

GUIDELINES FOR SPECIAL CURRICULUM PHD AT IVT

1. General information about special curriculum PhD at IVT

According to the regulations for the degree of Philosophiae Doctor (PhD) at the University of Tromsø - The Arctic University of Norway, § 15 (2), an individual reading curriculum can be approved as an element in the individual study plan if there is a lack of available courses. A course description (c.f. § 4 in the regulations) is to be attached the application form. The current template for course descriptions is to be used and should in particular include a list of course literature. The grading rule “passed”/”not passed” is to be used. A special curriculum that does not include an examination will not be approved. Only one type of examination is to be used.

2. Application procedure for approval of special curriculum PhD at IVT

The following application procedure is recommended:

- 1) The teacher fills out the course description template, and the application form for special curriculum.
- 2) The application (form and course description) is delivered to closest head of department. The application then goes through all affiliated heads of departments to guarantee the use of resources.
- 3) The application is delivered to the director of studies PhD to guarantee that formal requirements are satisfied.
- 4) The approved application is submitted to the Faculty of Engineering Science and Technology using the email postmottak@ivt.uit.no.

3. Approval procedure for special curriculum PhD at IVT

The following procedure for approval is recommended:

- 1) The teacher approves the course contents and relevance.
- 2) The heads of the affiliated departments approve the use of resources.
- 3) The director of studies of the PhD program approves in accordance to course contents and formal requirements.

4. Specification of credits in special curriculum at IVT

A special curriculum at IVT consists of 5 or 10 ECTS. The ECTS standard is used to describe the work load per credit. That is, in between 25 and 30 hours of work per credit. The work load includes self-study, seminars, and examination.

5. Course codes for special curriculum PhD at IVT

The following course codes are used for special curriculum at IVT:

- TEK-8835 for 5 ECTS, and
- TEK-8840 for 10 ECTS.