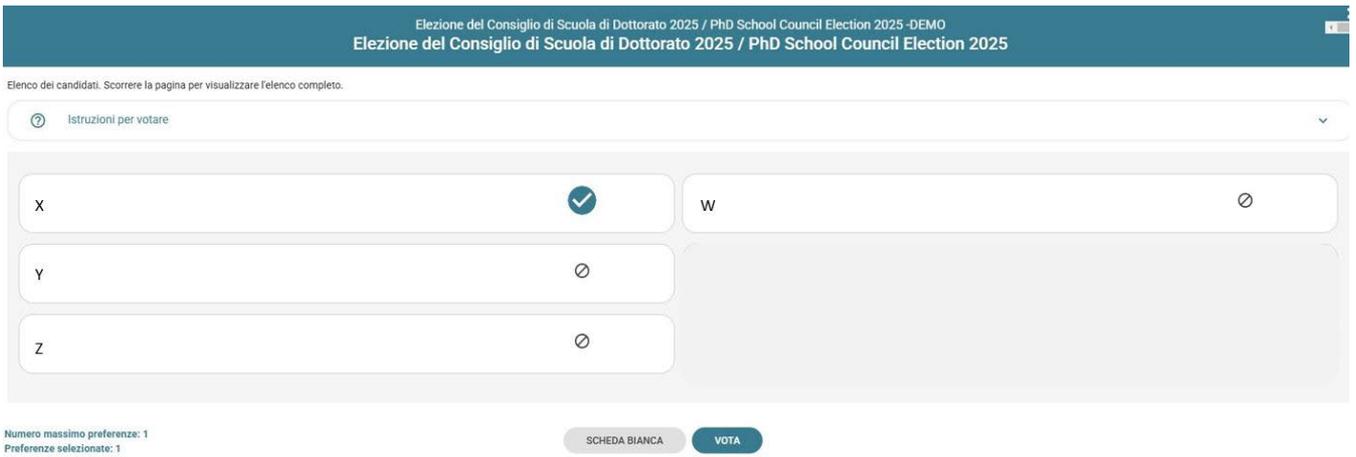
**Fig. 3: electoral section**

Looking at the list of Candidates (Fig. 4), you can:

- **Leave the ballot empty** by selecting the "SCHEDA BIANCA" button.
- **Express a preference** selecting the symbol  to the right of candidate's name.



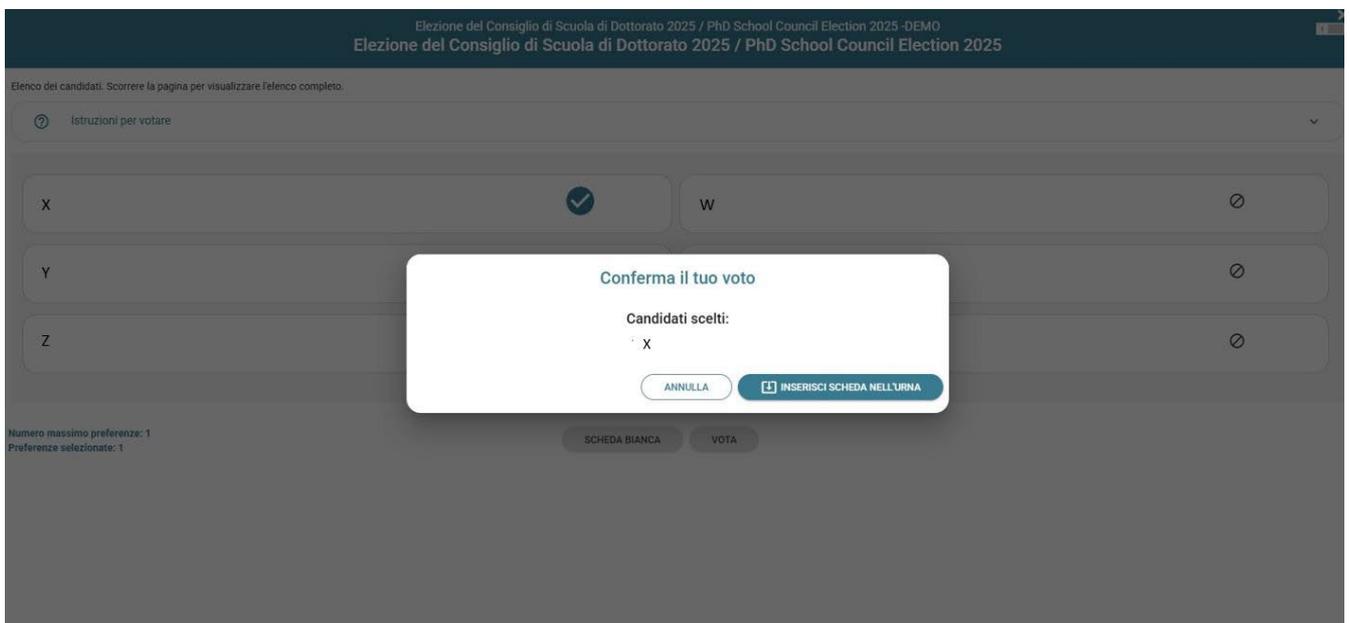
**Fig. 4: List of Candidates**



**Fig. 5: Candidate selected**

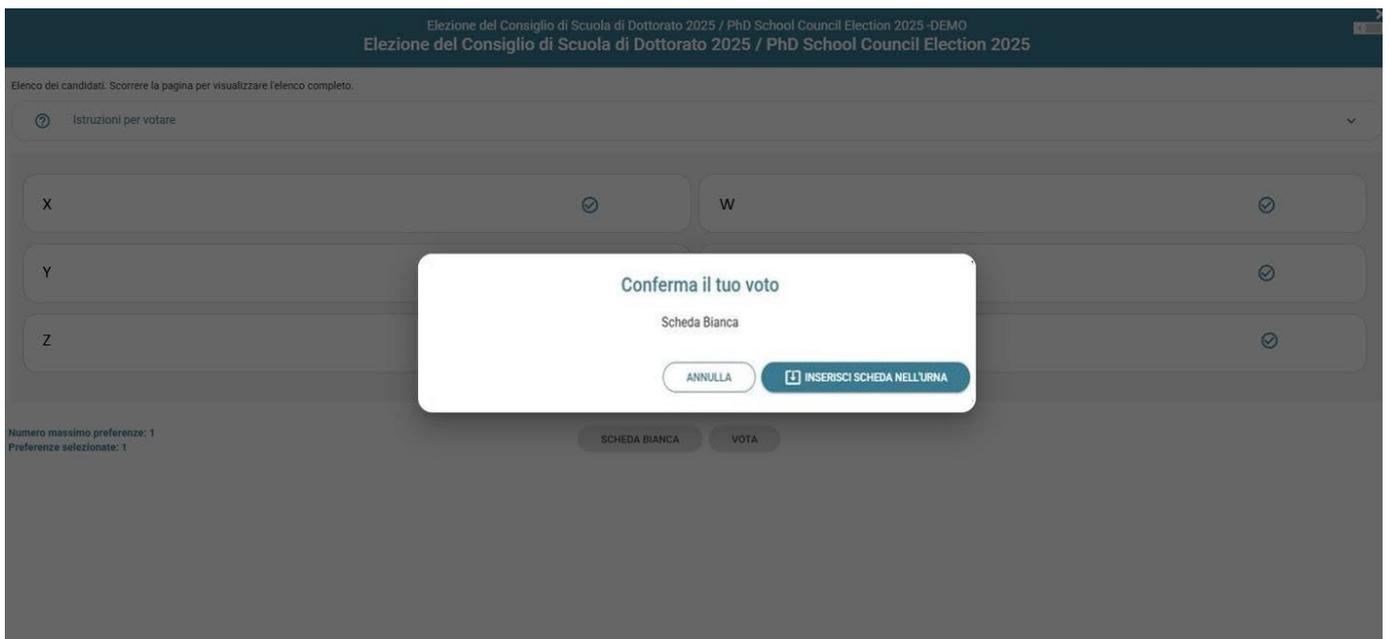
*You may need to scroll through the pages to see the full list of candidates.*

To conclude the voting procedure, select **"VOTA"**(Fig. 5), then **"INSERISCI SCHEDA NELL'URNA"**(Fig. 6). If you change your mind, you can return to the list of candidates by selecting the **"ANNULLA"** button (Fig. 6). To change the selection, deselect the previously chosen candidate and select a different candidate or "Scheda Bianca"



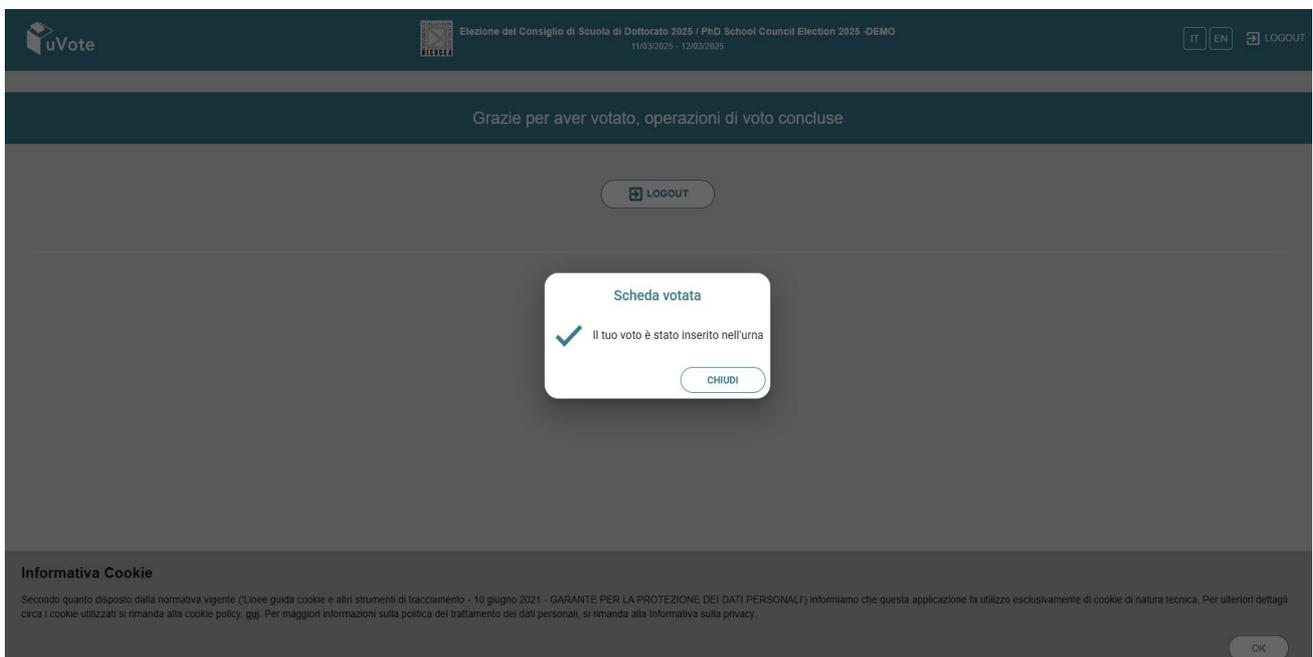
**Fig. 6: Vote confirmation (for the candidate)**

If you have chosen **"Scheda Bianca"**, you will see the screen below (Fig. 7).



*Fig. 7: Vote confirmation (for "scheda bianca")*

Once you selected **"INSERISCI SCHEDA NELL'URNA"**, it'll appear a confirmation message (Fig. 8) and **it is no longer possible to change your vote.**



*Fig. 8: Procedure performed correctly*

It will appear the message "**GRAZIE PER AVER VOTATO, OPERAZIONI DI VOTO CONCLUDE**" to confirm the finalization of the voting process. You can click "**LOGOUT**" (Fig. 9) to end the voting session.



*Fig. 9: Finalization of the voting process.*

*Connection problems may not allow you to see the confirmation message.*

*To **verify** if your vote has been correctly registered, you should log in the voting system again.*

*If you voted correctly, you will see the message "**GRAZIE PER AVER VOTATO, OPERAZIONI DI VOTO CONCLUDE**" and the button "**LOGOUT**" (Fig. 9).*

*If you didn't conclude the voting session, you will see again the "**VOTA**" button (Fig. 3) in order to complete the process.*

**Remember to log out at the end of voting operations or in case the voting device is out of your sight.**

**If appears the message "*Scheda Bloccata – Contattare l'assistenza*", you should contact the technical assistance.**